



November 21, 2019


Division Memorandum  
No. 681 s. 2019

**ORIENTATION ON THE NATIONAL INVENTORY OF DEPED PUBLIC  
SCHOOLS BUILDING (NSBI) FORMS AND SYSTEMS FOR SY 2019-2020**

TO: Assistant Superintendent  
Chiefs, CID/ SGOD  
Education Supervisors/Coordinators  
Elementary and Secondary School Heads

1. In line with the goal of the Department of Education (DepEd) to establish accurate and comprehensive data on school buildings, this office, through the SGOD – Educational Facilities and Planning and Research Section, will conduct and Orientation on the National School Building Inventory (NSBI) Forms and Systems on November 27, 2019 at Bohol Tropics Resort, Graham Avenue, Tagbilaran City, Bohol.
2. The objectives of the Orientation are:
  - a. Orient the participants on the NSBI Forms for SY 2019 – 2020
  - b. Discuss the processes of the collection of data, validation and online encoding
  - c. Update and ensure more accurate and comprehensive baseline data of school buildings in all DepEd public schools for use in planning, budgeting and decision making.
  - d. Address concerns and issues related to the conduct of the NSBI
3. Participants to the orientation are the School Heads/designated Physical Facilities Coordinators and ICT Coordinators.
4. Meals and snacks for this orientation are chargeable against HRTD Funds, while transportation and other incidental expenses shall be charged against School MOOE subject to usual accounting rules and regulations.
5. Classes of teachers involve in this orientation shall be handled by another teacher/s to be arranged by their respective school heads.
6. Immediate dissemination of and compliance to this Memorandum to all concerned is directed.

  
**JOSEPH IRWIN A. LAGURA, Ph. D.**  
Schools Division Superintendent *lagura*

 DATE 11/22/19