



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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August 5, 2019

Division Memorandum
No. 374, s. 2019

**SEARCH FOR OUTSTANDING VOLUNTEERS 2019 OF THE PHILIPPINE NATIONAL
VOLUNTEER SERVICE COORDINATING AGENCY**

To : Chief Education Supervisors
Education Program Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Enclosed is DepEd Memorandum No. 092, s. 2019 dated July 25, 2019, announcing the **Search for Outstanding Volunteers (SOV) 2019**. The SOV is the centerpiece activity of the National Volunteer Month, which is celebrated pursuant to the Presidential Proclamation No. 55, s. 1998 entitled **Declaring the Month of December of Every Year as the National Volunteer Month**.

2. The SOV aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.

3. The SOV has the following categories:

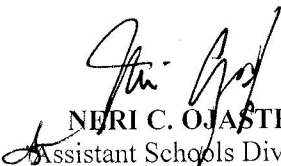
- a. National Outstanding Volunteer Award
 - i. Individual
 - Youth
 - Adult
 - ii. Organization
 - Non-Profit
 - Corporate
- b. Volunteer Lifetime Achievement Award
 - i. Individual
 - ii. Organization

4. Enclosed also are the Nomination Checklist, Nomination Forms, and Directory of Regional Search Committees and SOV-National Search Committee (NSC) Secretariat. These documents and other information, education and communication materials may also be obtained from the PNVSCA, NEDA Regional Offices, the Regional Planning and Development Office of the BARMM, or download at <http://bit.ly/2019SOV>.

5. Nomination forms must be submitted to the concerned Regional Search Committee (RSC) covering the area where majority of the volunteer program, project, or service of the nominee is implemented. The deadline for submission of nominations is on **August 15, 2019**.

6. For details, please see attached DepEd Memorandum.

7. Immediate dissemination this Memorandum is desired.


NERI C. OJASTRO, Ed.D., CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education

25 JUL 2019

DepEd MEMORANDUM
No. **092**, s. 2019

**SEARCH FOR OUTSTANDING VOLUNTEERS 2019 OF THE PHILIPPINE
NATIONAL VOLUNTEER SERVICE COORDINATING AGENCY**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister of Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned


1. The Philippine National Volunteer Service Coordinating Agency (PNVSCA) of the National Economic and Development Authority (NEDA) announces the **Search for Outstanding Volunteers (SOV) 2019**. The SOV is the centerpiece activity of the National Volunteer Month, which is celebrated pursuant to the Presidential Proclamation No. 55, s. 1998 entitled **Declaring the Month of December of Every Year as the National Volunteer Month**.
2. The SOV aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.
3. The SOV has the following categories:
 - a. National Outstanding Volunteer Award
 - i. Individual
 - Youth
 - Adult
 - ii. Organization
 - Non-Profit
 - Corporate
 - iii. Special Award for Local Government Unit
 - b. Volunteer Lifetime Achievement Award
 - i. Individual
 - ii. Organization
4. Enclosed are the Nomination Checklist, Nomination Forms, and Directory of Regional Search Committees and SOV-National Search Committee (NSC) Secretariat. These documents and other information, education and communication materials may also be obtained from the PNVSCA, NEDA regional offices, the Regional Planning and Development Office of the BARMM, or downloaded at <http://bit.ly/2019SOV>.

5. Nomination forms must be submitted to the concerned Regional Search Committee (RSC) covering the area where majority of the volunteer program, project, or service of the nominee is implemented. The deadline for submission of nominations is on **August 15, 2019**.

6. The awarding ceremony will be held in December 2019 during the celebration of the National Volunteer Month. The PNVSCA will cover the transportation, accommodation, and meals of the awardees during their attendance to the awarding ceremony.

7. For more information, please contact the **Search for Outstanding Volunteer-National Search Committee (SOV-NSC) Secretariat**, Philippine National Volunteer Service Coordinating Agency, G/F Sugar Center Building, North Avenue, Diliman, Quezon City through email at info@pnvsca.gov.ph or telephone nos. (02) 247-7934 and (02) 927-6847.

8. Immediate dissemination of this Memorandum is desired.


ATTY. NEPOMUCENO A. MALALUAN
Undersecretary
Officer-in-Charge

Encls.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

AWARDS
BUREAUS AND OFFICES
CELEBRATIONS AND FESTIVALS
LEGISLATIONS
SEARCH



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION REQUIREMENTS



NOMINATION CHECKLIST AND DOCUMENTARY REQUIREMENT

For Individual Category

- Nomination Form
- Endorsement from organization in case of an individual volunteer who is a member of an organization and is being nominated for his/her contributions to the organization
- Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - Volunteer Program profile including areas of coverage and beneficiaries within the duration set per category
 - Activity reports or write-ups
 - Implementation plan for the past three (3) years for the youth and five (5) years for adult
 - Implementation plan for the following year for both the youth and adult
 - Published and unpublished articles about the nominee or his/her project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Security information
 - List of partner organization/s within the duration set per category

For Organization Category

- Nomination Form
- Certificate of registration from SEC and/or other duly recognized accrediting government institution; or recognition as a volunteer organization by the local government, local institution, or community being provided with volunteer services. (GOCCs and LGU are not required to submit.)
- Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - Organizational Profile
 - Volunteer Program profile including areas of coverage and beneficiaries
 - Activity reports or write-up
 - Implementation plan for the past three (3) years for corporate and five (5) years for non-profit
 - Implementation plan for the following year for both the corporate and non-profit
 - Published and unpublished articles about the nominee and its project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Security information
 - List of partner organization/s within the duration set per category



SEARCH FOR OUTSTANDING VOLUNTEERS NOMINATION REQUIREMENTS



For Special Award for LGU

- Nomination Form
- Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - LGU Profile, list of staff handling volunteer program
 - Volunteer Program profile including areas of coverage, beneficiaries, and list of partners and volunteer individuals or organizations
 - Activity reports or write-up
 - Implementation plan for the past two (2) years
 - Implementation plan for the following year
 - Published and unpublished articles about the nominee and its project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Budget Allocation for the Volunteer Program



SEARCH FOR OUTSTANDING VOLUNTEERS NOMINATION FORM – INDIVIDUAL CATEGORY



(Use separate sheet if necessary.)

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION FORM – ORGANIZATION CATEGORY



ORGANIZATION	<input type="checkbox"/> Non-Profit
	<input type="checkbox"/> Corporate
Name of Organization:	
Address:	
Classification	<input type="checkbox"/> Foundation <input type="checkbox"/> NGO <input type="checkbox"/> Employees' Association <input type="checkbox"/> Others, specify:

I. BACKGROUND			
A. Name/Position of Current Head of Organization			
B. Name/s of Incorporators/Founding Members			
C. Personnel/Staff Complement			
No. of Paid Employees	Regular:	Contractual:	Total:
No. of Volunteers Engaged	Full Time:	Part time/Periodic:	
D. Date Established			
E. Registration/Accreditation Status	<input type="checkbox"/> SEC	<input type="checkbox"/> LGU	<input type="checkbox"/> Others:
F. Organizational/Institutional Affiliation	<input type="checkbox"/> DSWD	<input type="checkbox"/> DA	<input type="checkbox"/> Others:

II. ORIGIN/VISION/MISSION
(Use separate sheet if necessary.)

III. VOLUNTEERING EFFORTS					
Program/Activity/Project (PAP)	Objectives	Target Area/Beneficiaries	No of Volunteers Engaged	Partners/Funding/Other Resource Mobilization	Remarks
(Use separate sheet if necessary.)					



SEARCH FOR OUTSTANDING VOLUNTEERS
NOMINATION FORM – ORGANIZATION CATEGORY



IV. AWARDS/RECOGNITION IN VOLUNTEERISM			
Title of Award	Nature/Objective of Award	Date Given	Awarding Body
(Use separate sheet if necessary.)			

