



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



Rajah Sikatuna Avenue, Dampas, Tagbilaran City, Bohol 6300 (038) 544-2147; 427-1702 dtagbilarancitydivision@yahoo.com www.depedtagbilaran.org

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**MEMORANDUM:**

**TO : MRS. ROWENA C. SALUTAN- MT, DCPNHS**

**SUBJECT : NATIONAL ROLL-OUT OF MODULES ON COACHING & MENTORING  
FOR COOPERATING TEACHERS (PHASE I)**

**DATE: September 16, 2019**

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You are hereby advised to attend the Two-day Roll-out of Modules on Coaching and Mentoring for Cooperating Teachers on November 6-7, 2019 at the Forest Park Resort, Bacolod City.

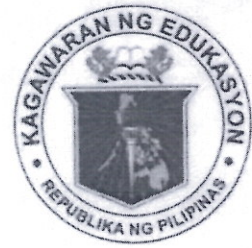
For your consideration and compliance, the copy of the communication is attached for your perusal.

Please be guided accordingly.

  
**NERI C. OJASTRO, Ed D, CESE**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



SEP 13 2019


REGIONAL MEMORANDUM

No. 0474, s. 2019

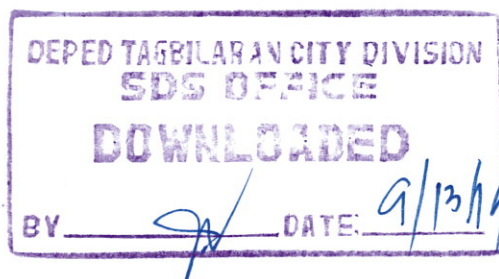
NATIONAL ROLL-OUT OF MODULES ON COACHING AND MENTORING FOR COOPERATING TEACHERS  
(PHASE 1)

To: Schools Division Superintendents (SDSs)  
All Others Concerned

1. The Department of Education through the Teacher Education Council (TEC) in collaboration with the National Educators Academy of the Philippines (NEAP) will conduct a two-day **Roll-out of Modules on Coaching and Mentoring for Cooperating Teachers** on November 6-7, 2019 at the Forest Park Resort, Bacolod City.
2. The activity aims to capacitate the focal persons in each Schools Division Office (SDO) on coaching and mentoring.
3. For more details, attached is the communication.
4. For proper guidance and compliance.

  
SALUSTIANO T. JIMENEZ, LI. B., CESO V  
Assistant Regional Director  
OIC-Office of the Regional Director

STJ/vvy/hdl  
HRDD 2019



Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325, Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“E3A 2015: Karapatan ng Lahat, Pananagutan ng Lahat”



Republic of the Philippines  
**Department of Education**  
DepEd Complex, Meralco Avenue, Pasig City, Philippines

Office of the Undersecretary for Curriculum and Instruction

RECEIVED

29 JUL 2019

**MEMORANDUM**

DM-CI-2019-00226

**TO:** Regional Directors  
Ministers, MBHE, BARMM  
Schools Division Superintendents  
All Others Concerned

Case # 402188

**FROM:** **DIOSDADO M. SAN ANTONIO**  
Director IV  
Officer in-Charge  
Office of the Undersecretary for Curriculum and Instruction

402188

**SUBJECT:** **National Roll-out of Modules on Coaching and Mentoring for Cooperating Teachers (Phase 1)**

**DATE:** 26 July 2019

1. The Department of Education through the Teacher Education Council (TEC) in collaboration with the National Educators Academy of the Philippines will conduct a 2-day **Roll-out of Modules on Coaching and Mentoring for Cooperating Teachers**. The main objective of the activity is to capacitate the focal persons in each schools division office on coaching and mentoring.

2. The details of the activities are below:

Cluster	Date	Venue
Luzon Cluster	September 18-19, 2019 Check-in: September 17 @ 2PM First Meal: Dinner Check-out: September 19, 2019 @ 12 noon Last Meal: Lunch	Purok Marcela Beach Resort, Lingayen, Pangasinan

Visayas Cluster	<p><b>November 6-7, 2019</b></p> <p>Check-in: November 5, 2019 @ 2PM First Meal: Dinner</p> <p>Check-out: November 7, 2019 @ 12 noon Last Meal: Lunch</p>	Forest Park Resort, Bacolod City
Mindanao Cluster	<p><b>November 20-21, 2019</b></p> <p>Check-in: November 19, 2019 @ 2PM First Meal: Dinner</p> <p>Check-out: November 21, 2019 @ 12 noon Last Meal: Lunch</p>	Marcian Garden Hotel, Camins Avenue, Zamboanga City

