



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



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September 2, 2019

DIVISION MEMORANDUM  
No. 422 s. 2019

**CONTINUOUS IMPROVEMENT (CI) PROGRAM ROLL OUT  
(Batch 3)**

TO: SDS, ASDS, CID and SGOD Chief  
Division CI Team Members  
School CI Team Members of the following schools  
Booy South ES                      SPED/SSES  
Cogon ES                              Tiptip ES  
Dampas ES                            Ubujan ES  
Eastern Cogon ES                    Manga NHS  
TCCES Regular                      TCSHS  
All Others Concerned

1. The Department of Education continues to decentralize decision-making powers at the different levels of governance to ensure that challenges are addressed and solved where these occurs. One of the current program of the present administration to empower its frontline service units is the Continuous Improvement (CI) Program. This Program is a quality improvement methodology to promote a culture of excellence in service delivery at all levels in the Department.

2. This Office has identified the following Schools:

***Elementary***

Booy South ES  
Cogon ES  
Dampas ES  
Eastern Cogon ES  
TCCES Regular  
SSES/SPED  
Tiptip ES  
Ubujan ES

***Secondary***

Manga NHS  
TCSHS

3. Those identified schools will choose (5) teachers with high commitment as Team Members.

4. In line with the CI rollout initiative to capacitate selected schools, a 3-day Training for basic Continuous Improvement (CI) will be conducted. With the objective of promoting a culture of excellence in service delivery. The said training is scheduled on September 16-18, 2019 at Casa Rey Francis Pension House and Restaurant, Burgos St. Tagbilaran City.

5. A registration fee of P1200.00 per participant will be collected from each participant to defray expenses (meals and snacks) for 3 days, chargeable against Division/School MOOE subject to the usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is highly desired

  
NERI C. OJASTRO, EdD. CESE  
Schools Division Superintendent