



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN
City of Tagbilaran



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February 21, 2019


Division Memorandum

No. 083, s. 2019

UPCOMING ACTIVITIES DURING THE FIRE PREVENTION MONTH

TO: All Division Chiefs
Education Program Supervisors
Public Schools District Supervisor
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In support to the month long plan of activities of DILG Office through the Bureau of Fire Protection, Tagbilaran City, DepEd, Division of City Schools disseminates this information to all schools citywide for their participation on various contests anchored on the theme: “LIGTAS NA PILIPINAS ATING KAMTIN, BAWAT PAMILYA AY SANAYIN, KAALAMAN SA SUNOG AY PALAWAKIN”. The theme embraces the ultimate goal to give every Filipino a safe and secure country to live in.
2. Along with the lined up activities for the Fire Prevention Month, the Fire Safety Awareness after the Flag Raising Ceremony or any available time from March 4-12, 2019 will be conducted. Identified public elementary schools are invited to visit Tagbilaran City Fire Station during the open house this coming March 6-7, 2019.
3. Please read enclosures for your information and guidance.
4. Immediate and wide dissemination of this Memorandum is highly needed.


NERI C. OJASTRO, Ed. D, CESE
Asst. Schools Division Superintendent
OIC, Office of the Schools Division Superintendent *me*



Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
Regional Office VII
Bohol Provincial Office
Tagbilaran City Fire Station
0243 A. Calceta St., Cogon District, Tagbilaran City
Tel No. (038) 422-8362/501-5006/235-4941
Email: tagbfirestation@yahoo.com



February 20, 2019

Dr. Neri C. Ojastro, CESE
City Schools Superintendent
Tagbilaran City

Dear Dr. Ojastro:

Greetings from Tagbilaran City Fire Station!

Once again the Bureau of Fire Protection will celebrate the Fire Prevention Month with this year's theme: "**LIGTAS NA PILIPINAS ATING KAMTIN, BAWAT PAMILYA AY SANAYIN, KAALAMAN SA SUNOG AY PALAWAKIN**".

One of the activities of the said observance is the Fire Prevention Games and Contest which includes Drawing Contest, Essay Writing Contest, Photo Contest and Poster Making Contest on March 2, 2019 at 1:00 pm at Bohol Quality Mall Atrium. In line with this, may we invite Tagbilaran City Schools (one student per contest depending on the category) to participate. Further, please take note that there is a grade requirement per contest. (Please see attached guidelines and criteria for more info).

Kindly submit the names of participants on or before February 26, 2019. For more information you may call 501-5006.

Looking forward for your positive response on this request.

Truly Yours,


SINSP. MARLYN R. MACATANGAY
Acting City Fire Marshal



Republic of the Philippines
 Department of the Interior and Local Government
 Bureau of Fire Protection
NATIONAL HEADQUARTERS
 Agham Road, Sitio San Roque, Brgy. Bagong Pag-asa, Quezon City
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MEMORANDUM

TO: ALL CONCERNED

**SUBJECT: MECHANICS OF GAMES AND CONTESTS FOR CY 2019
 OBSERVANCE OF FIRE PREVENTION MONTH**

DATE: 08 January 2019

I. GENERAL STATEMENT

With the need to undertake continuous and sustained efforts through minimum financial requirements in the formulation of the fire prevention awareness campaign through the conduct of various games and contests relevant to the BFP's Advocacy in ensuring a fire safe nation during the month long observance of Fire Prevention Month CY 2019 and in order to provide standard procedures and rules to be observed by the concerned field units and offices in facilitating the conduct of games and contest on various categories to be implemented nationwide, this mechanics is hereby promulgated.

II. SCOPE AND APPLICABILITY

This mechanics shall cover the following games and contests:

- A. Essay Writing Contest**-For Junior High School Students (Grade 7-10);
- B. Drawing Contest**- For Elementary Pupils (Grade 1-6);
- C. Poster Making Contest**- Open to Junior and Senior High School Students (Grade 7-12)
- D. Photo Contest**- Open to all Amateur Photographers;
- E. Battle of the Bands** – Open to all BFP officers and personnel
- F. Dance Fusion Competition 2019**

III. OBJECTIVES

- A. To establish clear/categorical rules, criteria and procedures on the conduct of CY 2019 Fire Prevention Month games and contests; and
- B. To ensure fairness, objectivity and integrity of the games and contests.

