



Republic of the Philippines  
**Department of Education**  
Central Visayas, Region VII  
**DIVISION OF CITY SCHOOLS**  
**City of Tagbilaran**



**MEMORANDUM**

**TO : DR. AQUILINO T. MILAR JR.**  
**MRS. ELLEN S. CESAR**  
**MS. JOANALLI R. OPERIANO**

**FROM : DR. VIRGINIA C. ZAPANTA, CESO V**  
**Schools Division Superintendent**

**SUBJECT : ATTENDANCE TO THE GSIS COORDINATIVE MEETING WITH**  
**AGENCY AUTHORIZED OFFICERS (AAO) AND ERF HANDLERS**

**DATE : November 13, 2018**

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1. You are hereby directed to attend the Government Service Insurance System (GSIS) Bohol Branch Coordinative Meeting with Agency Authorized Officers (AAO) and ERF Handlers on November 22, 2018 at 9:00 in the morning to 1:00 in the afternoon at Panda Tea Garden, Tagbilaran City.
2. Registration starts at 8:00 in the morning.
3. For your guidance and compliance.

for:  
  
**VIRGINIA C. ZAPANTA Ed.D., CESO V**  
Schools Division Superintendent 



JOANALLI OPERIANO &lt;joanalli.operiano@deped.gov.ph&gt;

## Invitation Letter: COORDINATIVE MEETING WITH AAO AND ERF HANDLERS

1 message

Lacea, Elvie S. &lt;eslacea@gsis.gov.ph&gt;

Mon, Nov 12, 2018 at 4:02 PM

To: "aquilino.milar@deped.gov.ph" <aquilino.milar@deped.gov.ph>, "joanalli.operiano@deped.gov.ph" <joanalli.operiano@deped.gov.ph>, "Joselito\_lambojon@yahoo.com" <Joselito\_lambojon@yahoo.com>, "c\_torremocha@yahoo.com" <c\_torremocha@yahoo.com>, "nice\_sabalande@yahoo.com" <nice\_sabalande@yahoo.com>, "annunciado\_66@yahoo.com" <annunciado\_66@yahoo.com>, "ungab\_emmanuel@yahoo.com" <ungab\_emmanuel@yahoo.com>, "acla\_leonila@yahoo.com" <acla\_leonila@yahoo.com>, "jftinampay@yahoo.com" <jftinampay@yahoo.com>, "rsenia\_tiu@yahoo.com" <rsenia\_tiu@yahoo.com>, "jaisocias@yahoo.com" <jaisocias@yahoo.com>, "susiedelapena@yahoo.com" <susiedelapena@yahoo.com>, "giovannimelicor@yahoo.com" <giovannimelicor@yahoo.com>, "buenafeefrena@gmail.com" <buenafeefrena@gmail.com>, "boynenedahiroc@yahoo.com" <boynenedahiroc@yahoo.com>, "lguloaybohol@yahoo.com" <lguloaybohol@yahoo.com>, "sumampongdiocora@yahoo.com" <sumampongdiocora@yahoo.com>, "sonetcaresosa@yahoo.com.ph" <sonetcaresosa@yahoo.com.ph>, "ethelbetonio@gmail.com" <ethelbetonio@gmail.com>, "malittscampos@yahoo.com" <malittscampos@yahoo.com>, "accounting\_panglao@yahoo.com" <accounting\_panglao@yahoo.com>, "roque.cubar@yahoo.com" <roque.cubar@yahoo.com>, "ehlyne@gmail.com" <ehlyne@gmail.com>, "d3bona1r3@yahoo.com" <d3bona1r3@yahoo.com>, "thajuls@yahoo.com" <thajuls@yahoo.com>, "zeboncales@gmail.com" <zeboncales@gmail.com>, "indaidano\_sevilla@yahoo.com.ph" <indaidano\_sevilla@yahoo.com.ph>, "rogelia\_cellan@yahoo.com" <rogelia\_cellan@yahoo.com>, "sarahbrisacalimpusan@yahoo.com" <sarahbrisacalimpusan@yahoo.com>, "janeredulla\_henson@yahoo.com" <janeredulla\_henson@yahoo.com>, "trinidad@trinidad-bohol.gov.ph" <trinidad@trinidad-bohol.gov.ph>, "jessinson@yahoo.com" <jessinson@yahoo.com>, "zenboyonas@yahoo.com" <zenboyonas@yahoo.com>, "gracetcellan@yahoo.com" <gracetcellan@yahoo.com>, "requinaeligio@yahoo.com" <requinaeligio@yahoo.com>, "bartolata\_delia@yahoo.com" <bartolata\_delia@yahoo.com>, "traverojose@yahoo.com" <traverojose@yahoo.com>, "zenia\_paniz@yahoo.com" <zenia\_paniz@yahoo.com>, "nels\_pat59@yahoo.com" <nels\_pat59@yahoo.com>, "mafez123@yahoo.com.ph" <mafez123@yahoo.com.ph>, "marydel\_saclao@yahoo.com" <marydel\_saclao@yahoo.com>, "rggbastes22@gmail.com" <rggbastes22@gmail.com>, "catalinaerano@yahoo.com" <catalinaerano@yahoo.com>

Cc: "Viva, Sherwin B." <sbviva@gsis.gov.ph>

### ATTENTION: Agency Authorized Officer & ERF Handler



**GSIS** Government Service Insurance System  
Bohol Branch Office, CPG North Avenue, Tagbilaran City 6300

THE HEAD OF AGENCY

Thru: The Agency Authorized Officer

### COORDINATIVE MEETING WITH AAO AND ERF HANDLERS

Sir/Madam:

The Government Service Insurance System (GSIS) Bohol Branch shall be conducting a Coordinative Meeting with Agency Authorized Officers and ERF Handlers. This will be held on **November 22, 2018**, from **9:00 am to 1:00 pm** at **Panda Tea Garden, Tagbilaran City**. We would appreciate very much if you can send your designated Agency Authorized Officer (AAO) and ERF Handler to attend said meeting. Registration starts at 8:00 in the morning.

The meeting aims to provide the AAOs and ERF Handlers update on GSIS programs, policies and procedures and to foster camaraderie among the AAOs, ERF Handlers and the GSIS. We would be very honored to receive a confirmation from you **not later than November 16, 2018**. Please register your attendance by emailing Mr. Sherwin B. Viva at [sbviva@gsis.gov.ph](mailto:sbviva@gsis.gov.ph)

We look forward to your participation and continued support and cooperation in this important undertaking.



Sincerely,

EDNA D. ELICOT

Branch Manager

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**CONFIRMATION** re: *Coordinative Meeting with Agency Authorized Officer and ERF Handler on November 22, 2018 (Thursday) 9:00 am – 1:00 p.m. at the Panda Tea Garden, Tagbilaran City.*

\_\_\_\_\_ *Attending*    *Name of Participants::* \_\_\_\_\_

*Designation & Office:* \_\_\_\_\_

*Contact #/Email Address:* \_\_\_\_\_

\_\_\_\_\_ *Not Attending*

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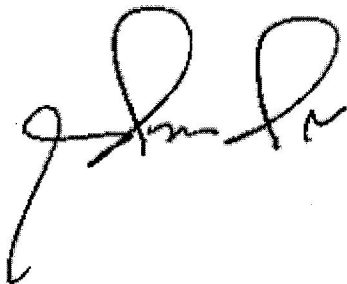
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**2 attachments**



**GSIS** Government Service Insurance System  
Regional Branch Office, CAGI North Avenue, Tagbilaran City, 6002

**image001.jpg**  
51K



**image003.png**  
1K