

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
Tagbilaran City

DIVISION MEMORANDUM
No. 012, s. 2018

October 17, 2018

DIVISION SKILLS ENHANCEMENT TRAINING FOR EPP/TLE TEACHERS (Elem)

**To : ASDS, Chiefs, EPS, PSDS
Public Elementary School Heads
Concerned Personnel**

1. This Office will conduct a skills enhancement training for elementary EPP/TLE teachers this coming November 22 - 24, 2018 at Bohol Rehabilitation and Rebuilding Program Training Center, Immaculate Heart Mary Seminary Compound. The objective of this training is to enhance the participants in the different fields of technology education by providing hands-on training from the expert trainers. Below is the number of participants per school & list of facilitators per area :

Name of School	No. of Participants
Tagb. City Central ES	4
Cogon ES	3
Manga ES	3
Eastern Cogon ES	2
Booy South	2
Booy Main ES	2
Taloto ES	2
Ubujan ES	2
Tiptip ES	2
City East ES	3
Dampas ES	3
Dao ES	3
San Isidro ES	2
Cabawan ES	2
Mansasa ES	2
Bool ES	2
TCSPED	2
Facilitators & Staff	14
TOTAL	55Pax

COMPONENTS/AREAS	FACILITATORS	
ICT	Floridel Pelin	Mernita Palac
Electrical	Dennis Galope	Nathan Lyndon Roa
Dressmaking	Romelyn Calatrava	Zita Yana
Food Processing	Haidee Felicilda	Beverly Cuajao
Beauty Care	Liezl Palma	Celeste Dumas
Entrepreneur	Guest Facilitator	

2. A registration fee of One Thousand Six Hundred Pesos (P1,600.00) per participant to defray expenses for food, materials, honoraria of the guest speakers and incidental expenses chargeable to school MOOE, PTA, Canteen or any other source of funds subject to the usual accounting and auditing rules and regulations. This amount will be settled/paid in advance to our Disbursing Office to give enough time in the procurement of the needed materials in the said training on or before November 12, 2018.
3. Participants to this training are entitled for one (1) day service credit on Saturday schedule. Concerned teachers must give a modular lesson to their students for them to comply while they are in the duration of training.
4. Immediate dissemination of this Memorandum is desired.


 VIRGINIA C. ZAPANTA, Ed.D, CESO V
 Schools Division Superintendent