



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



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August 16, 2019

DIVISION MEMORANDUM

No. 396, s. 2019

**TAGBILARAN CITY MEET 2019**

To : Unit/Delegation Heads  
Public and Private Elementary and Secondary School Heads  
Public and Private Elementary and Secondary Sports Coordinators  
All Others Concerned

1. This Office hereby announces the **conduct of the 2019 Tagbilaran City Division Meet scheduled on September 25-28, 2019 at the HNU Barder Gym, Tagbilaran City, bannering the theme: “Panaghiusa, Panagdait, ug Gugma, Pinaagi sa Paugnat sa Kusog.”**

2. This will be participated by 28 competing units from Public and Private Elementary and Secondary Schools in the city, fighting for 26 events in the elementary and 24 events in the secondary divisions respectively; including SPED of both public and private schools in this division.

3. The following credentials are needed to qualify for the 2019 Tagbilaran City Meet to wit:

3.1 PSA Birth Certificate Original (cutoff date Elementary January 1, 2007/

Secondary January 1, 2002

3.2 Form 137-E with First Grading Grades (photocopied with live signature of the Class Adviser and School Principal). Computer generated from 137-E is accepted provided that signature of the registrar or principal is also live using blue ink

3.3 Medical Certificate

3.4 Dental Certificate

3.5 Parents Permit

4. Deadline of Submission for Athlete’s Credentials in folder with label and table of contents by events is on September 17, 2019 on or before 5:00 PM at the New City Division Office. Checking of credentials will be done during office hours from 8:00-5:00 pm excluding Saturdays and Sundays.

5. Stipulated hereunder are the important schedule of activities for the 2019 Tagbilaran City Meet to wit:

DATE/TIME	ACTIVITIES	VENUE
August 22, 2019, 2:00 PM	Meeting of All Unit/Delegation Heads, Public and Private Elementary and Secondary Sports Coordinators	New City DepEd Conference Hall
August 23, 2019, 2:00 PM	Meeting of All Tournament Managers & Credentials Committee	New City DepEd Conference Hall
August 28, 2019 2:00 PM	Meeting of All Coaches and Credentials Committee	UB Gym
September 10, 2019 2:00 PM	Meeting of All Tournament Managers & Event Coordinators	New City DepEd Conference Hall
September 12, 2019 2:00 PM	Meeting of All Dance Sport & Mr & Miss City Meet Coaches	New City DepEd Conference Hall
September 13, 2019 2:00 PM	Meeting of All Working Committee Chairs	New City DepEd Conference Hall
September 17, 2019 2:00 PM	Final Coordination Meeting of All Officiating Officials and Tournament Managers	UB Gym
September 23, 2019 8:00 AM – 5:00 PM	Releasing of Sports Equipment and Supplies	Division Supply Office
September 24, 2019 9:00 AM	Solidarity Meeting of All TM's, Officiating Officials and Coaches	HNU, Barder Gym


September 24, 2019 1:00 – 5:00 PM	Lay out of the different playing venues	By Event
September 24, 2019 3:00 PM	Search for the 2019 Mr & Miss City Meet	ICM Activity Center
September 25, 2019 7:00 AM Assembly Time	Parade preparations	New City Hall Grounds
7:30 AM Jump Off Time	Start of Parade	New City Hall Grounds to HNU Barder Gym
8:00 AM	Opening Program	HNU Barder Gym
10:00 AM	Start of City Meet Games	Different Playing Venues
September 26, 2019 6:00 PM	Dance Sports Competition	UB Gym
September 28, 2019 3:30 PM	Closing Program & Declaration of Winners	HNU Barder Gym

6. To avoid disqualification of athletes, School Heads through their Sports Coordinator are directed to instruct their respective coaches to submit credentials on time and should secure clearance before the start of their first game to the following Credentials Committee:

- 6.1 Corazon H. Samuya, Chair - Arnis Elem. & Sec. (Boys & Girls)
- 6.2 Crestita Batingal, Co-Chair - Athletics Elem & Sec (Boys & Girls)
- 6.3 Albert Tibod, ICT - Sipa/Sepak Takraw Elem & Sec Boys
- 6.4 Maurine Castaño - Badminton Elem & Sec (Boys & Girls)  
- Chess Elem & Sec (Boys & Girls)
- 6.5 Proserpina Doroy - Football Elem & Sec Boys
- 6.6 Eufe Rhoda Galon - Swimming Elem & Sec (Boys & Girls)  
- Gymnastics Elem & Sec (MAG, WAG, RG AERO)
- 6.7 Maria Flor Getigan - Volleyball Elem & Sec (Boys & Girls)  
- Tennis Elem & Sec (Boys & Girls)
- 6.8 Concepcion Gallentes - Taekwondo Elem & Sec (Boys & Girls)  
- Table Tennis Elem & Sec (Boys & Girls)
- 6.9 Lorelie G. Anore - Billiards Sec (Boys & Girls)  
- SPED
- 6.10 Merlita Palac - Basketball Sec (Boys & Girls)
- 6.11 Irene Pulot - Futsal, Sepak Takraw Girls
- 6.12 Bernadette Amora - Dance Sports, Mr. & Miss City Meet Elem & Sec

6. Expenses relative to the conduct and participation of the 2019 Tagbilaran City Meet is chargeable to School MOOE and other local funds subject to the usual accounting and auditing rules and regulations.

7. For information, guidance and compliance of all concerned.

  
**NERI C. OJASTRO, Ed.D., CESE**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent