

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS-TAGBILARAN  
Tagbilaran City

**DIVISION MEMORANDUM**

**TO :** ALL PUBLIC ELEMENTARY SCHOOL HEADS

**FROM :** DR. VIRGINIA C. ZAPANTA, CESO V  
Schools Division Superintendent

**SUBJECT :** COORDINATION MEETING OF EPP/TLE COORDINATORS  
FOR 2018 DIVISION TECHNOOLYMPICS

**DATE :** October 17, 2018

---

1. In view of the coming 2018 Division Techno Skills Competition on December 5 - 6, 2018, this Office is scheduling a coordination conference of all EPP/TLE elementary school Coordinators on the following date and venues:

DATE & TIME	VENUE	PARTICIPANTS
Oct. 29, 2018 & 3:00PM	Tagb. City Central ES	Tagbilaran South Teachers
Oct. 29, 2018 & 3:00PM	Cogon ES (Main)	Tagbilaran North Teachers

2. School Heads are also reminded that the expenses incurred during conduct of school-based Technolympics and practices in preparation for the Division Techno can be charged against STEP funds, school MOOE, Canteen/PTA or other source of local funds subject for usual accounting and auditing rules and regulations.
3. For your guidance and compliance.

  
VIRGINIA C. ZAPANTA, Ed.D, CESO V  
Schools Division Superintendent