



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



Rajah Sikatuna Avenue, Dampas, Tagbilaran City, Bohol 6300 (038) 544-2147; 427-1702 dtagbilarancitydivision@yahoo.com www.depedtagbilaran.org

September 4, 2019

DIVISION MEMORANDUM
No. 436 S. 2019

MASSIVE OPEN ONLINE COURSES ON WATER, SANITATION AND HYGIENE (WASH) IN SCHOOLS (Wins) PILOT RUN

To : Tagbilaran City Division Health Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of Dep Ed Memorandum , dated August 23, 2019 with the subject, “ **Massive Open Online Courses on Water and Hygiene (WASH) in Schools (WinS) Pilot Run**”.
2. The Department of Education, through the Bureau of Learner Support Services, in collaboration with German Society for International Cooperation Regional Fit for school, SEAMEO Regional Center for Educational Innovation and Technology and the National Educators Academy of the Philippines will be conducting the pilot run of the massive open online courses on Water, Sanitation and Hygiene in Schools.
3. The 40-hour course will run from September 16 to November 15 for the school-level MOOC, while the division-level MOOC will run from October 14 to December 31, 2019. Course completers will earn an international training certificate. The courses are being offered for free, and have been applied for CPD credits.
4. Tagbilaran City Division School Level MOOC is categorized under Voluntary Participation. The 24 slots allotted for Tagbilaran City Schools is open for Voluntary Participation. Schools are highly encouraged to participate in this online courses as this is free and educational.
5. This is an Open Invitation to Schools interested in and committed to complete the course.
6. The Division Level MOOC is categorized in mandatory participation with 4 participants. The following are the identified participants for the Division Level Massive Open Online Courses on WASH and WinS :

Mr. Nicasio Degamo, R.N.
Mrs. Rhodelia Tumanda, R.N.
Mrs. Rowena Pizarra, R.N.
Mrs. Adeline Carmen Dagamac, R.N.



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7. All identified participants are instructed to register at tinyurl.com/onlineregwinsmooc and create an account at keep.edu.hk before enrolling in the course.
8. For information and guidance, please read enclosure.
9. Immediate dissemination of this Memorandum is desired.

NERI C. OJASTRO Ed D, CESE
Asst. Schools Division Superintendent
OIC–Office of the Schools Division Superintendent



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MOOCs on WASH in Schools (WinS) Memo

Yahoo/Inbox

P **Professional Development Division** <neap.pdd@deped.gov.ph> 2 Sep at 6:27 pm
 To: ncr@deped.gov.ph, NCR HRDDNEAP, Department of Education Regional Office III, ramon.abcede@deped.gov.ph, HRDD ROV and 4 more...
 Cc: depedpasaycity@yahoo.com, DepEd Navotas City, gsm0416@yahoo.com, ednalyng.angeles@deped.gov.ph, macelinavega@deped.gov.ph and 24 more...

Good day.

The Bureau of Learner Support Services, together with GIZ Regional Fit for School, has selected your region/division to participate in the pilot run of the Massive Open Online Courses (MOOCs) on WASH in Schools (WinS) -- professional development initiatives developed and managed by SEAMEO INNOTECH, in collaboration with GIZ, BLSS, and DepEd-NEAP.

Please see attached memo for the details of the courses.

All identified participants are instructed to register at tinyurl.com/onlinegwinmooc before creating an account and self-enrolling at www.keep.edu.hk.

Kindly acknowledge receipt of this email.

Sincerely yours,

Jerson Capuyan
 Professional Development Division
 National Educators Academy of the Philippines
 2F Mabini Building, DepEd Complex
 Meralco Avenue, Pasig City

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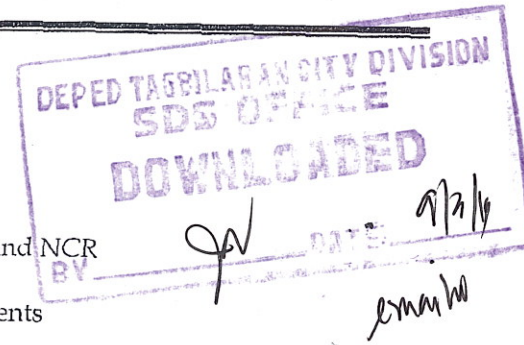
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Republic of the Philippines
Department of Education


Tanggapan ng Kalihim
Office of the Secretary



MEMORANDUM

TO: Regional Directors of Regions III, V, VII, X, and NCR

ATTENTION: All Concerned Schools Division Superintendents

FROM: 
ATTY. NEPOMUCENO A. MALALUAN
Undersecretary and Chief of Staff

SUBJECT: *Massive Open Online Courses on Water, Sanitation and Hygiene (WASH) in Schools (WinS) Pilot Run*

DATE: 23 August 2019

1. The Department of Education, through the Bureau of Learner Support Services, in collaboration with German Society for International Cooperation (GIZ) Regional Fit for School, SEAMEO Regional Center for Educational Innovation and Technology (SEAMEO INNOTECH), and the National Educators Academy of the Philippines (NEAP), will be conducting the pilot run of the massive open online courses (MOOCs) on Water, Sanitation and Hygiene (WASH) in Schools (WinS). Two courses will be offered – one for school-level participants, and another for division officials.
2. Leading WinS, the school-level course, aims to strengthen the competencies needed to set-up a suitable school environment that: (i) supports learning by promoting dignity and gender equality in school; (ii) improves learner’s participation in schools; and (iii) helps learners achieve both learning and health outcomes.

Specifically, at the end of the course participants will be able to:

- a. develop learning outputs within an online learning platform
 - b. create an advocacy speech to motivate and engage the community to collaborate on improving the school environment to meet the DepEd’s WinS Standards
 - c. prepare an analysis of the school environment vis-à-vis the DepEd’s WinS Standards
 - d. formulate an action plan to improve and/or address the school’s WinS issues
 - e. develop a sustainability plan that promotes transparency of actions, sharing of responsibilities with the wider school community, and accountability for results
3. The division-level MOOC aims (i) to strengthen the motivation of SDO WinS Technical Working Group (TWG) to manage better the program; and (ii) to define their key roles, as well as other SDO personnel in managing the WinS program in the division and in supporting schools.

Specifically, at the end of the course participants will be able to:

- a. develop an action plan to strengthen the management enablers of the SDO that will facilitate the provision of technical assistance to schools
 - b. use relevant WinS resource material/s in capacitating schools with simple techniques that will improve WinS practices
 - c. create a plan of technical assistance to schools to enable them to effectively implement WinS
4. The 40-hour courses, lodged at the Knowledge Education and Exchange Platform (KEEP) maintained by the Chinese University of Hong Kong (CUHK), will run from **September 16 to November 15** for the **school-level MOOC**, while the **division-level MOOC** will run from **October 14 to December 31** this year. Course completers will earn an international training certificate. The courses are being offered for free, and have been applied for CPD credits.
 5. These self-paced courses allow more flexibility in completing the course activities as discussions are asynchronous. Learners can access the MOOC at any time and take it at their own pace. Thus, they have more control over the schedule of their participation. Suggested schedules will be provided to guide them in their pace.
 6. The target participants for the pilot run of both courses are teachers and school leaders from the pre-identified seventeen (17) schools division offices (SDOs). Each division is given a specified number of schools that can participate on a mandatory or voluntary basis. SDOs are requested to ensure that slots for them will be filled up.

Personnel under **mandatory participation** will be required to enroll and finish the course. Performance of these enrollees will be closely monitored and reported to their concerned immediate supervisors.

Regions and SDOs participating on a **voluntary basis** will post an open invitation to schools interested in and committed to complete the course.

All participants need to **self-enroll at www.keep.edu.hk**. Refer to *Enclosure B* for the detailed instructions.

7. For the school-level MOOC, each school is expected to send two participants: one (1) School Head and one (1) teacher assigned as WinS focal person or school-level WinS coordinator.

For the division-level MOOC, participants will come from the same 17 divisions where the school level MOOC participants were selected. Each participating division is given four (4) slots for the MOOC. The participants should be any of the following:

- a. member of the Division WinS TWG (priority criteria)
 - b. division supervisor and/or health personnel tasked to manage the WinS program in the SDO and plays an important role in providing technical assistance to schools on WinS implementation
8. All identified participants are instructed to register at tinyurl.com/onlineregwinsmooc and create an account at keep.edu.hk before enrolling in the course. Please refer to the following enclosures: (A) matrix for the list of participants, (B) step-by-step guide on how to create an account in KEEP.
 9. For more information, all concerned may send an email to wins.mooc@deped.gov.ph and contact Joan Atienza of SEAME INNOTECH at 924-7681 local 195, or Jerson Capuyan of NEAP at 633-9455.

Enclosure A

REGION	SCHOOL LEVEL MOOC				No. Of schools per Region
	Target Number of Schools				
	Divisions to fill-up allotted slots (MANDATORY participation)	No. Of schools	Divisions to open the invitation (VOLUNTARY participation)	No. Of schools to be invited	
National Capital Region (NCR)	Pasay City	32	Navotas	21	204
			Quezon City	151	
Region III	Gapan City	43	Bataan	202	342
			Angeles City	54	
			Olongapo City	43	
Region V	Iriga City	52	Catanduanes	276	395
	Ligao City	67			
Region VII	Siquijor	78	Cebu City	123	225
			Tagbilaran City	24	
Region X	Misamis Occidental	344	Cagayan de Oro City	107	574
	Oroquieta City	55	Camiguin	68	
	TOTAL SCHOOLS:	671	TOTAL SCHOOLS:	1,069	1,740
	x 2 participants/school = 1,342		x 2 participants/school = 2,138		3,480 pax.

DIVISION LEVEL MOOC

REGION	SCHOOLS DIVISIONS (MANDATORY PARTICIPATION)		TOTAL PER REGION
	SDO Names	Participants per SDO	
National Capital Region (NCR)	Pasay City	4	12
	Navotas	4	
	Quezon City	4	
Region III	Bataan	4	16
	Angeles City	4	
	Olongapo City	4	
	Gapan City	4	
Region V	Iriga City	4	12
	Ligao City	4	
	Catanduanes	4	
Region VII	Cebu City	4	12
	Siquijor	4	
	Tagbilaran City	4	
Region X	Cagayan de Oro City	4	16
	Camiguin	4	
	Misamis Occidental	4	
	Oroquieta City	4	
TOTAL Number of Participants:			68



How to Enroll in the Course



LEADING WINS IN SCHOOLS

Welcome to LEADING WINS, a Massive Open Online Course (MOOC) on WASH in Schools. Follow the step by step guide below to enroll.

The course is running on a platform, KEEP (Knowledge and Education Exchange).

To enroll in the course, you need to create an account in the KEEP platform and then enroll in the course. Here's a step by step guide. If you already have a KEEP account, you can go straight to Step No. 5.

1. Go to <http://www.keep.edu.hk>. Click "Sign Up" on the upper right hand corner of the page.



2. Fill out the form.

Sign Up - Create Your KEEP Account

Full Name
Please enter your real name.

Username
The username must be between 2 and 30 characters long, and contain only letters, numbers, hyphen(-), and underscore(_). It cannot contain spaces.

Email

Confirm Email

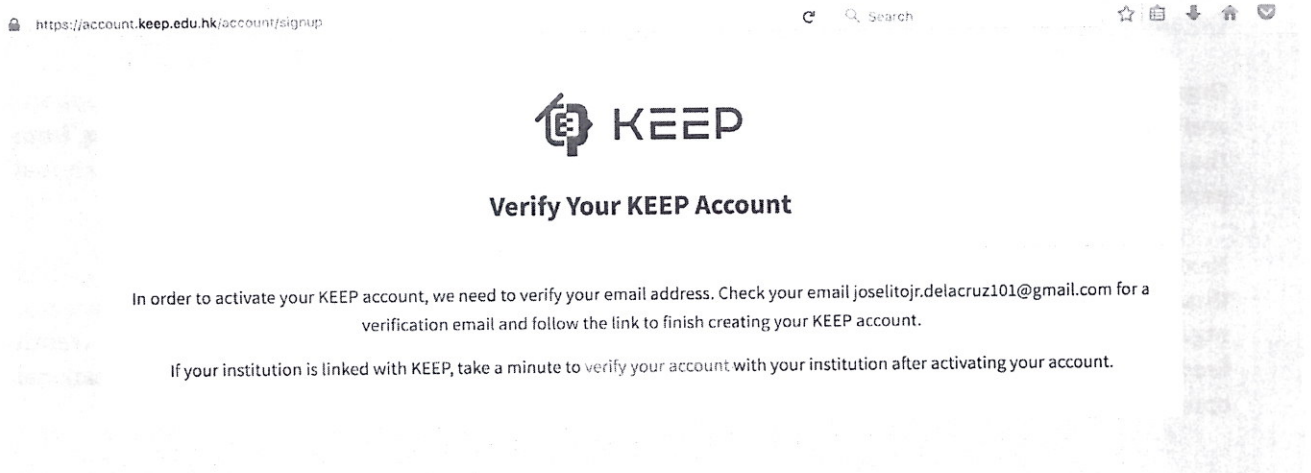
Password
The password must be at least 8 characters long and contain at least 1 uppercase letter, 1 lowercase letter, 1 digit and 1 special character (!? . % + = ^ \$ & # - @). It cannot contain spaces.

