



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
City of Tagbilaran



DIVISION MEMORANDUM

To : **MRS. CONCEPCION L. GALLENTE**
Principal, Dao ES

From : **JOSEPH IRWIN A. LAGURA, Ph.D**
Schools Division Superintendent

Date : **November 19, 2019**

Subject: DIVISION TRAINING ON ORGANIC AGRICULTURE CUM CULINARY MEDICINES

1. In view of the **scheduled trainings** on Organic Agriculture & Culinary Medicine this coming **November 22 – 23, 2019** at **City Central ES Covered Court**, **this Office** is asking the services of **MRS. CORAZON INGLESS**, EPP teacher and **trained** in **culinary medicine** by ATI Region VII as **one** of the facilitators of the said training. She is **directed to report to the venue** on Friday only, **November 22, 2019** and exercised her duties as facilitator. **You are advised to arrange** the class of Mrs. Ingles in order not to prejudice the welfare of the learners.
2. This will serve as her Travel Order.
3. For your guidance and compliance.