IV. MECHANICS

A. REGIONAL LEVEL

- 1. The Regional Office concerned shall ensure that the various games and contests such as Easy Writing, Drawing, Poster Making, and Photo Contest are undertaken with the participation of all City/Municipal Fire Stations. For this purpose, the City/Municipal Fire Marshals, in coordination with the Local Chief Executives (LCE) shall



seek the assistance of school officials by facilitating the participation of interested pupils/students and shall cause the widest dissemination of the games and contest by posting of streamers in their station, public places and announcement through social media.

2. First place winners from city/municipal level shall be endorsed to the Regional Office thru channel for final judging at the Regional Level, which shall serve as the official entry of the concerned Regional Office. All expenses shall be charged from the fire prevention budget of the respective offices. Moreover, the Regional Office is not barred from conducting actual games and contests in coming up with its official entry to the national level to be participated in by the winners from different cities and municipalities.
3. All entries from Regional Level to be forwarded to the National Headquarters shall reach the Office of the Directorate for Fire Safety and Enforcement (**ATTN: FSID**) not later than **05 March 2019**, which shall conform to the mechanics stated below. Only **ONE ENTRY** for each category shall be submitted to the National Headquarters. In case of tie, the Regional Director shall choose only one winner for a particular category.
4. Likewise, only one entry shall represent per Region for the Battle of the Band Contest and Dance Fusion Contest. The concerned Regional Office shall establish its own rules in the selection process for their official entry in the Battle of the Band and Dance Fusion category.
5. Entries shall strictly observe the following set of mechanics:
 - a) **Essay Writing Contest – Open to Junior High School Students (Grade 7-10)**
 - Must be written (handwritten) in a yellow pad paper using black ball pen to be provided by the BFP.
 - Composition must not exceed 750 words and must be written in English;
 - All entries must have relevance with this year's Fire prevention Month Theme/Slogan – **"Ligtas na Pilipinas Ating Kamtin, Bawat Pamilya ay Sanayin, Kaalaman sa Sunog ay Palawakin"**;
 - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title of the essay which shall be attached at the back of their entry;
 - All participants are required to submit a photocopy of their school ID;
 - The BFP has the right to publish the winning entry on its official gazette; and
 - The decision of the Board of Judges is final and not appealable.
 - b) **Drawing Contest – Open to Elementary Pupils (Grade 1-6)**
 - Must be drawn/illustrated in a ½ size (20x30 inches) illustration board (PORTRAIT LAYOUT) – Sizes shall be strictly observed, otherwise entry will be disqualified) using crayon or oil paste;
 - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the drawing entry which shall be attached at the back of their entry;



- All participants are required to submit a photocopy of their school ID;
- All entries must have relevance with this year's Fire Prevention Month Theme/Slogan;
- No identifying marks shall be allowed in all entries;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said drawing/illustration; and
- The decision of the Board of Judges is final and not appealable.

c) Poster Making Contest – Open to Junior and Senior High School Students (Grade 7-12)

- Must be drawn/illustrated in a ½ size illustration board (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) using water color to be provided by the BFP;
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the poster which shall be attached at the back of their entry. Likewise, all participants are required to submit a photocopy of their school ID;
- All entries must have relevance with this year's Fire prevention Month Theme/Siogan;
- No identifying marks shall be allowed in all entries;
- Photos of the Poster in JPEG format shall be sent to fsidbfpnhq@yahoo.com by the Regional Offices, however must still be properly endorsed to the FSID office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said posters; and
- The decision of the Board of Judges is final and not appealable.

d) Photo Contest – Open to all Amateur Photographers

- Must be submitted in "8x10" or 8R (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) full color print together with digital file of JPEG format (CD) or E-mail at fsidbfpnhq@yahoo.com;
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the photo entry which shall be attached at the back of their entry;
- All entries must be taken in the Philippines and must not be digitally edited or augmented;
- Photos in JPEG format shall be sent to fsidbfpnhq@yahoo.com by the Regional Offices, however must still be properly endorsed to the FSID office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said photos; and
- The decision of the Board of Judges is final and not appealable.



charge a day before the contest. Failure to submit would mean a deduction of 10 points to the total score of contestants.

- Decision of the judges is final and irrevocable.

