



April 15, 2019

Division Memorandum

No. 77, s. 2019

MANAGEMENT COMMITTEE MEETING

**TO: ASDS, Division Chiefs, Education Program Supervisors, Selected Division Personnel
Public Elementary and Secondary School Principals, Asst. School Principals,
Head Teachers, Others Concerned**

1. The Division of City Schools, DepEd Tagbilaran City announces the conduct of the **Division Management Conference on Wednesday, April 24, 2019 @ Casa Rey Francis, Burgos St., Tagbilaran City at 8:00 am to 5: 00 pm.**

2. Expected participants are the following: **SGOD & CID Chiefs, Education Program Supervisors CID, Dr. Filomena Tanggaan, Mrs. Michelle Sagara, Mrs. Fe Rallos, Mrs. Rosalie Tambis, Mrs. Julie Redillas, Dr. Aquilino T. Milar, Jr., Mr. Artemio Alo, Dr. Vida Romero, Mrs. Jocelyn P. Cutin, Engr. Jose Mariñas III, Mrs. Esther L. Cagas, Mrs. Liza Maquiling, Engr. Junicel T. Mancha, Public Elementary and Secondary School Principals/School Heads, Asst. School Principals and Head Teachers.**

3. A registration fee of **Four-Hundred Pesos (P 400.00)** is collected to shoulder expenses for one meal and two snacks, chargeable against school MOOE/Local funds subject to the usual accounting and auditing rules and regulations. Pre-registration is encouraged through Miss Margarita Tejano for the Official Receipt.

4. **Preliminaries:**

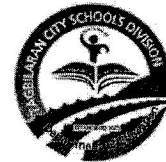
Business Proper:

Agenda:

- a. SDS – Neri C. Ojastro Ed D, CESE – RPMS and the essence of it.
 - LAC Sessions
 - Inclusion of financial concerns (AOM)
 - Integration of Gender and Development in all trainings
- b. ASDS – Marcelo K. Palispis Ed D. - Conflict Management
 - DO # 49, s. 2016
 - DO # 15, s. 2012
 - DO # 35, s. 2004



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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- Loading of Teachers (for the incoming School Year)

- DO # 20, s. 2014
- DO # 31, s. 2012
- DO # 16, s. 2009
- DECS Order # 50, s. 1994
- DECS Order # 39, s. 1990

c. CID – Dr. John Ariel A. Lagura – Grading System Assessment

- Preparation/Making Performance Task for Learners

- Mrs. Erlinda O. Puangang - Kindergarten/ Transferees Concern

d. SGOD - Beatriz C. Luga, Ph. D., Chief & Dr. Filomena C. Tanggaan

- Summer INSET
- Reports (Due/ Upcoming)
- RPMS-PPST Roll Out

- Mr. Artemio B. Alo - Records

- LIS

- Dr. Vida N. Romero - Medical Report

- Schools Visits

- Mrs. Liza E. Maquiling - SBM Updates

e. FINANCE – Mrs. Michelle T. Sagaral, CPA & Mrs. Fe Rallos

- Clothing
- Salary Differential
- Processing, Conducting, Payment of Training Flow Chart

f. ADMIN – Dr. Aquilino T. Milar, Jr.


- ERF

- School Updates on Brigada Preparation

g. OTHER MATTERS

- Project Proposal Template
- Best Practices of SBM Implementers
 - DCPNHS
 - Manga NHS
 - Ubujan
 - TCCES

5. For information and guidance.


NERI C. OJASTRO Ed D, CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent
BCU



Republic of the Philippines
Central Visayas, Region VII
Division of City Schools – Tagbilaran



MANAGEMENT COMMITTEE MEETING

APRIL 24, 2019

Casa Rey Francis Pension House and Restaurant
Burgos Street, Tagbilaran City

8.00 A.M. – 5.00 P.M.

PROGRAM OF ACTIVITIES

- ❖ Philippine National Anthem
Bohol Hymn
Tagbilaran Hymn

- ❖ Prayer **Dr. Aurelia A. Clamonte**
PSDS

- ❖ Welcome Address **Dr. Beatriz C. Luga**
Chief, SGOD

- ❖ Recognition of Participants **Dr. Elisea G. DeLa Torre**
Chief, CID

- ❖ Call to Order **Dr. Neri C. Ojastro, CESE**
Asst. Schools Division Superintendent
OIC, Office of the Schools Div. Supt.

- ❖ Reading and Approval of Previous Minutes
Business arising from the minutes of the
previous meeting **Dr. Aquilino T. Milar, Jr.**

- A. SDS Time** **Dr. Neri C. Ojastro, CESE**
 - ❖ RPMS / Adjustments of the IPCRF,OPCRF
 - ❖ LAC
 - ❖ Integration of Gender and Development in all Trainings

- B. ASDS** **Dr. Marcelo K. Palispis**
 - Conflict Management**
 - ❖ DO # 49 (Administrative Discipline)
 - ❖ DO #15, s. 2012 (Administrative Dispute Resolution)
 - ❖ DO # 35,s. 2004 (Grievance Machineries)

 - Teaching Loads**
 - ❖ DECS Order # 39,s. 1990
 - ❖ DECS order # 50. S. 1994
 - ❖ DO # 16,s..2009
 - ❖ DO # 31,s. 2012
 - ❖ DO # 20,s. 2014

- C. CID**
 - ❖ Grading System, / Assessment
 - ❖ Preparation / Making Performance Tasks For Learners **Dr. John Ariel A. Lagura**

- ❖ Kindergarten/ Transferees Concerns

Mrs. Erlinda O. Puangang

D. SGOD

- ❖ Summer INSET
- ❖ Reports (*Due / Upcoming*)
- ❖ Records & LIS (*Transferees from Other Schools / Private schools*)
- ❖ Medical Report
- ❖ School Visits (*Dental Services & BP Monitoring For Teaching/ Non – Teaching Personnel*)
- ❖ SBM Updates

Dr. Beatriz C. Luga

Mr. Artemio B. Alo

Dr. Vida N. Romero

Mrs. Liza E. Maquiling

E. ADMINISTRATIVE

- ❖ Equivalent Record Form (*ERF*)
- ❖ School Updates on Brigada Preparation

Dr. Aquilino T. Milar, Jr.

F. FINANCE / SUPPLY

- ❖ Clothing Allowance
- ❖ Salary Differential
- ❖ Processing, Conducting, Payment of Training (*Flow Chart*)

Mrs. Michelle T. Sagara /

Mrs. Fe C. Rallos

G. Other Matters

- ❖ Project Proposal Template
- ❖ SBM Best Practices

TCCES
Ubujaan ES
DCPNHS
Manga NHS

Mrs. Joermelyne P. Pasilbas
Lady of Ceremony