3. The list of participants and schedule of activities are enclosed.
4. All participants are required to bring their own laptops, extension cord, and pocket wi-fi.
5. All expenses relative to the board and lodging of the participants including supplies and materials shall be charged against 2019 HRD Funds while transportation expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.
6. For more information, all concerned may contact the **Teacher Education Council (TEC) Secretariat Office**, Department of Education Central Office, 2<sup>nd</sup> Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 638-6170; (02) 638-6172 or through email at [tec@deped.gov.ph](mailto:tec@deped.gov.ph).
7. Immediate dissemination of this Memorandum is desired.

**Attachment 1****National Roll-out of Modules on Coaching and Mentoring  
of Cooperating Teachers**

Day 0

<b>Day/Time</b>	<b>Activity</b>	<b>In-charge</b>
8:00 AM - 2:00 PM	Travel Time	
2:00 PM - 3:00 PM	Registration and Billeting	TEC Secretariat
3:00 PM - 6:00 PM	Preliminary Activities Workshop 1	RCTQ
6:00 PM - 8:00 PM	Dinner	

Day 1

<b>Day/Time</b>	<b>Activity</b>	<b>In-charge</b>
7:00 AM - 8:00 AM	Registration	TEC Secretariat
8:00 AM - 8:30 AM	Opening Program	TEC Secretariat
8:30 AM - 9:00 AM	Introduction of the Project	TWG
9:00 AM - 10:00 AM	Walkthrough of the Modules	RCTQ/TWG
10:00 AM - 10:30 AM	Morning Tea	
10:30 AM - 11:30 AM	Walkthrough of Session 1	RCTQ/TWG
11:30 AM - 12:00 NN	Open Forum	
12:00 NN - 1:30 PM	Lunch Break	
1:30 PM - 3:00 PM	Walkthrough of Session 2	RCTQ/TWG
3:00 PM - 3:30 PM	Afternoon Tea	
3:30 PM - 5:00 PM	Walkthrough of Session 3	RCTQ/TWG

Day 2

<b>Day/Time</b>	<b>Activity</b>	<b>In-charge</b>
7:00 AM - 8:00 AM	Registration	TEC Secretariat
8:00 AM - 8:30 AM	Management of Learning	Region 1 - Host Region
8:30 AM - 10:00 AM	Walkthrough of Session 4	RCTQ/TWG
10:00 AM - 10:30 AM	Morning Tea	
10:30 AM - 11:00 AM	Ways Forward Closing Program	TEC Secretariat
11:00 AM - 12:00 NN	Lunch Break Check-out & Departure	

**Attachment 2**

**List of Participants**

**Training Management Team**

No.	Name	Station
1	Dr. Myrna Libutaque	TEC
2	Dr. Rita Tagalog	TEC
3	Dr. Evelyn Chavez	TEC
4	Dir. Runvi Manguerra	TECs
5	Dir. John Siena	NEAP
6	Dr. Soraya Faculo	Baguio City SDO
7	Dr. Celina Vega	Angeles City SDO
8	Dr. Dinah Bonao	Region 1
9	Dr. Esmalia Cabalang	Rizal SDO
10	Donnabel Bihasa	TECs
11	Jayson Peñafiel	TECs
12	Rosanna Balbuena	TECs
13	Jennie Jocson	RCTQ
14	Izella Lampos	RCTQ
15	Donna Belza	RCTQ
17	Christianne Magbanua	RCTQ
18	Representative	NEAP

**Luzon Cluster**

Cordillera Administrative Region (CAR)	1	HRDD Chief/EPS	Regional Office
	2	Mischelle Bugtong	Abra SDO
	3	Lala Vanessa Albano	Apayao SDO
	4	Joel Castañeda	Benguet SDO
	5	Claribel Bimohya	Ifugao SDO
	6	Jefferson Degay	Kalinga SDO
	7	Abegail Tumapang	Mt. Province SDO
	8	Leticia Hidalgo	Baguio City SDO
	9	Violeta Corong	Tabuk City SDO

