



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. **057**, s. 2020

February 13, 2020

RANKING FOR TEACHING AND RELATED TEACHING POSITIONS

To: Personnel Selection Board
Applicants
Others Concerned

1. This Office hereby announces the ranking for Teaching and Related Teaching positions:

- a) **Assistant School Principal II (SHS)** – kindly refer to the Enclosure
- b) **Elementary Teacher II and Teacher III** – shall be submitted by school with a summary of ratings from the School Screening Committee, particularly the potential and psycho-social criteria
- c) **Secondary Teacher II and Teacher III** – shall be submitted by school with a summary of ratings from the School Screening Committee, particularly the potential and psycho-social criteria
- d) **Special Science Teacher I (SHS)** – kindly refer to the Enclosure
- e) **Junior High School Teacher I with special skills in Sign Language**

2. Interested and qualified applicants should signify their interest in writing specifying the position applied for. Attach the following documents to the application letter:

- a) Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded from www.csc.gov.ph;
- b) Performance rating for the last 3 periods (if applicable);
- c) Photocopy of certificate of eligibility/ rating/ license;
- d) Photocopy of Transcript of Records and General Weighted Average;
- e) Photocopy of Service Record or Certificate of Employment;
- f) Photocopy of certificates of relevant trainings if any; and
- g) Photocopy of certificates and/or proofs of outstanding accomplishments if any.

3. Kindly submit your pertinent documents inside a folder not later than **February 28, 2020** to the **Office of the Schools Division Superintendent**. For additional information, kindly refer to DepEd Order No. 42, s. 2007 (Asst. School Principal II), DepEd Order No. 66, s.2007 (Teacher I & Teacher II), and DepEd Order No. 07, s.2015 (Teacher I).

4. Schedule of interview for Assistant School Principal II and Teacher I applicants, as well as the demonstration only for Teacher I applicants, will be announced later.

5. This ranking welcomes and gives equal employment opportunity to all. No applicant shall be discriminated and/or denied access to opportunities for suitable employment.

6. For information and guidance.

JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent

Enclosure to Division Memorandum No. 053, s.2020 dated February 13, 2020

POSITION TITLE & SALARY GRADE	EDUCATION REQUIREMENTS	MINIMUM EXPERIENCE REQUIREMENTS	MINIMUM TRAINING REQUIREMENTS	ELIGIBILITY REQUIREMENTS	NO. OF VACANCY
Assistant School Principal II (SHS) [SG 19]	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 units in professional education	At least five (5) years in the aggregate as Head Teacher, Teacher-In- Charge, Master Teacher, and Teacher III (per DO No. 42, s.2007)	40 hours of relevant training	RA 1080 (Teacher), NQESH	1
Special Science Teacher I (SHS) [SG 12] <i>ONLY for DOST- SEI Scholar Graduates under RA 10612</i>	Bachelor's degree in the field of specialization or Bachelor of Secondary Education or Bachelor's degree plus 18 units in professional education	None required	None required	RA 1080 (Teacher) for permanent appointment; if not RA 1080 eligible, appointment status will be provisional subject to pass the LET within five (5) years from hiring	1