



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY
City of Tagbilaran



MEMORANDUM

**TO: All Private School Heads (Elementary & Secondary Schools)
IT Coordinators Concerned**

SUBJECT: LIS-EBEIS Re-orientation Training Workshop
DATE : November 12, 2018

To guide our Division as to the over-all accomplishment of the school particularly on the uploading of their respective enrolment and other related data reports to the system (EBEIS-LIS) for SY 2017-18, you are hereby enjoined to attend a one (1) day **LIS-EBEIS Orientation Training Workshop on November 20, 2018 (Tuesday) at BODARE Conference Room, Dao District Tagbilaran City.**

This is intended to re-orient our private school heads and their respective ICTs on the latest features of the LIS-EBEIS system (Updating of your respective School Profile) plus the recent data reports presented during the National Planning Conference 2018 at Bacolod City. You are requested to bring your respective laptop and the data report needed for the workshop.

It is highly hoped that with deeper appreciation and understanding of the system, submission and downloading of pertinent data and other related reports to and from the system could hopefully be attained at a faster and more efficient/effective pace thus improving the delivery of basic services to our constituents.

Strict compliance to this Memorandum is desired.

VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent

