



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



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March 29, 2019

DIVISION MEMORANDUM

No. 107 S. 2019

**SUBMISSION OF TERMINAL REPORT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2018-2019 IMPLEMENTATION**

To : Public Elementary School Heads  
Public Secondary School Heads  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of Regional Memorandum, No. 0171s. 2019 dated March 29, 2019 with the Subject: " Submission of Terminal Report of the School-Based Feeding Program SY 2018-2019".

2. The following reports are to be submitted on or before April 2, 2019 for consolidation at the Division Office using the attached template.

- School-Based Feeding Program SY 2018-19 Implementation in the Schools Terminal / and Fund Utilization Report.
- Latest data/inventory on schools with weighing scales
- Latest data on Feeding Partners SY 2018-19
- A video presentation (2mins) and powerpoint presentation 5 slides on Best Practices

Email to [rowenapizarras@gmail.com](mailto:rowenapizarras@gmail.com)

3. For more information and guidance, please read enclosure therein for your awareness.

4. Immediate dissemination to this Memorandum is desired.

**NERI C. OJASTRO, Ed. D., CESE**

Asst. Schools Division Superintendent

OIC, Office of the Schools Division Superintendent

DR. ELISA G. DELA TORRE  
Chief, CID

**SCHOOL-BASED FEEDING PROGRAM (SBFP)  
SY 2018 - 2019**

*DepEd - Division Office - Marikina City*

Region/Division : Tagbilaran City  
 District : \_\_\_\_\_  
 School : \_\_\_\_\_  
 School ID No. : \_\_\_\_\_  
 School Enrolment : \_\_\_\_\_

Prepared by:

\_\_\_\_\_  
 School Feeding / SBFP Coordinator

\_\_\_\_\_  
 School BAC

Noted by:

\_\_\_\_\_  
 School Head

\_\_\_\_\_  
 PTA Representative

**A. PROGRAM ACCOMPLISHMENT (120 DAYS)**

Status of Implementation:

	FIRST TRANCHE:	SECOND TRANCHE:	TOTAL:	
a. Completed	_____	_____	_____	feeding days
b. Discontinued	_____	_____	_____	feeding days
c. For continuation	_____	_____	_____	feeding days
TOTAL:	_____	_____	_____	feeding days

*Note: Please attach a justification if feeding is NOT fully completed (60 days per tranche for a total of 120 feeding days) duly signed by the SBFP Coordinator & School Head.*

Grade Level	Number of Beneficiaries		No. of Beneficiaries Dewormed		No. of Beneficiaries who are also 4Ps Beneficiaries		No. of Pupils who are Previous Beneficiaries of SBFP	
	Target	Actual	No.	%	No.	%	No.	%
Kinder	0	0	0	0	0	0	0	0
Grades 1-3								
Grades 4-6								
<b>TOTAL:</b>								

FINANCIAL STATUS				
TRANCHE	Amount Allocated	Amount Received from DO	Amount Disbursed	Amount Liquidated
1 <sup>ST</sup>				
2 <sup>ND</sup>				
<b>TOTAL</b>				



**D. CONSOLIDATED ISSUES ENCOUNTERED and ACTIONS TAKEN and MONITORING FINDING**

ISSUES ENCOUNTERED / M&E FINDINGS	ACTIONS TAKEN / RECOMMENDATIONS

**E. PROCUREMENT PROCESS**

PROCUREMENT PROCESS		Presence / Use of Documents					
BIDDING	SMALL VALUE PROCUREMENT	RFQ	PHILGEPS Certificate	Abstract of Quotation	PO or Contract	Official Receipt	RER

Note: Use  /  if done/present or  X  if not done/absent

**F. GOOD PRACTICES or LESSONS LEARNED**

GOOD PRACTICES

<b>LESSONS LEARNED</b>

**G. PERSONNEL INVOLVED**

Names of School Personnel	Names of Parents	Names of Barangay Officials	Others or Names of NGOs, Civic Groups, etc
<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>			

*Note:* Use separate page/s as needed

**H. PICTORIALS**

*Notes:* Please use separate page/s  
 Limit pictures to SIGNIFICANT and RELEVANT activities  
 Add captions, venue, date.



REPUBLIKA NG PILIPINAS  
 REPUBLIC OF THE PHILIPPINES  
 KAGAWARAN NG EDUKASYON  
 DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
 Sudlon, Lahug, Cebu City



MAR 29 2019

REGIONAL MEMORANDUM  
 No. **0171** s. 2019

**SUBMISSION OF TERMINAL REPORT OF THE SCHOOL-BASED FEEDING PROGRAM  
 (SBFP) SY 2018-2019 IMPLEMENTATION**

TO: Schools Division/City Superintendents  
 Officers-In-Charge of Regular and Interim Divisions

1. This Office thru the School Health Division of the Bureau of Learner Support Services of the Department of Education Central Office is hereby directing the nineteen (19) Schools Division Offices of DepEd Region VII to submit on or before April 4, 2019 a Terminal Report on School-Based Feeding Program (SBFP) SY 2018-2019 Implementation in the schools.

2. The following reports to submit:

- School-Based Feeding Program (SBFP) SY 2018-2019 Implementation in the Schools Terminal/Accomplishment and Fund Utilization Report (Encode the data in the Google Sheet Template )
- Latest data/inventory on schools with weighing scales

Name of Divisions (19)	Total No. of Schools		No. of Schools with weighing scales	
	Elementary	Secondary	Elementary	Secondary

- Latest data on Feeding Partners SY 2018-2019

Name: of Divisions (19)	Names of Feeding Partners	Names of Beneficiary Schools	Type of Feeding Commodity/Cooked Meals/Supplies	No. of days

- A video presentation (2 mins.) and powerpoint presentation 5 slides on Best Practices specifically on feeding modality. E mail to [grace.espos@deped.gov.ph](mailto:grace.espos@deped.gov.ph)

3. Immediate dissemination of and compliance with this Memorandum is desired.

REGIONAL DIVISION  
 OFFICE  
 DEPED  
 BY *[Signature]* DATE *[Signature]*

*[Signature]*  
**SALUSTIANO T. JIMENEZ, CESO VI**  
 OIC-ASST REGIONAL DIRECTOR