Region I (Ilocos Region)	1	HRDD Chief/EPS	Regional Office
	2	Ritchelle Dejolde	Ilocos Norte SDO
	3	Honeylet Zamora	Ilocos Sur SDO
	4	Belen Aquino	La Union SDO
	5	Lalaine Rosario	Pangasinan I SDO
	6	Maria Luisa Catalan	Pangasinan II SDO
	7	Ronald Radoc	Alaminos City SDO
	8	Grace Obien	Batac City SDO
	9	Edgardo Pescador	Candon City SDO
	10	Liezel Cancino	Dagupan City SDO
	11	Zorayda Paguyo	Laoag City SDO
	12	Editha Pridas	San Carlos City SDO
	13	Elsa Calado	San Fernando City
	14	Almera Zarate	Urdaneta City SDO
	15	Felipa Regaspi	Vigan City SDO

Region II (Cagayan Valley Region)	1	HRDD Chief/EPS	Regional Office
	2	Helen Rarela	Batanes SDO
	3	Inocencio Carag	Cagayan SDO
	4	Rubilyn Orenia	Isabela SDO
	5	Reymond Bergado	Nueva Vizcaya SDO
	6	Liwliwa Bareng	Quirino SDO
	7	Mary Jane Martin	Cauayan City SDO
	8	Naette Micu	Ilagan City SDO
	9	Robelyn Aguinaldo	Santiago City SDO
	10	Marilen Tappa	Tuguegarao City SDO

Region III (Central Luzon Region)	1	HRDD Chief/EPS	Regional Office
	2	Eduardo Ducha	Aurora SDO
	3	Jacqueline Tuazon	Bataan SDO
	4	Ma Theresa Santos	Bulacan SDO
	5	Sheryl Tiongson	Nueva Ecija SDO
	6	Donna Marie Tongol	Pampanga SDO
	7	Joel Guileb	Tarlac SDO
	8	Evelyn Tarrayo	Zambales SDO
	9	Arcely Garcia	Angeles City SDO
	10	Amelia Inieto	Balanga City SDO
	11	Priscilla Sanchez	Cabanatuan City SDO
	12	Mercedes Bactol	Gapan City SDO
	13	Lizette Santiago	Mabalacat City SDO
	14	Edna Diaz	Malolos City SDO
	15	Victoria Damasin	Meycauayan City SDO
	16	Ricardo Ednave	Olongapo City SDO
	17	Mary Jane Soriano	San Fernando City SDO
	18	Lordennis Leonardo	San Jose City SDO
	19	Maria Cristina Nogoy	San Jose Del Monte City
	20	Mercedita Saldero	Science City of Muñoz
	21	Katherine Reyes	Tarlac City SDO

Region IV-A (CALABARZON)	1	HRDD Chief/EPS	Regional Office
	2	Lita Incognito	Cavite SDO
	3	Nenita Adame	Batangas SDO
	4	Lucia Pagalanan	Laguna SDO
	5	Lorena Walang Sumbat	Quezon SDO
	6	Pitsberg De Rosas	Rizal SDO
	7	Helen Madrigal	Antipolo City SDO
	8	Feliciano De Vera Jr.	Bacoor City SDO
	9	Janice L. Candava	Batangas City SDO
	10	Romulo Casipit	Biñan City SDO
	11	Buena Villanueva	Cabuyao City SDO
	12	Romeo Ramos	Calamba City SDO

	13	Aileen Arpon	Cavite City SDO
	14	Mark Jayson Espinosa	Dasmariñas City SDO
	15	Helen Catanaoan	General Trias City SDO
	16	Nessa-Amie Lope	Imus City SDO
	17	Dulce Manaog	Lipa City SDO
	18	Ma.Consolacion V.Tenido	Lucena City SDO
	19	Marlyn Cabrera	San Pablo City SDO
	20	Rowena Solomon	Sta. Rosa City SDO
	21	Victoria Burgos	Tanauan City SDO
	22	Jacinta Abulencia	Tayabas City SDO

Region IV-B (MIMAROPA)	1	HRDD Chief/EPS	Regional Office
	2	Jelly Sore	Marinduque SDO
	3	Adelardo Malalauan	Occidental Mindoro SDO
	4	Ronnie Codon	Oriental Mindoro SDO
	5	Jorge Malagday Jr.	Palawan SDO
	6	Lucin Fruelda	Romblon SDO
	7	Roderick Jose Calivara	Calapan City SDO
	8	Imelda Oblan	Puerto Princesa City SDO

