



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
CITY SCHOOLS DIVISION-TAGBILARAN  
City of Tagbilaran



November 14, 2018

Division Memorandum  
No. 676, s. 2018

**SCHEDULE OF 2018 PRINCIPAL'S TEST**

To: Schools Division Superintendent  
Education Program Supervisors  
Heads, Public Elementary and Secondary Schools  
All Others Concerned

1. This Office hereby announces the Regional Memorandum No. 0841, s. 2018 entitled "Schedule of 2018 Principal's Test", dated November 8, 2018 informing that the 2018 Principal's Test will be administered on December 9, 2018 at Lahug Elementary School, Lahug, Cebu City.
2. Please read attached Memorandum for more information.
3. Immediate dissemination and compliance of all concerned.

*for:*  
**VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent *bel*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. **0841**, s. 2018

NOV 08 2018

**SCHEDULE OF 2018 PRINCIPALS' TEST**

To: Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools  
All Others Concerned

1. Pursuant to an Unnumbered Memorandum from Atty. Revsee A. Escobedo, Assistant Secretary for Project Management, BHRD, and Field Operations, dated October 29, 2018, this Office hereby informs the field that the 2018 Principals' Test will be administered on December 9, 2018 at Lahug Elementary School, Lahug, Cebu City.
2. Taking into consideration online applications with incomplete documents, please be informed of the following revised cut-off dates for immediate compliance:

Deadline	Activity
October 31, 2018, 12:00 midnight	End of "For Compliance" in the evaluation and validation of documents
November 6, 2018, 12:00 midnight	Submission of requirements for those applicants with pending documents "For Compliance"
November 7, 2018, 12:00 midnight	Evaluation of applications by the SDO Evaluators
November 9, 2018, 12:00 midnight	Validation of Applications by the RO Validators
November 12, 2018, 8:00 PM	Payment of Examination Fee
November 13-19, 2018	Release of the Final List of Examinees and Assignment of Testing Venues through a Regional Memorandum.

3. Immediate and wide dissemination of and compliance with this Memorandum is desired.

JAJ/STJ/BDT/QAD:merdentibryant

JULIET A. JERUTA, Ph.D., CESO V  
Director IV/Regional Director

SALUSTIANO T. JIMENEZ, CESO VI  
OIC-ASSISTANT REGIONAL DIRECTOR

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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"*ESD 2015: Karapatan ng Lahat, Pananagutan ng Lahat*"





## Department of Education

**Tanggapan ng Kawaksing Kalihim**  
Office of the Assistant Secretary

### MEMORANDUM

**FOR:** Regional Directors  
Regional QAD Chiefs  
All other concerned

**FROM:** Atty. REVSEE A. ESCOBEDO  
Assistant Secretary for Project Management,  
BHRD, and Field Operations

**SUBJECT:** Schedule of the 2018 Principals' Test

**DATE:** October 29, 2018

With reference to DepEd Memorandum No. 158, s. 2018, the 2018 Principals' Test will be administered nationwide on December 9, 2018 in various regional testing venues.

As of October 16, 2018, deadline of online application, the Principals Test Online Application System (PTOAS) has generated a total number of 23,123 applicants. Thus, this Office shall no longer accept online applications.

Taking into consideration online applications with incomplete documents, please be informed of the following revised cut-off dates for immediate compliance:

Deadline	Activity
October 31, 2018, 12 midnight	End of "For Compliance" in the evaluation and validation of documents
November 6, 2018, 12 midnight	Submission of requirements for those applicants with pending documents "For Compliance"
November 7, 2018, 12 midnight	Evaluation of applications by the SDO Evaluators
November 9, 2018, 12 midnight	Validation of Applications by the RO Validators
November 12, 2018, 8 PM	Payment of Examination Fee
November 13-19, 2018	Release of the Final List of Examinees and Assignment of Testing Venues through a Regional Memorandum

Immediate and widest dissemination of this Memorandum is desired.