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	



**SEARCH FOR OUTSTANDING VOLUNTEERS
NOMINATION FORM – SPECIAL AWARD FOR LGU**



Name of LGU:
Address:

I. BACKGROUND			
A. Name of Local Chief Executive			
B. Personnel/Staff Complement for the Volunteer Program			
<u>No. of Paid Employees</u>	Regular:	Contractual:	Total:
<u>No. of Volunteers Engaged</u>	Full Time:	Part time/Periodic:	

II. LIST OF ORDINANCES RELATED TO VOLUNTEERISM
(Use separate sheet if necessary.)

III. VOLUNTEER PROGRAM					
Program/Activity /Project (PAP)	Objectives	Target Area/ Beneficiaries	No of Volunteers Engaged	Partners/Funding/ Other Resource Mobilization	Remarks
(Use separate sheet if necessary.)					



SEARCH FOR OUTSTANDING VOLUNTEERS
NOMINATION FORM – SPECIAL AWARD FOR LGU



IV. AWARDS/RECOGNITION IN VOLUNTEERISM			
Title of Award	Nature/Objective of Award	Date Given	Awarding Body
(Use separate sheet if necessary.)			

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	



SEARCH FOR OUTSTANDING VOLUNTEERS



**Directory of Regional Search Committees
and SOV-NSC Secretariat**

Regional Search Committees

Region	RSC Chair	Contact Details
NCR	DILG NCR	4h Floor Annex Bldg., Sugar Regulatory Administration, Sugar Center Compound, North Avenue, Diliman, Quezon City Tel. No. (02) 453-4748
CAR	NEDA Regional Office CAR	Botanical Garden, Leonard Wood, Baguio City Tel. Nos. (074) 442-3232 loc. 0100 (074) 424-1422, (074) 619-6627
I	NEDA Regional Office I	2500 Guererro Road, San Fernando City, La Union Tel. Nos. (072) 888-5501 (072) 888-2679, (072) 888-2680
II	NEDA Regional Office II	NRO2 Building., 1 Dalanna Pawurulun Regional Government Center, Carig, Tuguegarao City Tel. Nos. (078) 844-1336, (078) 304-9300
III	NEDA Regional Office III	Diosdado Macapagal Government Center (DMGC), Maimpis, San Fernando City, Pampanga Tel. Nos. (045) 963-5993, 455-4110
CALABARZON	NEDA Regional Office CALABARZON	4 th Floor Marcelita Building, Brgy. Real, Calamba City, Laguna Tel. Nos. (049) 576-0148, 576-0155
MIMAROPA	NEDA Regional Office MIMAROPA	2 nd – 4 th Flrs., Paras Building, J.P. Rizal St., San Vicente South, Calapan City Tel. No. (043) 288-1115 loc. 414
V	NEDA Regional Office V	Regional Office No. V, Arimbay, Legazpi City, Albay Tel. Nos. (052) 482-0498, 482-0499
VI	NEDA Regional Office VI	Fort San Pedro, Iloilo City, Iloilo Tel Nos. (033) 336-6840, 337-9787
VII	NEDA Regional Office VII	Government Center, Sudlon, Lahug, Cebu City Tel. Nos. (032) 414-5263, 414-5265
VIII	NEDA Regional Office VIII	Government Center, Candahug, Palo District, Leyte Tel. Nos. (053) 323-3092, 323-2975



SEARCH FOR OUTSTANDING VOLUNTEERS



IX	NEDA Regional Office IX	Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City Tel. Nos. (062) 913-0164, 945-0049
X	NEDA Regional Office X	RDC-X Building, corner Capistrano-Echem Streets, Cagayan de Oro City Tel. Nos. (088) 856-1920 loc. 204/200
XI	NEDA Regional Office XI	NEDA-RDC XI Center, Km. 7 SPED Area, Bangkal, Davao City Tel. Nos. (082) 296-0161 loc. 113
XII	NEDA Regional Office XII	Regional Government Center, Carpenter Hill, Koronadal City, South Cotabato Tel. Nos. (083) 228-9203, 228-6211
XIII	NEDA Regional Office XIII	NEDA CARAGA Bldg., JP Rosales Ave., Butuan City, Agusan del Norte Tel. No. (085) 342-5774
ARMM	ARMM Regional Planning and Development Office	ARMM Compound, Cotabato City Tel. Nos. (064) 421-1389, 421-7614

SOV-NSC Secretariat

Philippine National Volunteer Service
Coordinating Agency

G/F Sugar Center Building, North Avenue,
Diliman, Quezon City
Tel. Nos. (02) 247-7934, (02) 927-6847