6. Criteria for Judging. The following criteria for each category shall be observed:

a) Essay Writing Contest

- **Theme Relevance** - 40%
Does it demonstrate a clear understanding of the theme?
Does it clearly relate to the topic?
Is it accurate and logical?
 - **Presentation and Persuasion** - 30%
Is the grammar, spelling and punctuations correct?
Is the article neatly written and has well-constructed paragraphs?
 - **Creativity** - 30%
Are the ideas presented original?
Is there innovative ways of thinking?
Does the writer dream outside the box?
Is there evidence of convincing and coherent line of argument?
Does the essay inspire the reader and move them to action?
-
- 100%

b) Drawing Contest

- **Theme Relevance** - 40%
Does the poster effectively communicate the CY 2019 Fire Prevention Month theme?
 - **Creativity and Originality** - 30%
Does the poster demonstrate creativity and originality?
 - **Aesthetic Appeal** - 30%
Does the poster design captivate the judge's sense, Taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?
-
- 100%

c) Photo Contest

- **Theme Relevance** - 40%
Does the photo effectively communicate the CY 2019 Fire Prevention Month theme?
- **Composition** - 20%
Are the items of interest placed well in the photo?
- **Creativity** - 20%
Is the subject matter pictured in a unique way or is a common item shown from an interesting point-of-view?
Does the photo demonstrate originality?
- **Technical Quality** - 10%
Is the photo in focus?
Is lighting balance?
Is the shutter speed varied or adjusted to be appropriate for the photo?



- **Overall impression** - 10%
Is the photo able to grab the viewer's attention?
Are there any special effects?
-
- 100%

d) Poster Making Contest

- **Theme Relevance** - 40%
Does the poster effectively communicate the CY 2019 Fire Prevention Month theme?
 - **Creativity and originality** - 30%
Does the poster demonstrate creativity and originality?
 - **Aesthetic Appeal** - 30%
Does the poster design captivate the judge's sense, taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?
-
- 100%

e) Battle of the Bands

- **Musicality (clarity, lyrical, content, quality of performance - 40%**
Confidence/competence. Does the band look at ease and confident in playing?
Material. How unique is the sound of the song? Does it conform to the theme?
Delivery. Was it sang and delivered with clarity?
 - **Stage Presence and Crowd Interaction (style) - 30%**
How is their performance or how well do they interact with the audience? Do they appear positive and enjoying their performance?
Did they use the stage effectively?
 - **Originality - 30%**
Does the song fit the theme and the genre?
Does the band stand out from the rest? Does it look and sound original?
Does the band demonstrate any level of original improvisational skill (vocal thru an instrument)?
-
- 100%

f) Dance Fusion

- **Performance & Dynamism - 40%**
Fluidity of movement, precision, transition and timing
 - **Choreography - 30%**
Originality, creativity, style, formation and execution
 - **Costume and Props - 20%**
Visual impact and showmanship
 - **Audience Impact - 10%**
-
- 100%

B. NATIONAL LEVEL

1. The National Judging will be sponsored and organized by the ORD, BFP - NCR. The Battle of the Bands and Dance Fusion will be held during the 5th National Fire Olympics on March 13 – 14, 2019, while the Arts Contest Judging shall be done in one



of the BFP-NCR's Fire Square Caravan. Awarding of winners will be held on the date and time to be further announced.

Announcement and awarding of prizes for the winning entry on various games and contests shall be received by the winner or authorized representative from concerned Regional Offices. All winners shall be awarded with cash prizes, trophies and certificates. Fare for the winners shall be shouldered by the concerned Regional Offices.

V. PRIZES

A. REGIONAL LEVEL

All winning entries up to the third place winner for each category shall be awarded by the Regional Office. Funding requirements on the events shall be charged to the Regional Budget for fire prevention activities. Prizes for the games and contests shall be in accordance with the budget allocated by the respective Regional Offices.

B. NATIONAL LEVEL

1. Prizes for the winning entry of various categories shall be as follows:

a. Essay writing:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

b. Poster making:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

c. Drawing:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

d. Photo:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

e. Dance Fusion:

1 st prize	-Php 50,000.00
2 nd prize	-Php 40,000.00
3 rd prize	-Php 30,000.00

f. Battle of the Bands:

1 st prize	-Php 50,000.00
2 nd prize	-Php 40,000.00
3 rd prize	-Php 30,000.00

Composer of winning song -Php 25,000.00

Consolation Prizes for Battle of the Bands and Dance Fusion -Php 10,000.00

g. Best Theme Slogan -Php 5,000.00



2. Fare, travel allowance and accommodation for the contestants during the Battle of the Bands competition at national level shall be shouldered by the concerned Regional Offices.

3. For guidance and compliance.


LEONARD R BANAGO
FIRE DIRECTOR (DSC)
Chief, BFP 

