

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS-TAGBILARAN**  
Tagbilaran City

**DIVISION MEMORANDUM**

**To :** MR. JUSTINO CANDA – DCPNHS SH  
MRS. VIRGILIA G. OMICTIN – DCPNHS JS  
MRS. RIZALINA G. PELIGRO – TC HI  
MRS. CORAZON SAMUYA – MANSASA HS  
MRS. DIOSCORO RAMOS – SAN ISIDRO HS  
MRS. DOLORES DAHAB – COGON EVENING HS

**Form :** DR. NERI C. OJASTRO CESE  
OIC, Schools Division Superintendent

**Subject :** RE-ORGANIZATION/OPENING OF 4-H CLUB IN OUR SECONDARY SCHOOLS

**Date :** August 9, 2019

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1. In view of the re-organization/opening of 4-H Club in the secondary schools in this Division, you are directed to organize and have the new set of Officers for this School Year with the following officers: President, Vice-president, Secretary, Treasurer, Auditor, Public Information Officer (PIO), Business Manager, Recreational Manager and one (1) representative from each Grade Level.
2. There will be an orientation and induction of the new set of Officers on August 22, 2019 at the Agricultural Promotion Center (APC) Function Hall, Dao District, Tagbilaran City, 2:00 in the afternoon. They will be escorted by their Club advisers.
3. Travelling expenses incurred by these people can be charged to school MOOE, PTA or any school/local funds subject to usual accounting and auditing rules.
4. For your guidance and compliance.

  
NERI C. OJASTRO, Ed.D, CESE  
OIC, Schools Division Superintendent