



Republic of the Philippines
Department of Education
Region VII, Central Visayas
CITY SCHOOLS DIVISION-TAGBILARAN
City of Tagbilaran



December 3, 2018

DIVISION MEMORANDUM

NO. 719 s. 2018

REMINDER ON SUBMISSION OF 2018 BERF LIQUIDATION REPORTS

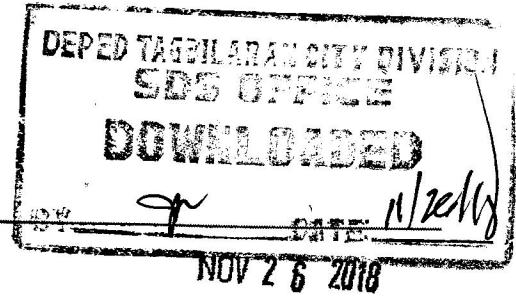
TO: Schools Division Research Committees (SDRCs)

1. This Office hereby disseminates the Regional Memorandum No. 0905, s. 2018, entitled "Reminder on Submission of 2018 BERF Liquidation Reports", dated November 26, 2018, which is self-explanatory.
2. For more details please read attached Regional Memorandum.
3. **Immediate dissemination of this Memorandum is desired.**


MARCELO K. PALISPIS, Ed. D.
OIC – Asst. Schools Division Superintendent *psl*



Republic of the Philippines
Department of Education
 REGION VII, CENTRAL VISAYAS



Policy, Planning and Research Division

REGIONAL MEMORANDUM
 No. 0905 s. 2018



REMINDER ON SUBMISSION OF 2018 BERF LIQUIDATION REPORTS

TO: Schools Division Superintendents
 Schools Division Research Committees (SDRCs)

1. Pursuant to DepEd order No. 16 s. 2018, the Basic Education Research Fund is output-based. The research fund is dependent on the submission and acceptance of the grantee's deliverables. Once the deliverables are validated by the Schools Division Research Committee and duly endorsed by the Schools Division Superintendent to this Office, the Regional Research Committee reviews and forwards said documents to the Finance Division for fund release directly to the grantee.
2. This Office hereby reminds the concerned Schools Division Offices and Schools Division Research Committee whose researchers have been approved and granted BERF to submit the liquidation report to the Policy, Planning and Research Division as agreed in the Memorandum of Agreement.
3. The submission of liquidation reports for the 6-month and 12-month researches are due on the following dates.

Duration of Research	Tranche	Percentage of Fund Received	Deliverables	Due Date
6 months	First	80%	Research Development Output, Official Receipts and other allowable expenditures with summary of expenses	First week of September, 2018
	Second	20%	Final Research Output in folder (3 copies), Official Receipts and other allowable expenditures with summary of expenses	First week of November, 2018
12 months	First	40%	Research Development Output, Official Receipts and other allowable expenditures with summary of expenses	First week of September, 2018
	Second	40%	Research Development Output, Official Receipts and other allowable expenditures with summary of expenses	First week of November, 2018
	Third	20%	Final Research Output in folder (3 copies), Official Receipts and other allowable expenditures with summary of expenses	First week of February, 2019

4. For further queries, kindly inquire Dr. Leo B. Acibar, Regional Research Coordinator of the Policy, Planning and Research division at telephone number (032)-233-9030 or via email at leo.acibar@deped.gov.ph or pprd.ro7@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ, CESO VI
 JIC- ASSISTANT REGIONAL DIRECTOR
JULIET A. JERUTA, Ph.D., CESO IV
 Director IV 

JAJ/STJ/lba

Office of the Director (ORDr), tel. Nos.: (032) 231-1433; 414-7399
 Office of the Assistant Director (OADr), tel. Nos.: (032) 255-4542
 Administrative Service Division (ASD), Tel. Nos.: 414-7326, 414-4367, 414-7322; 414-4367
 Education Support Services Division (ESSD), Tel. Nos.: (032) 254-7062
 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323

Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7328
 Finance Division (FD), Tel. Nos.: (032) 256-2375; 253-8061, 414-7321
 Human Resource Development Division (HRDD), Tel. Nos.: (032) 255-5239
 Policy, Planning, and Research Division (PPRD), Tel. Nos.: (032) 233-9030; 414-7065
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071