

## Republic of the Philippines Department of Education Region VII, Central Visayas **DIVISION OF CITY SCHOOLS - TAGBILARAN**



City of Tagbilaran Rajah Sikatuna Avenue, Dampas , Tagbilaran City, Bohol 6300 🕓 (038) 544-2147; 427-1702 📓 diagbilaran citydivis ion@yahoo.com 🔎 www.depediagbilaran.org

January 21, 2020

**Division Memorandum** No. 024 s. 2020

## CONDUCT OF NATIONAL INVENTORY OF DEPED PUBLIC SCHOOLS **BUILDING (NSBI) SY 2019-2020 AND ENCODING**

TO: Assistant Superintendent Chiefs, CID/SGOD Education Supervisors/Coordinators Elementary and Secondary School Heads

- 1. This is to inform the field that schools may now proceed with the conduct of school buildings inventory. The cut-off date for the data to be encoded will be December 31, 2019.
- 2. Schools shall submit two (2) signed and duly accomplished hard copies of the NSBI Forms to the Division Office on or before January 28, 2020. SDO through the SGOD-Planning Officer & Engineers will conduct a validation and issue approval to the school for online encoding in the EBEIS.
- 3. Simultaneous encoding will be announced later.

4. Immediate dissemination of and compliance to this Memorandum to all concerned is directed.

JOSEPH IRWIN A. LAGURA, Ph. D.

Schools Division Superintendent