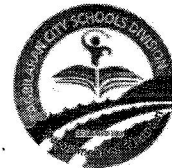




Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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October 23, 2019

DIVISION MEMORANDUM

No. 611, s. 2019

**Re-Orientation of School Library Management
and Services**

To: School Heads of Public Elementary and Secondary Schools
Librarian/Library In-Charge
Division ALS Coordinator

1. This Office announces the conduct of a Re-Orientation of School Library Management and Services on October 28-30, 2019 at the Bohol Bee Farm, Dausis, Bohol.
2. The training aims to:
 - 3.1 maximize the use of library hub resources
 - 3.2 orient the teacher-librarians on the proper arrangement of library collection
 - 3.3 promote the use of the library effectively
 - 3.4 show initiative in improving library services to the learners
 - 3.5 become a catalyst of change in their own school and community
4. The participants to this Orientation/Training are Div. ALS Coordinator, Division Librarian, School Librarians/School Library In-Charge from public elementary & secondary schools of the Division.
5. Participants are expected to prepare June to October, 2019 accomplishment report as school library designates.
6. Expenses relative to the conduct of this activity shall be charged against the 2019 continuing Human Resource Training Development (HRTD) Funds subject to the usual accounting and auditing procedures.
7. Inquiries may be forwarded to the Division Librarian- Emily L. Acabo at her mobile number 09487582010.
8. Immediate dissemination of this Memorandum to all concerned is desired.

NERI C. OJASTRO, Ed. D., CESE
Schools Division Superintendent