



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



Rajah Sikatuna Avenue, Dampas, Tagbilaran City, Bohol 6300 (038) 544-2147; 427-1702 dtagbilarancitydivision@yahoo.com www.depedtagbilaran.org

March 22, 2019

Division Memorandum  
No. 140 s. 2019

ADDENDUM TO DIVISION MEMORANDUM No. 135 s. 2019  
(MANAGEMENT COMMITTEE MEETING)

TO: ASDS, Division Chiefs, Education Program Supervisors,  
Selected Division Office Personnel,  
Public Elementary and Secondary School Principals,  
Assistant School Principals, Head Teachers,  
All Others Concerned

1. In addendum to Division Memorandum No. 135 s. 2019 Management Committee Meeting. The expected participants includes all **Head Teachers** in both Public Elementary and Secondary level.
2. All other provision is still effective.

**NERI C. OJASTRO, Ed.D., CESE**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



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March 14, 2019

**Division Memorandum**

No. 135, s. 2018

**MANAGEMENT COMMITTEE MEETING**

**TO: ASDS, Division Chiefs, Education Program Supervisors, Selected Division Personnel  
Public Elementary and Secondary School Principals, Asst. School Principals  
All Others Concerned**

1. The Division of City Schools, DepEd, Tagbilaran City announces the conduct of the **Division Executive Conference on Wednesday, March 27, 2019 @ Reyna's the Haven and Gardens, New Calceta St, Tagbilaran City at 8:00 am to 5: 00 pm.**

2. Expected participants are the following: **SGOD Chief, CID Chief, Education Program Supervisors CID, Dr. Filomena Tanggaan, Engr. Jose Mariñas III, Mrs. Michelle Sagara, Mrs. Rosalie Tambis, Julie Redillas, Dr. Aquilino T. Milar, Jr., Mr. Artemio Alo, Dr. Vida Romero, Mrs. Jocelyn Cutin, Mrs. Rowena Pizarras, Engr. Junicel Mancha, and Mrs. Liza Maquiling, Public Elementary and Secondary School Principals, Asst. School Principals.**

3. A registration fee of **Four-Hundred Pesos (P 400.00)** is collected to defray expenses for one meal and two snacks, chargeable against school MOOE/Local funds subject to the usual accounting and auditing rules and regulations. Pre-registration is encouraged through Miss Margarita Tejano for the Official Receipt.

4. **Preliminaries:**

**Business Proper:**

**Agenda:**

- a. SDS – Neri C. Ojastro Ed D, CESE - SDS Time
- b. ASDS – Marcelo K. Palispis Ed D. - Election Matters
  - Deployment and filling-up of the newly created ADAS item
  - D.O. # 36, s. 2016
- c. SGOD - **Beatriz C. Luga, Ph. D., Chief** - Deped Order No. 002, s. 2019, 025, s. 2019
  - **Dr. Filomena C. Tanggaan**- RPMS-PPST Reorientation, Cyber Safety Roll-out
  - **Mr. Jovenal B. Cagas** - RMEA Template Orientation, DRRM, SO Application (JHS & SHS), RM # 0142, s. 2019
  - **Mr. Artemio B. Alo** - Early Registration Update 2019-2020, PMS Update (1<sup>st</sup> Q.)
  - **Dr. Vida N. Romero** - Dental Program, Health Program Reports
  - **Mrs. Joermelyne P. Pasilbas**- Unified Leadership



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- d. CID – **Dr. Elisea G. De Le Torre, Chief** – Comparative Presentation of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Quarter Funds
- Remedial Instruction during Summer Vacation
  - Submission of Phil-IRI reports – last week of March
  - Checking of Forms for Gr. 6, 10, 12 – March 29, 2019
  - April 10, 2019
- e. ADMIN – **Dr. Aquilino T. Milar, Ph D.** – SALN, IPCRF 2018 Submission, GSIS
- f. FINANCE – **Mrs. Michelle T. Sagara, CPA** – MOOE Downloading, SBFP, GAM Forms
- g. SUPPLY – **Mrs. Fe Rallos** – Schedule of Annual Inventory
5. For information and guidance.

**NERI C. OJASTRO Ed D, CESE**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent



Republic of the Philippines  
Central Visayas, Region VII  
Division of City Schools – Tagbilaran



**MANAGEMENT COMMITTEE MEETING**

MARCH 27, 2019

Reyna's the Haven and Gardens, New Calceta Street, Tagbilaran City  
8.00 A.M. – 5.00 P.M

*PROGRAM OF ACTIVITIES*

- |  |   |
|--|---|
| ❖ Philippine National Anthem<br>Bohol Hymn<br>Tagbilaran Hymn  | <b>Esther L. Cagas</b><br>Conducting  |
| ❖ Prayer   | <b>Dr. Janet T. Butalid</b><br>EPS, EsP   |
| ❖ Welcome Address  | <b>Dr. Elisea G. DeLa Torre</b><br>Chief, CID   |
| ❖ Recognition of Participants  | <b>Dr. Beatriz C. Luga</b><br>Chief, SGOD   |
| ❖ Call to Order  | <b>Dr. Neri C. Ojastro, CESE</b><br>Asst. Schools Division Superintendent<br>OIC, Office of the Schools Div. Supt |
| ❖ Reading and Approval of previous Minutes<br>Business arising from the minutes of the<br>previous meeting | <b>Dr. Neri C. Ojastro, CESE</b>  |
| <b>A. SDS Time</b>   |   |
| <b>B. ASDS</b>   |   |
| ❖ Election Matters, deployment and filling –up of newly<br>created ADAS Item, DO #36,s.2016                | <b>Dr. Marcelo K. Palispis</b>  |
| <b>C. SGOD</b>   |   |
| ❖ DepEd Order No. 002,s.2019, DO # 025s.2019   | <b>Dr. Beatriz C. Luga</b><br>Chief, SGOD   |
| ❖ RPMS/PPST Orientation/ School Cluster<br>Cyber safety Roll- out Seminar                                  | <b>Dr. Filomena C. Tanggaan</b>   |
| ❖ RMEA Template Evaluation, DRRM,<br>SO Affiliation(JHS/SHS),RM#0142,s.2019                                | <b>Mr. Jovenal B. Cagas</b>   |