Region V (Bicol Region)	1	HRDD Chief/EPS	Regional Office
	2	Rico Portem	Albay SDO
	3	Nemia Viola	Camarines Norte SDO
	4	Franlie Corporal	Camarines Sur SDO
	5	Jezrahel Omadto	Catanduanes SDO
	6	Melody Vargas	Masbate SDO
	7	Maricel Dineros	Sorsogon SDO
	8	Marilou Sacay	Iriga City SDO
	9	Jerry Ramirez	Legazpi City SDO
	10	Leopoldo Brizuela	Ligao City SDO
	11	Helen Verano	Masbate City SDO
	12	Ma. Belen Lurcha	Naga City SDO
	13	Cleofe Anola	Sorsogon City SDO
	14	Ronaldo Bollosa	Tabaco City SDO

National Capital Region	1	HRDD Chief/EPS	Regional Office
	2	Focal Person	Caloocan City SDO
	3	Focal Person	Las Piñas City SDO
	4	Focal Person	Makati City SDO
	5	Focal Person	Malabon City SDO
	6	Focal Person	Mandaluyong City SDO



	7	Focal Person	Manila City SDO
	8	Focal Person	Marikina City SDO
	9	Focal Person	Muntinlupa City SDO
	10	Focal Person	Navotas City SDO
	11	Focal Person	Parañaque City SDO
	12	Focal Person	Pasay City SDO
	13	Focal Person	Pasig City SDO
	14	Focal Person	Quezon City SDO
	15	Focal Person	San Juan City SDO
	16	Focal Person	Taguig-Pateros SDO
	17	Focal Person	Valenzuela City SDO

### Visayas Cluster

Region VI (Western Visayas)	1	HRDD Chief/EPS	Regional Office
	2	Ronad Democrito	Aklan SDO
	3	Rosemay C. Bello	Antique SDO
	4	Aldrin G. Vingno	Bacolod City SDO
	5	Jelin Magtang	Bago City SDO
	6	Grace J. Fuentes	Cadiz City SDO
	7	Rowena Luza	Capiz SDO
	8	Jem Rymon S. Chien	Escalante City SDO
	9	Sheila Gimeno	Guimaras SDO
	10	Jocelyn B. Barnuevo	Himamaylan City SDO
	11	Marites C. Capilitan	Iloilo SDO
	12	Arnold Tuga	Iloilo City SDO
	13	Miguel Penaranda III	Kabankalan City SDO
	14	Melgar B. Coronel	La Carlota City SDO
	15	Tressa Elbanbauna	Negros Occ. SDO
	16	Ma. Nilma E. Casamayor	Passi City SDO
	17	Marvic S. Martirez	Roxas City SDO
	18	Nenit P. Gamao	Sagay City SDO
	19	Eva M. Dollosa	San Carlos City SDO
	20	Melanie M. Ugbamen	Silay City SDO
	21	Kent G. Arnibal	Sipalay City SDO

Region VII (Central Visayas)	1	HRDD Chief/EPS	Regional Office
	2	Marisel Balbuena	Bohol SDO
	3	Annie S. Cailing	Cebu SDO
	4	Julieta Sarvida	Siquijor SDO
	5	Iris L. Mediana	Bogo City SDO
	6	Courtney S. Sebial	Carcar City SDO
	7	Mary Ann Bacalso	Cebu City SDO
	8	Lalaine B. Sampan	Danao City SDO
	9	Marilyn T. Ompad	Lapu-Lapu City SDO
	10	Clarissa D. Quesio	Mandaue City SDO
	11	Teresa A. Caraca	Naga City SDO
	12	Rowena C. Salutan	Tagbilaran City SDO
	13	Filipinas I. Barrios	Talisay City SDO
	14	Calixta Deraco	Toledo City SDO
	15	Hanna Lou G. Uy	Negros Oriental SDO
	16	Lounisa Catarman	Bais City SDO
	17	Rolita B. Candido	Bayawan City SDO
	18	Enriqueta Baylon	Dumaguete City SDO
	19	Lourdes L. Fernandez	Guihulngan City SDO
	20	Emmy Lee C. Tacaldo	Tanjay City SDO

