



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

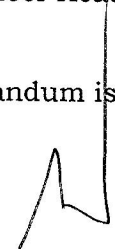
DIVISION MEMORANDUM  
No. 008, s. 2020

January 7, 2020

**COUNCIL PLANNING CONFERENCE**

To: Public Elementary and Secondary School Heads  
School DRRM Coordinators  
All Others Concerned

1. This Office hereby would like to remind all School Heads and School DRRM Coordinators to submit the final draft of School DRRM Contingency Plan 2020 on or before January 10, 2020 for the consolidation of the Division Office to be submitted to the Regional Office as required.
2. The said Contingency Plan should be signed by the School Head and send to this email address [jovenalcagas27@gmail.com](mailto:jovenalcagas27@gmail.com).
3. Immediate action and wide dissemination of this Memorandum is desired.

  
**JOSEPH IRWIN A. LAGURA, Ph D**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

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