



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DEPED TAGBILARAN CITY DIVISION  
SDS OFFICE  
**UPLOADED**  
DATE: 3/5/20

Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM

TO : **Chief Education Supervisor, Curriculum Implementation Div.  
Education Program Supervisors  
School Principals, Head Teachers (TLE), Senior High School  
Coordinators, and Work Immersion Focal Persons of the  
following schools:**  
Cogon High School Evening Class  
Dr. Cecilio Putong National High School  
Manga National High School  
Mansasa National High School  
San Isidro National High School  
Tagbilaran City Science High School

FROM : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

SUBJECT : **DIVISION CONFERENCE ON WORK IMMERSION IMPLEMENTATION**

DATE : March 5, 2020

1. A Division Conference on the Implementation of Work Immersion will be conducted on Monday, March 9, 2019 at the Mansasa National High School, Mansasa, Tagbilaran City at 8:30 o'clock in the morning.
2. Relative to this, the following personnel are assigned to prepare the following:  
Venue: (Mrs.) Corazon H. Samuya  
Registration/Attendance: Ms. Maria Flores P. Veloso  
Sound System: Mr. Allan P. Badayos  
Mr. Roy I. Miculob  
Preliminary Activities: Ms. Rochelle Margaret C. Real  
Record of Minutes: Miss Monette A. Lumamba
3. In order to maintain engaged time-on-task at the school level, School Heads are requested to ensure that substitution plans are observed for teachers-participants.
4. Immediate dissemination of this Memorandum is desired.

