



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



📍 Rajah Sikatuna Avenue, Dampas, Tagbilaran City, Bohol 6300 ☎ (038) 544-2147; 427-1702 ✉ dtagbilarancitydivision@yahoo.com 🌐 www.depedtagbilaran.org

## MEMORANDUM

**To:** Ma. Estela C. Ayao, Cogon High School  
Cherry Michelle Collyer, Dampas Elementary School

**From:** JOSEPH IRWIN A. LAGURA, Ph.D.  
Schools Division Superintendent

**Subject:** Fact finding

**Date:** Dec. 26, 2019

1. In reference to the letter complaint of Mrs. Ma. Estela C. Ayao on clarification of the second grading grade of her daughter, Ma. JULRIYA C. AYAO in her Science class at Dampas Elementary School with her teacher Mrs. Cherry Michelle Collyer, you are hereby directed to appear before a panel of investigation at the Tagbilaran City Division Office Conference Hall on December 27, 2019 at 3:00 in the afternoon.
2. For information and compliance.