



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



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**MEMORANDUM**

**TO : Division Chiefs/Unit Heads  
All Division Office Personnel  
Job Order Personnel**

**FROM : NERI Q. OJASTRO, Ed.D., CESE  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent**

**SUBJECT : MEETING**

**DATE : March 4, 2019**


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You are hereby called for a meeting tomorrow, **March 5, 2019 at 3:00 PM** at the Division Office Conference Room. Agenda to be discussed are the following:

1. Proposed Mini-Canteen
2. Other Matters

Your attendance to this meeting is of paramount value for the success of our endeavor.

For your information, guidance and compliance

  
**NERI C. OJASTRO, Ed.D., CESE**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent