



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



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January 25, 2019

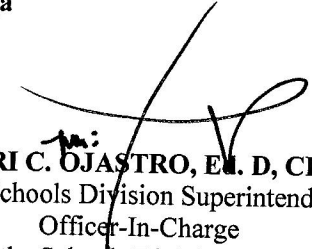
**Division Memorandum**

No. 046, s. 2018

**DIVISION EXECUTIVE CONFERENCE**

**TO:** ASDS, Division Chiefs, Selected Division Personnel  
Public Elementary and Secondary School Principals, Asst. School Principals  
All Others Concerned

1. The Division of City Schools, DepEd, Tagbilaran City announces the conduct of the **Division Executive Conference** on **Tuesday, January 29, 2019 @ Reyna's the Haven and Gardens, Tagbilaran City at 8:00 am to 5: 00 pm.**
2. Expected participants are the following: **Chief SGOD and CID, Education Program Supervisors CID, Dr. Filomena Tanggaan, Engr. Jose Mariñas III, Mrs. Michelle Sagaral, Dr. Aquilino T. Milar, Jr., Mr. Artemio Alo, Dr. Vida Romero, Mrs. Esther Cagas, Mrs. Elizabeth Escolano, Mrs. Jocelyn Cutin, Mrs. Rowena Pizarras, Engr. Junicel Mancha, Mrs. Liza Maquiling, Public Elementary and Secondary School Principals, Asst. School Principals.**
3. A registration fee of **Four Hundred Pesos (P 400.00)** is collected to defray expenses for one meal and two snacks, chargeable against school MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
4. **Business Proper:**
  - a. SDS Time – **Neri C. Ojastro, Ed. D, CESE**
  - b. PRAISE, Selection Process of Teaching and Non-teaching, Data Privacy Act, Election Guidelines – **Dr. Marcelo K. Palispis, ASDS**
  - c. Graduation schedule, other related activities and required reports (Early Registration, School Calendar) – **Dr. Beatriz C. Luga**
  - d. School Forms 5 and 6, etc. – **Mr. Artemio B. Alo**
  - e. CVIRAA Matters – **Mr. Alberto Lacang**
  - f. DCP Concern – **Engr. Jose Mariñas III**
  - g. Financial Matters & SBFP Concern, etc. – **Mrs. Michelle T. Sagaral**
  - h. Administrative Matters – **Dr. Aquilino T. Milar, Jr.**
  - i. CID Updates – **Dr. Elisea G. dela Torre**
  - j. Other Concerns:
    - Medical Matters – **Dr. Vida Romero, Rowena L. Pizarras, RN**
    - Fiesta Celebration – **Dr. Beatriz C. Luga**
5. For information and guidance.

  
**NERI C. OJASTRO, Ed. D, CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent