



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS-TAGBILARAN**  
City of Tagbilaran




January 14, 2019

DIVISION MEMORANDUM  
No. 019 s. 2019

**2019 DIVISION PLANNING AND TARGET SETTING**

TO: All Division Personnel  
All Public Elementary and Secondary School Heads  
All Others Concerned

1. Tagbilaran City Division will conduct the 2019 Division Planning and Target Setting on January 17, 2019 at 10:00AM to 5:00PM at Bohol Tropics Resort, Graham Ave. Tagbilaran City.
2. The following are the objectives:
  - Plot the Calendar of Activities for 2019;
  - Harmonize activities of the year.
3. Participants to this activity are all Division Personnel, Elementary and Secondary School Heads of the 24 Schools of Tagbilaran City.
4. A registration fee of php500 per participant is chargeable against Division/School MOOE subject for the usual accounting and auditing rules.
5. Immediate dissemination of this memorandum is desired.

  
**NERI C. OJASTRO, Ed.D., CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent