



Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
 City of Tagbilaran



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October 7, 2019

DIVISION MEMORANDUM

No. 530 s. 2019

UPDATES ON THE REPRODUCTION OF TEST MATERIALS FOR THE MIDYEAR ASSESSMENT

To: Education Program Supervisors
 Schools District Supervisor
 Elementary and Secondary School Heads

1. In view of the upcoming Midyear Assessment from Grades 1 to 10, please be guided by the following information:

a. Below is the number of papers/sheets per subject, per grade level as submitted by the EPSs. This will serve as your basis in determining the number of reams of bond paper, (Long, Size 20) to be sent to the Division Office from Oct. 7 to 16, 2019 for the reproduction that will start on Oct. 16 to 31, 2019.

	Gr. 1	Gr. 2	Gr. 3	Gr. 4	Gr. 5	Gr. 6	Gr. 7	Gr. 8	Gr. 9	Gr. 10
English		4	4	4	5	5	5	5	5	6
Science			2	2	3	3	3	3	3	3
Math	2	2	2	2	2	2	2	2	2	2
AP	2	2	2	2	4	4	3	3	4	4
Filipino		2	2	2	2	2	2	2	2	2
MAPEH	2	2	2	2	2	2	2	2	2	2
EsP	4	4	4	4	4	4	6	6	6	6

b. The test papers to be reproduced for every grade will be good only for the 50% of the pupils in the grade, meaning if there are 120 children in Grade 1, only 60 copies will be reproduced.

c. **Manner of Administration.** On the first hour (9:00-10:00), English and Science will be administered alternately among rows. On the second hour (10:00-11:00), the children will exchange test papers. By the end of the morning session, the whole class shall be done with the English and Science subjects. On the second day, the same manner will be followed, but with three subjects already: Math and Filipino and AP.

d. Tentative schedule of test administration will be **November 7 and 8, 2019.**

Time	DAY 1	DAY 2
9:00- 10:00	ENGLISH and SCIENCE	MATH, FILIPINO, AP
10:00 – 11:00	SCIENCE and ENGLISH	FILIPINO, MATH, AP
2:00-3:00	EsP and MAPEH	AP, FILIPINO, MATH
3:00-4:00	MAPEH and EsP	

e. The teachers will not be assigned to administer the test in her/his own class. This will be arranged by the school heads.

- Please prepare the Form 14 to be accomplished after the checking of the answer sheets on the next day. Answer keys will be distributed during the checking day only.
- For your information and guidance.

DEPED DIVISION OFFICE
 TAGBILARAN CITY
 UPLD
 Malinao

NERY C. OJASTRO, Ed.D., CESE
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent