



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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MEMORANDUM


To : Chief CID
Chief SGOD
Administrative Officer V
Accounting Unit Head
Elementary Principals
Secondary Principals

From : NERI C. OJASTRO, Ed.D., CESE
OIC – Office of the Schools Division Superintendent

Subject : Conduct of Research Activities Related To Asset Management
Capstone Project

Date : October 25, 2019

1. In line with the Development Academy of the Philippines (DAP) – Public Management Development Program (PMDP) wherein one of our Division Supervisors Dr. Neolita S. Sarabia is a scholar of the said program , the Office is requesting the unit heads , division chiefs and school heads to extend support to Dr. Sarabia in her research activities in the preparation and implementation of her Capstone Project.
2. The Capstone Project is a research study that aims to integrate the scholars learning and experiences drawn from her 5- month Residential Training of the PMDP Curriculum to address the agency's concerns or challenges. The endeavor focuses on establishing an evidence-based study on the asset management practices leading to the development of a unified asset management system in our division.
3. For your information, guidance and compliance.


NERI C. OJASTRO, Ed.D., CESE
Asst. Schools Division Superintendent
OIC , Office of the Schools Division Superintendent

