



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran

DEPARTMENT OF EDUCATION
SCHOOL DIVISION OFFICE
TAGBILARAN CITY
1/7/20

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 003 , s. 2020

January 6, 2020

**SCHEDULE OF INTERVIEW FOR THE APPLICANTS IN THE RANKING OF
SCHOOL HEAD AND NON-TEACHING POSITIONS**

To: Personnel Selection Board
Elementary and Secondary School Heads
Applicants
All Others Concerned

1. This Office hereby announces the schedule of interview of applicants for School Head and Non-Teaching positions on **January 14 - 15, 2020** at the Division Conference Room. The applicants are directed to report for interview on the date specified per Enclosure A.

The order of interview will be on a 'first come, first serve' basis following the scheduled date and time. No inserting between the schedules announced. In an instance when the applicant fails to come, it is deemed understood that he/she is no longer interested to pursue with the position applied for. On the other hand, applicants may ahead of time request for consideration for another schedule of interview by sending a letter to the Schools Division Superintendent stating a valid reason. Applicants will be further informed should a chance be given for another schedule.

2. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.

3. For information and guidance.

JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent



**SCHEDULE OF INTERVIEW FOR SCHOOL HEAD
AND NON-TEACHING POSITIONS**

JANUARY 14, 2020 (TUESDAY)	
08:00 AM - 12:00 NN	SECONDARY SCHOOL PRINCIPAL III 1 CASTAÑO, Maurine C. 2 DAHAB, Ma. Dolores T.
	SECONDARY HEAD TEACHER III & I 1 ARCAYENA, Eutropia R. 2 AUXTERO, Ma. Teresa G. 3 BATINGAL, Crestita G. 4 CARDINAS, Ermila D. 5 DATTOY, Florafel C. 6 DELA PEÑA, Mirasol B. 7 DIEZ, Pilar E. 8 GONE, Editha G. 9 JALA, Jesilo G.
	SECONDARY HEAD TEACHER I 1 DURON, Geraldine C. 2 GALENDO, Joselito C. 3 OLAIVAR, Rosene D.
01:00 - 05:00 PM	ADMINISTRATIVE ASSISTANT I 1 ABELLANOSA, Mae Paula D. 2 AMORA, Christine S. 3 ARARAO, Jana Valeria M. 4 ARMECIN, Sheela Mae T. 5 BALAZUELA, Jovie Lynn E. 6 BARRETE, Marichu B. 7 BIGCAS, Analyn A. 8 BUNTOD, Mercy A. 9 CAILING, Ladylight L. 10 CLEMENA, Eva Mae A. 11 CLOMA, Carolyn G.

JANUARY 15, 2020 (WEDNESDAY)

08:00 AM - 12:00 NN *ADMINISTRATIVE ASSISTANT I*

- 1 GALAO, Agnes B.
- 2 GEMENTIZA, Karen G.
- 3 HENCIANOS, Junmari Chevyn A.
- 4 JUMAWID, Rosalyn A.
- 5 LEOPOLDO, Glia S.
- 6 MALIG-ON, Karen M.
- 7 MARIMON, Ross Mark G.
- 8 MIASCO, Niza B.
- 9 ONCINES, Ma. Regine T.
- 10 ORA, Katrina B.
- 11 PATAC, Catherine G.

01:00 - 05:00 PM *ADMINISTRATIVE ASSISTANT I*

- 1 ROMERO, Jennifer U.
 - 2 SARAYAN, Marlon A.
 - 3 YANA, Arthur O.
- ADMINISTRATIVE ASSISTANT I &
ADMINISTRATIVE AIDE III*
- 1 CENTINO, Elaine C.
 - 2 DELA TORRE, Cleo Rose R.
 - 3 ESTACA, May Jean D.
 - 4 HERRERA, Juan Paolo P.
 - 5 PANCHO, Ma. Victoria D.
- ADMINISTRATIVE AIDE III*
- 1 ARAT, Novie V.
 - 2 ESPEJO, Mirzi Joyce L.
 - 3 PILONGO, Ricky B.