Confirm Password

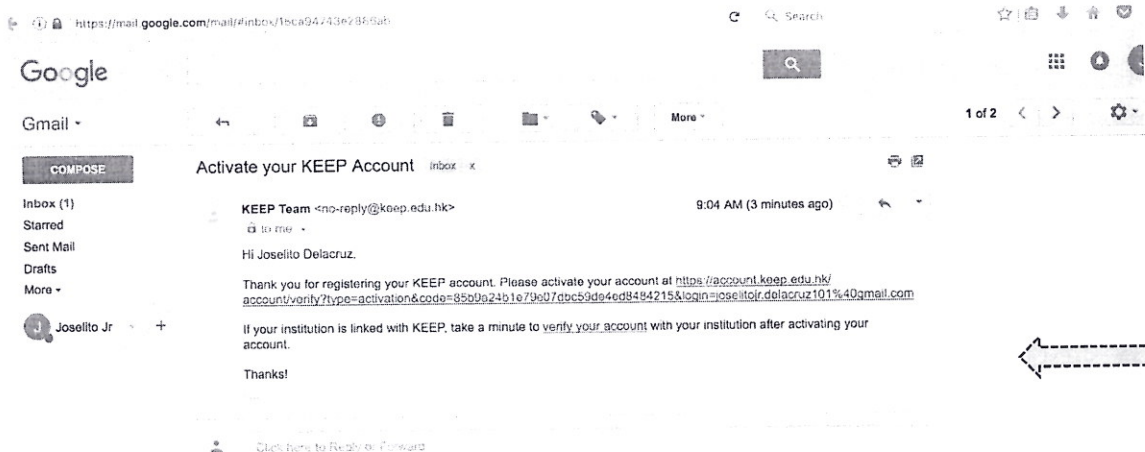
I agree to the Terms and Conditions

Sign Up

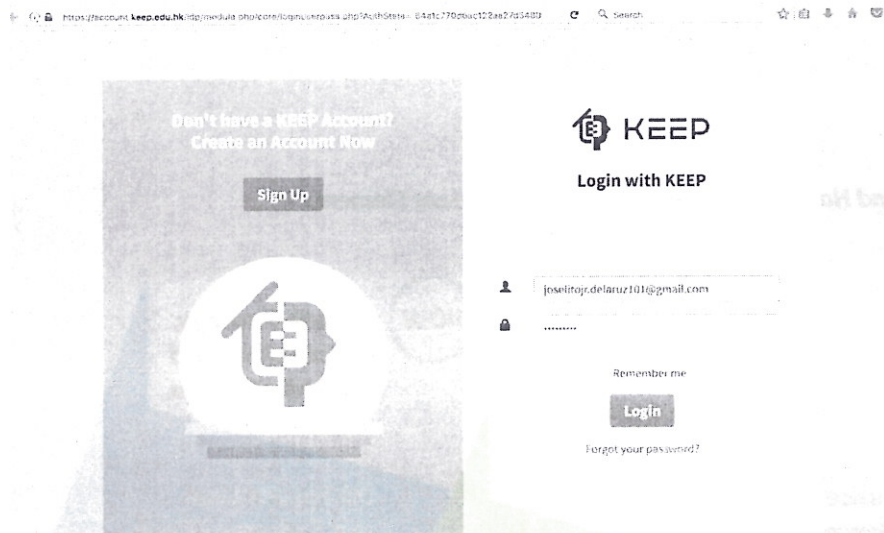
After filling out the form, you will see this notification



3. Go to your email and check the email from KEEP. Click on the activation link provided within that email.



4. After clicking on the activation link, you will be led to this log in page. Log in using your email and the password you provided for KEEP.



You will then be asked to fill in details for your account. Fill out the form.

5. To enroll in the course. Go to the COURSE LINK:
<https://course.keep.edu.hk/course/226461>

It is important that you get this link correctly.

6. Click the "Enroll" button

LEADING WINS

via OPENedX

Education and Teaching

Teacher Development

Enroll

Course Details Reviews

Instructor(s): Ethel Joan Atienza, Galvin Ngo

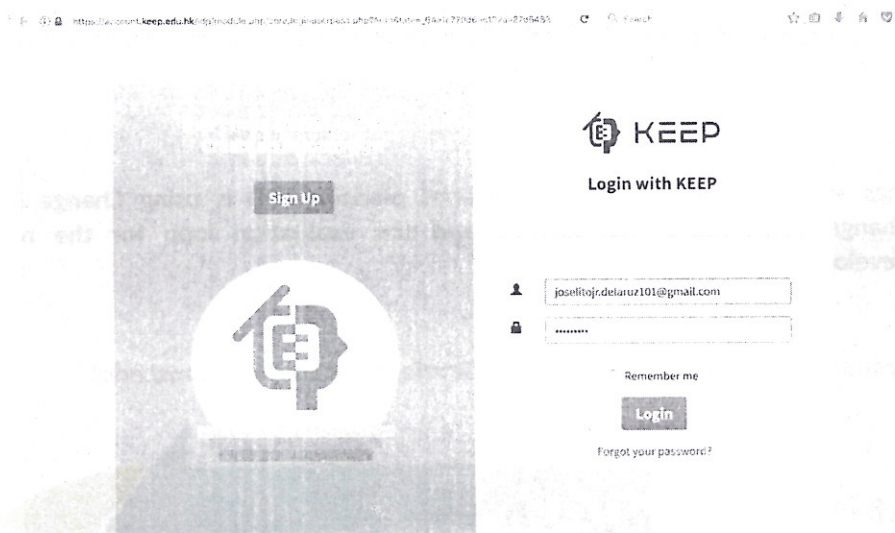
Institution: seameo-innotech

Provider: KEEP Open edX

Start Date: 26 Mar 2019

Commitment: 4 hours/week

7. Log in using your keep account details.



Since you are already enrolled, the next time you log in, simply go back to the course link: **<https://course.keep.edu.hk/course/226461>** and log in. You will see a "View Course" button once the course opens in January.

The course is self-paced. This means that you can manage your time in going through the course activities. It's up to you. We will be emailing you a sample self-study plan before the course begins so you have a sample.

If you have any concerns, please feel free to contact the MOOC Project Team:

- by email wins.mooc@deped.gov.ph
- Facebook Page *leadingwinsmooc*
- Call us at 9247681 to 84 local 195 and look for Joan

