



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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November 26, 2019

DIVISION MEMORANDUM
NO. 696, s. 2019

SY 2019-2020 PTA ORIENTATION & SEMINAR

To: Heads, Public Elementary and Secondary Schools
Federated PTA Officers
All Others Concerned

1. In coordination with the Tagbilaran City Division Federated Parents-Teachers Association (FPTA), this Office announces the conduct of **PTA Orientation and Seminar on November 30, 2019, Saturday, from 8:00 AM to 12:00 NN at Dr. Cecilio Putong National High School, Tagbilaran City.**
2. The objective of this activity is to orient the PTA Officers on their important roles in the school and their duties and responsibilities.
3. Participants to this activity are the following: School PTA Presidents, Vice Presidents, Secretaries, Treasurers, Auditors and BODs.
4. A registration fee of Fifty Pesos (Php 50.00) pesos per participant shall cover for the snacks, chargeable to their respective PTA funds or any other school funds. Attached is the communication from the Division Federated PTA President for details.
5. Immediate dissemination of this Memorandum is desired.

For the SDS:

JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent


AQUILINO T. MILAR, JR., PhD
Administrative Officer V
Officer-in-Charge

11-148
11/15/19 pm



**Tagbilaran City Schools Division
FEDERATED PARENTS – TEACHERS ASSOCIATION**

SIR M. LAGURA
THE APPROPRIATE
RETURN

11-18-19

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SOS OFFICE
RECEIVED
BY: JN TIME: 1:40pm
DATE: 11/15/19 STR #: _____

November 11, 2019

DR. JOSEPH IRWIN A. LAGURA
Schools Division Superintendent, Tagbilaran City Schools Division
Barangay Dampas, Tagbilaran City, Bohol

Sir:

Every elementary and secondary school is tasked to organize a Parents-Teachers Association (PTA) for the purpose of providing a forum for the exchange of ideas, discussion of issues, and formulation of solutions related to the school program. This association provides a venue to effectively reach the full cooperation of parents for the efficient implementation of such program.

This is one of the general principles of the Department of Education Order No. 54, series of 2009. The very idea of a general assembly organized by the PTA in every school is very important because "as support group and as significant partner of the school whose relationship shall be defined by cooperative and open dialogue to promote the welfare of the students", it serves as a free avenue and platform for discussion for teachers and parents. The goal of such an assembly is a meeting of minds and hearts to uplift the school environment and to improve the categorical conditions that the children / pupils are experiencing.

Due to the scope of the FPTA's responsibilities, **ALL FPTA officers** are expected to know their roles and functions. In this connection, we wish to request that the Tagbilaran City Schools Division conduct an **ORIENTATION ON THE ROLES AND FUNCTIONS OF FPTA OFFICERS** on a date set by the Tagbilaran City Schools Division and that the communication re the activity will be sent to ALL concerned.

With this we, the FPTA presidents of the Tagbilaran City Schools Division, hope to contribute to establishing a strong community, linking all stakeholders, and achieving the objectives of making a fit learning environment for all learners.

Very truly yours,

JONAS R. CACHO
City Councilor, 14th Sangguniang Panlungsod, City Government of Tagbilaran
President, Dr. Cecilio Putong National High School FPTA
President, Tagbilaran City Schools Division FPTA