



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



Rajah Sikatuna Avenue, Dampas, Tagbilaran City, Bohol 6300 (038) 544-2147; 427-1702 dtagbilarancitydivision@yahoo.com www.depedtagbilaran.org

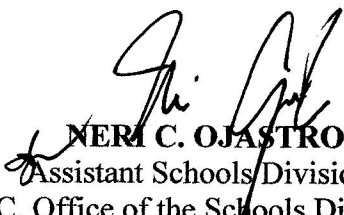
July 7, 2019

Division Memorandum
No. 309, s. 2019

**BRIEFING OF THE PROFESSIONAL CORPS OF TEST ADMINISTRATORS
(PROCTAD)**

To : Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is the communication from the Civil Service Commission, informing this Office on the conduct of **Career Service Professional and Sub-Professional Examinations** on **August 4, 2019** in Tagbilaran City.
2. In relation to this, the enclosed list of teachers and non-teaching personnel are to attend the **Briefing** of the Professional Corps of Test Administrators (PROCTAD) at **1:30 pm and 9:00 am of July 17 and July 18, 2019**, respectively at the **New Capitol Conference Hall, CPG North Ave., Tagbilaran City**. Please confirm your attendance on or before **July 10, 2019**.
3. Immediate dissemination of this Memorandum is desired.


NERI C. OJASTRO, Ed.D., CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



CIVIL SERVICE COMMISSION
Republic of the Philippines

CSC Field Office-Bohol

July 3, 2019

DR. NERI C. OJASTRO
Officer-In-Charge
Schools Division Superintendent
Department of Education
Division of Tagbilaran City
Dao District, Tagbilaran City

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SDS OFFICE
RECEIVED
BY: [Signature] TIME: 8:40 am
DATE: 7/3/19 CTR #: _____

Dear **Dr. Ojastro**:

We are pleased to inform you that once again, the Civil Service Commission will conduct the **Career Service Professional** and **Sub-Professional Examinations** on **August 4, 2019** here in **Tagbilaran City**.

In this regard, we would like to request you to allow 44 of your teachers and employees (*see attached list*) to attend the **BRIEFING** of the Professional Corps of Test Administrators (PROCTAD) at **1:30 pm and 9:00 am of July 17 and July 18, 2019, respectively** at the **New Capitol Conference Hall, CPG North Ave., Tagbilaran City**.

We will appreciate receiving your kind reply on or before **July 10, 2019**.

Thank you very much for your continued support and cooperation.

Very truly yours,

[Signature]
ELIZABETH B. MATEO
Director II

Bawat Kawani, Lingkod Bayani

LIST OF EXAM ADMINISTRATORS
(Briefing/Orientation)
CSE-PPT August 4, 2019

New Capitol Conference Hall, CPG North Ave., Tagb City

	Name		Sked of Briefing	Confirmation		If No , Pls, state the reason
				Yes	No	
1	Abueva,	Rosalie T.	Jul 17 – 1:30pm			
2	Arcader,	Delia A.	Jul 17 – 1:30pm			
3	Arcillas,	Oliver G.	Jul 17 – 1:30pm			
4	Autentico	Rachel	Jul 17 – 1:30pm			
5	Bacus,	Maria Elena	Jul 17 – 1:30pm			
6	Barol,	Lemuel B.	Jul 17 – 1:30pm			
7	Batingal,	Crestita G.	Jul 17 – 1:30pm			
8	Bedrijo	Marilou	Jul 17 – 1:30pm			
9	Caberte,	Glenda Mae E.	Jul 17 – 1:30pm			
10	Cahucom,	Michelle	Jul 17 – 1:30pm			
11	Cardinas,	Ermila D.	Jul 17 – 1:30pm			
12	Cartagenas,	Liza	Jul 17 – 1:30pm			
13	Castano,	Dougeford D.	Jul 17 – 1:30pm			
14	Chatto,	Helen B.	Jul 17 – 1:30pm			
15	Collyer	Cherry Michelle	Jul 17 – 1:30pm			
16	Correa,	Eldiebrando S.	Jul 17 – 1:30pm			
17	Cuajao,	Beverly Joy	Jul 17 – 1:30pm			
18	Dagami,	Janora C	Jul 17 – 1:30pm			
19	Dayan,	Margaret P.	Jul 17 – 1:30pm			
20	Dayot	Nelson	Jul 17 – 1:30pm			
21	Digal	Jayvee m	Jul 17 – 1:30pm			
22	Duquila,	Joan G.	Jul 17 – 1:30pm			
23	Flor,	Jan Elvin G.	Jul 18 – 9am			
24	Fronteras,	Aljon	Jul 18 – 9am			
25	Fudalan,	Maria Irene V.	Jul 18 – 9am			
26	Galan,	Rosalette	Jul 18 – 9am			
27	Getigan,	Maria Flor	Jul 18 – 9am			
28	Gutierrez,	Mary Melody	Jul 18 – 9am			

	Name		Sked of Briefing	Confirmation		If No , Pls, state the reason
				Yes	No	
29	Indoyon,	Liza C.	Jul 18 - 9am			
30	Jala,	Jesilo G.	Jul 18 - 9am			
31	Jaljalis,	Leah B.	Jul 18 - 9am			
32	Labesores,	Jennifer P.	Jul 18 - 9am			
33	Maceren,	Rosemarie S	Jul 18 - 9am			
34	Mahumas,	Sylvia J.	Jul 18 - 9am			
35	Maquiling	Liza	Jul 18 - 9am			
36	Paña,	Renato	Jul 18 - 9am			
38	Patos,	Angelita	Jul 18 - 9am			
39	Pelin,	Marcelino B.	Jul 18 - 9am			
40	Pergamino,	Annabelle M.	Jul 18 - 9am			
41	Relator,	Jeremias L.	Jul 18 - 9am			
42	Suficiencia,	Angelina L.	Jul 18 - 9am			
43	Sulague,	Cecilia D.	Jul 18 - 9am			
44	Visto,	Jennifer H.	Jul 18 - 9am			