




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran

Office of the Schools Division Superintendent

MEMORANDUM

To : **Dr. Filomena C. Tanggaan**
Mrs. Esther L. Cagas
Ms. Angeli Faith V. Pascual

From : **JOSEPH IRWIN A. LAGURA, PhD**
Schools Division Superintendent 
Office of the Schools Division Superintendent

Subject : **CONDUCT OF INTERVIEW FOR APPLICANTS OF
NON-TEACHING POSITIONS (AO II & ADA III)**

Date : January 27, 2020

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1. Designated as the Division Personnel Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the panel of interviewers during the conduct of interview of applicants for the ranking of Administrative Officer II and Administrative Aide III positions, which is scheduled on January 30, 2020 at the Division Conference Room.
 2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
 3. For information, guidance, and strict compliance.





Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran

Office of the Schools Division Superintendent

MEMORANDUM

To : **Mr. Melchor B. Daniel, Jr.**
Assistant Secondary School Principal II
Dr. Cecilio Putong National High School

From : **JOSEPH IRWIN A. LAGURA, PhD**
Schools Division Superintendent
Office of the Schools Division Superintendent

Subject : **CONDUCT OF INTERVIEW FOR APPLICANTS OF
NON-TEACHING POSITIONS (AO II & ADA III)**

Date : January 27, 2020

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1. In relation to the ranking of School Head and Non-Teaching positions per Division Memorandum No. 015, s. 2020 dated January 15, 2020, a conduct of interview of the applicants is scheduled on January 30, 2020 at the Division Conference Room.
 2. In line with this, you are hereby directed to join the panel of interviewers in assessing the potential and psycho-social attributes of the Administrative Aide III applicants scheduled on January 30, 2020.
 3. For information, guidance, and strict compliance.



Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph



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Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran

Office of the Schools Division Superintendent

MEMORANDUM

To : **Dr. Marcelo K. Palispis**
Dr. Elisea G. De la Torre
Dr. Aquilino T. Milar, Jr.
Mrs. Michelle T. Sagaral, CPA, MM
Mrs. Jocelyn P. Cutin

From : **JOSEPH IRWIN A. LAGURA, PhD**
Schools Division Superintendent
Office of the Schools Division Superintendent

Subject : **CONDUCT OF INTERVIEW FOR APPLICANTS OF
NON-TEACHING POSITIONS (AO II & ADA III)**

Date : January 27, 2020

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1. Designated as the Division Personnel Selection Board in pursuance to DepEd Order No. 29, s. 2002, you are hereby directed to lead the panel of interviewers during the conduct of interview of applicants for the ranking of Administrative Officer II and Administrative Aide III positions, which is scheduled on January 30, 2020 at the Division Conference Room.
 2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
 3. For information, guidance, and strict compliance.



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