



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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DIVISION MEMORANDUM

May 22, 2019

No. 219, s. 2019

COMPOSITION OF 2019 DIVISION OPLAN BALIK ESKWELA

1. Pursuant to DepEd Memorandum No. 029, s. 2019 and Division Memorandum No. 127, s. 2019, the 2019 Division Oplan Balik Eskwela (OBE) Task Force is hereby created to wit:

Chairperson : MARCELO K. PALISPIS, Ed.D.
OIC-Assistant Schools Division Superintendent

Members : BEATRIZ C. LUGA, Ph.D.
Chief, School Governance and Operations Division

ELISEA G. DE LA TORRE, Ph.D.
Chief, Curriculum Implementation Division

AQUILINO T. MILAR, JR., PhD
Administrative Officer V (Brigada Eskwela Coordinator)

JOHN ARIEL A. LAGURA, Ph.D.
EPS, Mathematics (SHS Coordinator)

ARTEMIO B. ALO
Planning Officer III

JOVENAL B. CAGAS
SEPS, M&E / SocMob (Private School Coordinator)

FILOMENA C. TANGGAAN, Ph.D.
SEPS, Planning & Research

ENGR. JOSE C. MARIÑAS III
Information Technology Officer

VIDA N. ROMERO, DMD
Dentist II (Medical/ Dental)

AURELIA A. CLAMONTE, Ph.D.
PSDS (Child Protection Specialist)

ELIZABETH ROSIL-ESCOLANO
EPS II, Alternative Learning System

ENGR. JUNICEL T. MANCHA
Project Development Officer II (Buildings & Facilities)

2. The Division Oplan Balik Eskwela Task Force shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- a) Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by the School;
- b) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- c) Correctly identify and coordinate with the concerned School on queries for enrolment; and
- d) Monitor, document, and submit reports on enrolment as needed and on all issues and concerns received by the Office including the action taken.

3. Furthermore, all public and private elementary and secondary schools shall also set up the following to serve as information desk, complaints processing, and routing area for the period of the project:

- a) School Oplan Balik Eskwela Action and Information Center (S-OBELAC) and Public Assistance Station (PAS) Task Force;
- b) Hotlines to receive calls, text messages, emails on complaints, requests and suggestions from parents, students and other concerned citizens;
- c) Set up Help Desk to accommodate walk-in concerns; and
- d) Update/ submit daily reports to the Planning Office c/o Mr. Artemio B. Alo.

4. For information and guidance.


NERI C. OJASTRO, Ed.D., CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent