



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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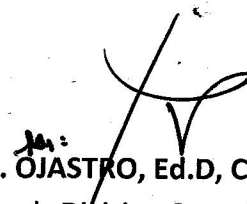
DIVISION MEMORANDUM

No. 221, s. 2018

ENROLMENT RELATED UPDATE FOR SCHOOL YEAR 2019-2020

TO : Chiefs, SGOD and CID
All Other SGOD and CID Personnel
Public & Private Elementary and Secondary School Heads
All Others Concerned

1. For the information and guidance of all concerned, Daily Enrolment Update would soon commence preferably by June 3, 2019 and onward until further notice.
2. Attention is invited to all public and private Elementary & Secondary Schools under the jurisdiction of Tagbilaran City DepEd Division.
3. In this regard, all School Heads and other personnel concerned are hereby enjoined to submit their daily enrollment supposedly to **Mr. Artemio B. Alo** – Division Planning Officer, however Mr. Alo has already filed his leave of absence duly approved by the Superintendent on June 3-7, 2019 for valid personal reasons.
4. In lieu of this, and in order to maintain the smooth enrolment-related operation **Ms. Junicel T. Mancha**-Project Dev't. Officer II is tasked to replace Mr. Alo's duty while on leave until his return.
5. Please submit your daily enrolment report on line via google account and/or email ad(junicel@gmail.com ; junicel.mancha@deped.gov.ph) of Mrs. Junicel Mancha.
6. Immediate dissemination and strict compliance of this Memorandum is highly directed.


NERI C. OJASTRO, Ed.D, CESE
Assistant Schools Division Superintendent
OIC, Schools Division Superintendent