



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY
City of Tagbilaran



May 8, 2019

DIVISION MEMORANDUM
NO. 199, s.2019

ROLL-OUT AND USE OF FACEBOOK WORKPLACE AND DEPED ELECTION MONITORING APPS

**TO: Principals and School Heads / DepEd Supervising Officials (DESO)
Public Schools Teachers / Electoral Board (EB) Members
Division Election Task Force Members
All Others Concerned**

1. Attached is DepEd Memorandum dated: May 7, 2019 entitled: **ROLL-OUT AND USE OF FACEBOOK WORKPLACE AND DEPED ELECTION MONITORING APPS.**

2. Inline with this, the Tagbilaran City Division will conduct a rollout of Facebook Workplace and DepEd Election Monitoring App **on May 10-11, 2019 at Tagbilaran City Division Conference Room, Dampas District, Tagbilaran City.**

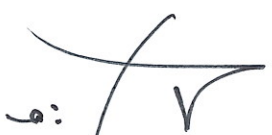
3. Participants to this training are DepEd Supervising Officials (DESO) and Public School Teachers who are members of the Electoral Board (EB). Attendance to this training is compulsory.

4. The schedules for this training will be as follows:

Date and Time	DESO/EB's place of assignment
May 10, 2019 (2:00PM – 3:00PM)	Tagbilaran City Central Elementary School, Dr. Cecilio Putong National High School, Bohol Island State University
May 10, 2019 (3:00PM – 4:00PM)	Bool Elementary School, Booy Elementary School, Cabawan Elementary School

May 10, 2019 (4:00PM – 5:00PM)	Cogon Elementary School, Eastern Cogon Elementary School
May 11, 2019 (8:00AM – 9:00AM)	Dampas Elementary School, Dao Elementary School
May 11, 2019 (9:00AM – 10:00AM)	Manga Elementary School, Mansasa Elementary School
May 11, 2019 (10:00AM – 11:00AM)	San Isidro Elementary School, Talolo Elementary School, Tagbilaran City District Jail
May 11, 2019 (11:00AM – 12:00NN)	Tiptip Elementary School, Ubujan Elementary School, Bohol District Jail

5. All participants must bring smart android phones to be used to install the Workplace, Workplace Group Chat and DepEd Election Monitoring Apps.
6. This Memorandum serves as Travel Order.
7. For information, guidance and compliance


NERI C. OJASTRO, Ed.D., CESE
 Assistant Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM

May 7, 2019

For: **Regional Directors**
Schools Division Superintendents
Public School District Supervisors (PSDS)
Principals and School Heads / DESO
Public School Teachers / Electoral Board (EB) Members
ESSD and SGOD Chiefs
ICTS, Regional/Division IT Officers
All Others Concerned

Subject: **ROLL-OUT AND USE OF FACEBOOK WORKPLACE AND
DEPED ELECTION MONITORING APPS**

Pursuant to the authority granted by the Commission on Elections (COMELEC) to the Department of Education (DepEd) to ensure compliance with and enforcement of all orders and instructions relative to the election duties of the latter's personnel, and in accordance with DepEd Memorandum No. 052, series of 2019, entitled "Establishment of the 2019 DepEd Election Task Force (ETF) and its Operation and Monitoring Center," the Office of the Undersecretary for Administration, as ETF chair and lead, hereby orders the immediate roll-out and use of the Facebook Workplace and the DepEd Election Monitoring Apps for use of all concerned.

The Information and Communications Technology Service (ICTS) and all Regional and Division Information Technology Officers (ITOs) are hereby directed to lead in the rolling-out of both the Workplace and the Monitoring Apps, and to assist officials at the central, regional and division offices in presenting, effecting and cascading the same down to the district and school levels.

The Members of the Election Task Forces (ETFs) at the Central, Regional and Division Offices, Public Schools District Supervisors (PSDS), DepEd Supervisor Officials (DESO) and the Principals and School Heads are hereby enjoined to register at Workplace using their DepEd email addresses and use the same as their

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communication platform. The ITOs will be assisting all concerned in the creation or resetting of their DepEd email addresses, and in registering at Workplace.

