



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
Tagbilaran City, Bohol



February 4, 2019


Division Memorandum
No. 011, s. 2019

2018 ACCREDITATION AND EQUIVALENCY TEST
REGISTRATION AND ADMINISTRATION

To: Officer in Charge, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Division Coordinators
Public Schools District Supervisor
Education Program Specialist II (ALS)
Heads of Public and Private Elementary and Secondary Schools
ALS Mobile Teachers/BP-OSA Implementers
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the registration period for and administration of the **2018 Accreditation and Equivalency (A&E) Test**.
2. The A&E Test applicants may register from January 3 to February 11, 2019 at the Schools Division Office of Tagbilaran City as registration center. Pursuant to DepEd Order (DO) no 55, s. 2016 entitled **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program**, the following may take the A&E Test:
 - a. learners in the Alternative Learning System (ALS) and Nonformal Education Programs,
 - b. out-of-school children and youth who are prepared for assessment, and
 - c. adults who are seeking Certification of Learning.
3. Applicants shall be at least 12 years old for the A&E Test elementary level and at least 16 years old for the A&E Test Junior High School level on the examination day.
4. Registration requirements are as follows:
 - a. original and photocopy of Certification of ALS Program Completion issued by the Learning Facilitator (for ALS learners only);
 - b. original and photocopy of Birth Certificate issued by the Philippine Statistics Authority (PSA) formerly National Statistics Office (NSO);
 - c. If copy of Birth Certificate from PSA/NSO is not available, any of the following documents can be presented:
 - i. Baptismal Certificate,
 - ii. Voter's ID (with picture, signature, and date of birth),
 - iii. Valid Passport,
 - iv. Valid Driver's License, and
 - v. Any legal document bearing the applicant's picture, name and signature (e.g., NBI Clearance, Police Clearance)
 - d. Two 1x1 or 2x2 identical ID photo (white background with name tag).

5. To manage the registration process and evaluation of applicants' documents, the following personnel are hereby designated:
Elizabeth R. Escolano – Registration Officer
Noveliza B. Requilmen – Co-Registration Officer
Araceli Q. Felices – Support Staff
6. ALS mobile Teachers and ALS coordinators/focal persons may help in the dissemination of information and distribution of registration form. They are also requested to facilitate the issuance of Certificate of ALS Program Completion for ALS learners.
7. Only the registered applicants with complete requirements shall be allowed to take the A&E Test on **March 3, 2019** at the following testing centers approved by BEA: **Dr. Cecilio Putong National High School, Tagbilaran City Jail, and Bohol District Jail.**
8. Only testing personnel and test monitors approved by DepEd officials are allowed on the testing center premises during the examination day.
9. Board and lodging of monitors from the Bureau of Learning Delivery and Bureau of Education Assessment will be charged against Division MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
10. Immediate and wide dissemination of this memorandum to all concerned is desired.


NERI C. OJASTRO, Ed.D., CESE
Assistant Schools Division Superintendent
Officer-In-Charge 