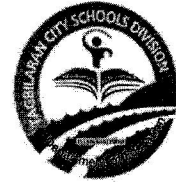




Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
City of Tagbilaran



November 7, 2018

Division Memorandum
No. 647 s. 2018

**ADMINISTRATION OF THE TEACHERS' ENGLISH PROFICIENCY TEST (TEPT)
AND THE PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS
TO ALL GRADES 11 AND 12 PUBLIC SCHOOL TEACHERS**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors I / Division Coordinators
Public Schools District Supervisor
Heads of Public Secondary Schools

1. Pursuant to DepEd Memorandum No. 145, s. 2018, the Department of Education (DepEd) through the Bureau of Education Assessment (BEA) will administer the **Teachers' English Proficiency Test (TEPT) and the Process Skills Test (PST) in Science and Mathematics** to all **Grades 11 and 12 public school teachers teaching Science and Mathematics on November 18, 2018 (Sunday)** at Dr. Cecilio Putong National High School, Carlos P. Garcia Avenue, Tagbilaran City at 8:00 o'clock in the morning.
2. The purpose of this test is to measure the teachers' adeptness in using the English language as medium of instruction in the said subject areas and to determine their competencies on the process skills. The schools division offices (SDOs) are encouraged to utilize the test results as basis for the professional development program for teachers.
3. The English proficiency test is a multiple-choice type of test comprising of 90 items distributed in three **subtests** as follows: Structure (15 items), Written Expression (25 items), and Reading Comprehension (50 items). It **is administered** for one hour and thirty minutes. On the other hand, the Process Skills Test measures the general or **basic knowledge** and ability of the teachers in Science and Mathematics. It is a 40-item multiple choice test with a **one-hour time allotment**. It is comprised of 13 processing skills such as observing; classifying; inferring; predicting; **measuring / quantifying**; communicating; interpreting data; analyzing data; evaluating; experimenting; making **conclusions**; **making models**; and defining operationally.
4. **The list of examinees** is attached in this memorandum.
5. **Each examinee** should bring pencils with lead no. 2; clean sheet of paper and a sharpener; and must know the **School ID** of his/her respective school.
6. The **teacher-examinees** shall be given one-day service credit as provided in DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*. Likewise, non-teaching testing personnel shall be provided with Compensatory-Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.
7. Board and Lodging of monitors from the Bureau of Education Assessment of DepEd Central Office will be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. 647, series of 2018

TEACHERS' ENGLISH PROFICIENCY TEST (TEPT)
AND PROCESS SKILLS TEST (PST) OF SCIENCE AND MATHEMATICS
GRADES 11 AND 12 PUBLIC SCHOOL TEACHERS

LIST OF EXAMINEES

Room 1		
Name of Teacher	School	School ID
1. Aranzado, Gerry	Dr. Cecilio Putong National High School	302846
2. Baguio, Mutya	Dr. Cecilio Putong National High School	302846
3. Balatero, Fallene Geminese	Dr. Cecilio Putong National High School	302846
4. Balbarota, Anna Vaniza	Dr. Cecilio Putong National High School	302846
5. Bulasa, Mary Lou	Dr. Cecilio Putong National High School	302846
6. Calacat, Cherry	Dr. Cecilio Putong National High School	302846
7. Castano, Jr., Felix	Dr. Cecilio Putong National High School	302846
8. Columnas, Sarah Mae	Mansasa High School	302875
9. Dag-um, Jeanet	Cogon High School Evening Class	312302
10. De La Pena, Mirasol	Dr. Cecilio Putong National High School	302846
11. Ferniz, Raizah Mariz	Manga High School	302874
12. Fudalan, Gay-Fe	Dr. Cecilio Putong National High School	302846
13. Gales, Jonathan	Dr. Cecilio Putong National High School	302846
14. Galves, Anamie	Tagbilaran City Science High School	302876
15. Hencianos, Rose Marie	Tagbilaran City Science High School	302876
16. Mante, Pamela	Dr. Cecilio Putong National High School	302846
17. Maquiling, Tomas	Cogon High School Evening Class	312302
18. Membreve, Jonathan	Tagbilaran City Science High School	302876
19. Miculob, Vanessa	Mansasa High School	302875
20. Narit, Josefina	Dr. Cecilio Putong National High School	302846
21. Ochavillo, Lindy	Dr. Cecilio Putong National High School	302846
22. Ponce, Ian Paul	Tagbilaran City Science High School	302876
23. Quimson, Melanie	Dr. Cecilio Putong National High School	302846
24. Rellita, Juliet	Dr. Cecilio Putong National High School	302846
25. Sarabia, Caroline	Manga High School	302874
26. Wahing, Rachel	Dr. Cecilio Putong National High School	302846
27. Wong, Billy	Manga High School	302874



Republic of the Philippines

Department of Education

21 SEP 2018

DepEd MEMORANDUM

No. **145** s. 2018

ADMINISTRATION OF THE TEACHERS' ENGLISH PROFICIENCY TEST AND THE PROCESS SKILLS TEST IN SCIENCE AND MATHEMATICS

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), with the assistance of schools divisions and public secondary schools personnel, will administer the **Teachers' English Proficiency Test and the Process Skills Test in Science and Mathematics (TEPT-PSTSM)** by cluster from September to November 2018 on Saturdays and/or Sundays.

2. The clustering of regions and testing dates are as follows:

Date	Region
September 23, 2018	XII and ARMM
September 30, 2018	VIII and IX
October 7, 2018	VI
October 14, 2018	National Capital Region
October 21, 2018	I and II
October 28, 2018	III and IV-B
November 4, 2018	XI and Cordillera Administrative Region
November 11, 2018	IV-A and V
November 18, 2018	VII
November 25, 2018	X and Caraga

3. The TEPT-PSTSM will be administered to all Grades 11 and 12 public school teachers teaching Science and Mathematics. The purpose of this test is to measure their adeptness in using the English language as medium of instruction in the said subject areas, and to determine their competencies on the process skills. The schools division offices (SDOs) are encouraged to utilize the test results as basis for the professional development programs for teachers.

4. The delivery and retrieval of the test materials shall be done by the accredited service provider. On the other hand, BEA staff shall monitor the conduct of the test administration.

5. In the conduct of the TEPT-PSTSM, the division testing coordinator (DTC) will serve as the chief examiner, while the education program supervisors (EPS) and secondary school principals will be the room examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.

6. Teachers who already took the recently administered TEPT-PSTSM for Grades 7-8 or Grades 9-10 and who are also teaching Grades 11 and 12 Science and Mathematics **need not take** the TEPT-PSTSM.

7. For more information, contact the **Bureau of Education Assessment-Education Assessment Division (BEA-EAD)**, 2nd Floor Bonifacio Building, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 631-2589 or email at bea.ead@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:

DepEd Order: (No. 53, s. 2003)

To be indicated in the Perpetual Index
under the following subjects:

Learning Area, ENGLISH, MATHEMATICS and SCIENCE
TEACHERS
TEST