The public school teachers and personnel serving in the Electoral Boards (EBs), the DepEd Supervisor Officials (DESO) and their staff, the Public Schools District Supervisors (PSDS) and the Members of the Election Task Forces (ETFs) at the Central, Regional and Division Offices are hereby enjoined to download the monitoring apps beginning May 10, 2019 at 8:00 AM, and use the same by reporting, by way of answering the questions, at certain time/day, and/or at the occurrence of particular incidences before, during and after the May 13, 2019 national and local elections.

The election monitoring apps may be downloaded at the URL/site listed below. Resource and reference materials may also be viewed and downloaded from the same site.

<https://electionmonitoring.deped.gov.ph>

The success of the monitoring of the the elections vis-a-vis the immediate and appropriate response/resolutions on welfare, working conditions, honoraria and allowances and other DepEd related issues and concerns would greatly depend on the timely utilization of this monitoring application.

A summary of the technology features, data contents and other pertinent information of the application is hereto attached for your information and ready reference.

Questions and/or clarifications maybe directed via email at usec.admin@deped.gov.ph or via phone (02) 633-7203.

For guidance and compliance.


ALAIN DEL B. PASCUA
Undersecretary





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DEPED ELECTION MONITORING APPS

This coming national and local elections, the Department of Education will be launching its DepEd Monitoring Apps. Though the app is envisioned to serve and scale to multiple information monitoring uses, this application has an ELECTION MENU (Pre-Election Activities, Election Proper and Post-Election Activities and other related incidents/matters) and will be **a tool wherein teachers assigned on election day can simply upload reports and photos (as it happens)** and this information are automatically consolidated in the DepEd Central Server for monitoring, analysis and immediate response.

Every election season, public school teachers are designated as Election Board Members and Election Task Force Members to carry out the critical tasks of an orderly, peaceful and honest elections from the precincts, schools, division, regional and national levels.

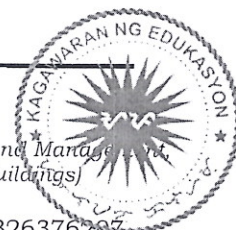
With this vital and challenging role, there has always been a need for teachers to report the conduct of the election; the incidents during, before and after elections; the welfare of the teachers, the issuance of the teachers' allowances; also the state of the schools (classrooms, buildings, premises etc.) and other situations related to the event.

Though data/information collection or reports submission is the core of the said app; the daunting aspects of the process for communication to be effective is the efficient data gathering, monitoring, analysis, information management and prompt, sufficient & adequate response to address the concerns as they arise.

Hence, **DepEd has pursued a “digital by default” strategy which implies that *digital services that are convenient and reliable to all those who can use them will choose to do so while those who cannot are not excluded.*** The use of emerging digital technologies will

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enable the department to effectively and efficiently fulfill its vital and critical tasks to gather, consolidate, centralize and manage information promptly.

The DepEd Monitoring Apps will be initially available as mobile app on Android where reports submission is triggered and a web based server integrated to the mobile application where information is consolidated and viewed by respective users.

Server Address

<https://electionmonitoring.deped.gov.ph>

Report Details (in the form of Questions)

Consolidated in Real-Time at the Division, Region and Central Offices

For Regional/Division ETF Members and PSDS Only

Pre-Election Day Proper Report (button) – before 6:00 AM

- The DepEd Management provide orientations for the Public School District Supervisors (PSDS) and for the Election Task Force members TRUE/ FALSE
- The PSDS were able to cascade the DepEd Monitoring Apps to the teachers in their areas TRUE/FALSE/NA
TRUE/ FALSE
- The ETF/ PSDS were given official ETF T-shirts and IDs TRUE/FALSE/NA
- The DepED ETF is composed of five (5) members and has the hotline numbers of local COMELEC, PNP, AFP and PAO offices TRUE/FALSE/NA
- The PSDS has the hotline numbers their respective Regional/Division Election Taskforce Operation and Monitoring Center TRUE/FALSE/NA
TRUE/FALSE
- The ETF members are complete at the start of the voting (6:00am) TRUE/FALSE
- There are no problems encountered in the establishment of ETF Operation and Monitoring Center TRUE/FALSE

Election Day Proper Report (button) – 6:00 AM to 6:00 PM

- Reports from Electoral Board members are transmitted in real time / Reports were transmitted real time TRUE/FALSE
- There are no issues and concerns reported by the he PSDS or DESO / Electoral Board members or DESO TRUE/FALSE
- ETF/PSDS members were able to vote in their respective precincts TRUE/FALSE
- There are no ETF/PSDS members who suffered heat strokes, accidents or injuries TRUE/FALSE
- There are no ETF/ PSDS members harassed or threatened while on duty TRUE/FALSE
- There are no unauthorized persons in the Operation and Monitoring Centers TRUE/FALSE

Post-Election Day Proper Report (button) – after 6:00 PM

- The ETF/ PSDS was able to submit to the Central Office the summary report of the Election TRUE/FALSE
- ETF/ PSDS were able to address issues and concerns brought to them for immediate action TRUE/FALSE
- The coordination with respective Election Officers, Election Task Force in the Region/Division and other partner agencies was in order TRUE/FALSE



School Building Facilities (button)

- There was no Damage to School furniture in offices utilized as Operation and Monitoring Centers TRUE/FALSE
- There were no offices used as OpCen destroyed /burned/damaged during election day TRUE/FALSE
- There are no damage to other DepEd properties, toilets and other structures TRUE/FALSE
- There are no Tarpaulins, posters or other election materials in the Region/Division office premises where the orientations were conducted TRUE/FALSE
- There was no Damage to School furniture in offices utilized as Venues for cascading the DepEd Monitoring Apps TRUE/FALSE
- There were no offices used as venues for cascading the Apps destroyed / burned/damaged during election day TRUE/FALSE

For Teachers - Members of Electoral Board (EB) Only

Pre-Election Day Report (button)

- There was an Orientation/Training conducted for Electoral Board members? TRUE OR FALSE
- Election Paraphernalia have been distributed already? TRUE OR FALSE
- Transportation is available for Electoral Board members to the Voting Centers on Election day? TRUE OR FALSE
- There final testing and sealing transpired from May 6 to May 10 TRUE OR FALSE
- Marking pens were replaced and removed during the FTS TRUE OR FALSE

Election Day Proper Report (button)

- The Polling Precincts opened on time? TRUE OR FALSE
- The Electoral Board including Support Staff are complete? TRUE OR FALSE
- The Electoral Board members are able to vote? TRUE OR FALSE
- The voting is conducted in an orderly fashion and without incidence of flying voters? TRUE OR FALSE

After Election Day Report (button)

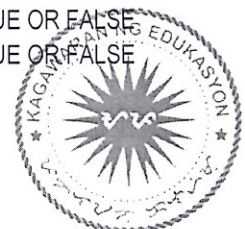
- The polls closed at exactly 6:00 pm TRUE OR FALSE
- There were no objections from the candidates nor from their lawyers to Electoral Board decisions/resolutions? TRUE OR FALSE
- There were no Issues encountered in the transmission of election results? TRUE OR FALSE
- There were no Issues encountered in the printing of election results? TRUE OR FALSE
- There were no issues with the Submission of Election Paraphernalia? TRUE OR FALSE
- There were no issues with Transportation of Electoral Board from the Polling precincts? TRUE OR FALSE

Allowance / Benefits Matters (button)

- Received 50% of Transportation Allowance before 6am? TRUE OR FALSE
- Received the remaining 50% of the Transportation Allowance after 6pm? TRUE OR FALSE

Teachers' Health & Welfare Matters (button)

- There were NO unruly watchers or voters? TRUE OR FALSE
- There were NO instances of food/refreshments distributed by candidates and/or political parties? TRUE OR FALSE
- There were NO Electoral Board members who suffered injuries/accidents or heat strokes? TRUE OR FALSE
- There were NO members of the Electoral Board threatened or harassed? TRUE OR FALSE
- There were NO incident of Threat/Harassments? TRUE OR FALSE
- There were NO Accidents/Injuries? TRUE OR FALSE



School Building and Facilities (button)

- NO Tarpaulins, posters or other election materials inside school premises? TRUE OR FALSE
- Available Accessible polling places (APP) and Emergency Accessible Polling Places (EAPP) in schools? TRUE OR FALSE
- No incident of Damage to School furniture in classrooms utilized as polling precincts? TRUE OR FALSE
- No School/s destroyed /burned/damaged during election day? TRUE OR FALSE
- No Damage to other school properties, toilets and other structures during the election? TRUE OR FALSE

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