Region VIII (Eastern Visayas)	1	HRDD Chief/EPS	Regional Office
	2	Darnelene Solon	Biliran SDO
	3	Vilma Balais	Eastern Samar
	4	Crisanto Daga	Leyte SDO
	5	Sonia Esteria	Northern Samar SDO
	6	Gina Palines	Samar (Western)
	7	Maricel Capilitan	Southern Leyte SDO
	8	Marck Anthony Suyom	Baybay City SDO
	9	Aurora Amboy	Borongan City SDO
	10	Marilyn Tahil	Calbayog City SDO
	11	Cecilia Arga	Catbalogan City SDO
	12	Julius Gazon	Maasin City SDO
	13	Hermosilla Maluguina	Ormoc City SDO
	14	Jane Codilan	Tacloban City SDO

### Mindanao Cluster

Region IX (Zamboanga Peninsula)	1	HRDD Chief/EPS	Regional Office
	2	Lilia Abello	Zamboanga Del Norte
	3	Juliet Magallanes	Zamboanga Del Sur
	4	Evelyn Importante	Zamboanga Sibugay
	5	Ella Grace Tagupa	Dapitan City SDO
	6	Amelinda Montero	Dipolog City SDO
	7	Henry Tura	Isabela City SDO
	8	Ma Diosa Peralta	Pagadian City SDO
	9	Mildred Dayao	Zamboanga City SDO

Region X (Northern Mindanao)	1	HRDD Chief/EPS	Regional Office
	2	Sara M. Mancao	Bukidnon SDO
	3	Rosario M. Vivian	Camiguin SDO
	4	Jennifer R. Intong	Lanao Del Norte SDO
	5	Joanette M. Caparaz	Misamis Occidental
	6	Vivian Tuazon	Misamis Oriental
	7	Jean T. Loquillano	Cagayan De Oro City
	8	Karen Serania	El Salvador City SDO
	9	Levie D. Llemit	Gingog City SDO
	10	Roberto L. Dechos, Jr.	Iligan City SDO
	11	Noel Tan Nery	Malaybalay City SDO
	12	Solly E. Namocatcat	Oroquieta City SDO
	13	Rasalyn M. Lato	Ozamis City SDO
	14	Romel E. Huertas	Tangub City SDO
	15	Daisy Labrador	Valencia City SDO

Region XI (Davao Region)	1	HRDD Chief/EPS	Regional Office
	2	Marcelino G. De Los Reyes	Compostela Valley
	3	Gloria B. Subong	Davao Del Norte SDO
	4	Clarence Pillerin	Davao Del Sur SDO
	5	Almer Davis	Davao Occidental
	6	Alona Uy	Davao Oriental SDO
	7	May Ann Jumuad	Davao City SDO
	8	Ida Juezan	Digos City SDO
	9	Ma. Gina Flores	Mati City
	10	Marissa Y. Manginsay	Panabo City SDO
	11	Romulo A. Eliseo	IGACOS SDO
	12	Ma. Elena Ferido	Tagum City SDO

Region XII (SOCCSKSARGEN)	1	HRDD Chief/EPS	Regional Office
	2	Juvy Nitura	Cotabato SDO
	3	Mario S. Donio	Sarangani SDO
	4	Nelida Castillo	South Cotabato SDO
	5	Ofelia C. Beton	Sultan Kudarat SDO
	6	Johnny G. Balawag	Cotabato City SDO
	7	Zaida N. Abiera	General Santos City
	8	Alma Belarmino	Kidapawan City SDO
	9	Maricris T. Babar	Koronadal City SDO
	10	Frank T. Nawal Jr.	Tacurong City SDO

Region XIII (CARAGA)	1	HRDD Chief/EPS	Regional Office
	2	Fe M. Dizon	Agusan Del Norte
	3	Ivy I. Naparan	Agusan Del Sur SDO
	4	Rene G. Ebol	Dinagat Islands SDO
	5	Manuel M. Limjoco, Jr.	Surigao Del Norte
	6	Carlos C. Correos	Surigao Del Sur SDO
	7	Marilyn C. Jumamil	Bayugan City SDO
	8	Lucille C. Abunales	Bislig City SDO
	9	Elma Lufranco	Butuan City SDO
	10	Ruby C. Lemen	Cabadbaran City
	11	Ken E. Abuton, Jr.	Siargao City SDO
	12	Marilytte N. Ensomo	Surigao City SDO
	13	Nieves T. Sacay	Tandag City SDO