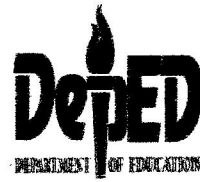




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
TAGBILARAN CITY SCHOOLS DIVISION
City of Tagbilaran



Website: www.depedtagbilaran.com
Email Add: tagbilarancitydivision@yahoo.com
Telefax # (038)-501-9449 Tel # (038)-235-6239; (038) 411-3297

December 10, 2018

Division Memorandum
No. 717 s. 2018

**PREPARATORY MEETING FOR THE
COMING SIP END OF CYCLE REVIEW 2018**

To: All Elementary and Secondary Public School Heads
School SBM Coordinators, School SIP Writers
All others concerned

1. All School SBM Coordinators are enjoined to attend a preparatory meeting on December 13, 2018, 4:00 P.M., Division Conference Room. This is in preparation for the coming SIP End of Cycle Review come December 20-21, 2018.
2. School Heads concerned are requested to please allow the School SBM Coordinators to attend the said meeting for the following agenda:
 - a. unity in understanding of the template used;
 - b. preparation for the Division-wide Christmas party
3. Immediate and wide dissemination of this memorandum is desired.


MARCELO K. PALISPIS, Ed.D. *ml*
OIC, Asst. Schools Division Superintendent