



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran City

Office of the Schools Division
Superintendent

February 12, 2020

DIVISION MEMORANDUM
No. 052, s. 2020

DIVISION ORIENTATION ON THE USE OF THE DEPARTMENT OF EDUCATION SERVICE MARKS AND VISUAL IDENTITY MANUAL, AND THE DEPED MANUAL OF STYLE

TO: Assistant Schools Div. Superintendent
Section Chiefs
AO V & IV
Division ITO
Public Elem and Secondary School Heads
All Others Concern

1. Pursuant to DepEd Order No. 31, s. 2019, *re: the Department of Education Service Marks and Visual Identity Manual*, and DepEd Order 142, s. 2019, *re: National Orientation and Workshop on the Use of the Department of Education Service Marks and Visual Identity Manual, and the DepEd Manual of Style*, this Office hereby announces the conduct of a Division Orientation on February 21, 2020 from 8:00 AM to 12:00 NN at the Tagbilaran City Central Elementary School Library.

2. Participants to this activity are the ASDS, Section Chiefs, AO V & IV, Division ITO, HRD SEPS, EPS II and, Public Elem and Secondary School Heads.

3. Food will be served to each participant chargeable to Division MOOE Fund subject to the usual accounting and auditing rules and regulations.

4. Immediate and wide dissemination of this Memorandum is desired.

DEPED TAGBILARAN CITY
SIS OFFICE
UPLETS/OPS

JOSEPH IRWIN A. LAGURA, Ph D
Schools Division Superintendent

SY: 2019-2020 DATE: 2/13/20

JIAL/MKP/SGOD/BCL/etc



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