



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



## MEMORANDUM

**TO:** All Division Chiefs  
Education Programs Supervisors  
Public Schools District Supervisor  
All Public and Private Elementary and Secondary School Principals  
All Teaching and Non-Teaching Personnel  
All Others Concerned

**FROM:** **NERI C. OJASTRO, Ed. D, CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

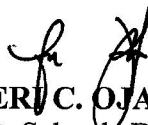
**SUBJECT: REMINDER ON DATA PRIVACY**

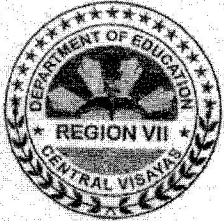
**DATE : January 11, 2019**

This Office hereby disseminates a Memorandum from Central Office informing that some Private Lending Institutions (PLIs) are requiring DepEd personnel (teaching and non-teaching) to submit their email addresses and passwords in the processing of loans.

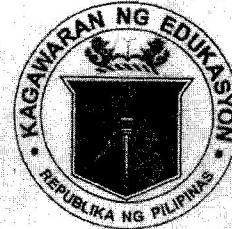
In this regard, all DepEd Personnel, teaching and non-teaching are advised that personal information such as email addresses, password, personal numbers, ATM cards and other peculiar personnel information that would identify the person is covered under Republic Act No. 10173 known as the “*Data Privacy Act of 2012*” therefore the above-mentioned information must be handled with care & utmost confidentiality.

For immediate action and dissemination.

  
**NERI C. OJASTRO, Ed. D, CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



**URGENT**

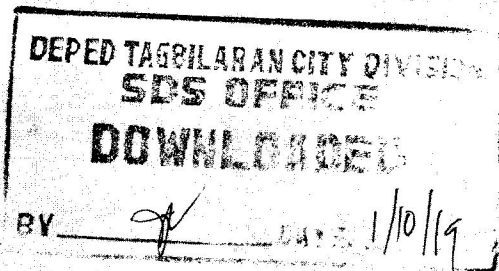
## MEMORANDUM

TO : SCHOOLS DIVISION SUPERINTENDENTS  
SUBJECT : REMINDER ON DATA PRIVACY  
DATE : January 10, 2019

It has come to the attention of this Office that some Private Lending Institutions (PLIs) is requiring DepED personnel (teaching and non-teaching) to submit their email addresses and password in the processing of loans.

In view of this, you are hereby advised to inform the teachers and other DepEd personnel in your area of jurisdiction to be aware that personal information such as email addresses, password, personal numbers, ATM cards and other peculiar personnel information that would identify the person is covered under Republic Act No. 10173 known as the "Data Privacy Act of 2012".

SALUSTIANO T. JIMENEZ, LLB, CESO VI  
OIC-Assistant Regional Director



Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
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*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*