MEMORANDUM:

TO

: BAC Chairperson

BAC Vice Chairperson

Secretariat

Division Project Engineers All Others Concerned

SUBJECT

: Conduct of Pre-Implementation Workshop for the Various Projects Under

2019 Basic Education Facilities Funds (BEFF)

DATE

: September 17, 2018

- 1. The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. For Region VII, it will be conducted on October 9-12, 2018. The venue will be at EON Centennial Resort Hotel and Waterpark, Iloilo City.
- 2. Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.
- 3. Herewith is the attached communication for your guidance.
- 4. For immediate dissemination.

VIRGINIA C. ZAPANTA, Ed. D., CESO V Schools Division Superintendents



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

DEPARTMENT OF EDUCATION FAGBILADARCHY SLHOOLS DIVISION SDS OFFICE GREEN WARPING WARPING WARPING OF EDUCATION SDS OFFICE GREEN WARPING WARPING

MEMORANDUM

06 September 2018

For:

Regional Directors

Schools Division Superintendents

Regional/Division Bids and Awards Committee

Regional/Division Engineers
DepEd Project Engineers

Subject:

CONDUCT OF PRE-IMPLEMENTATION WORKSHOP FOR

THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION

FACILITIES FUNDS (BEFF)

The Education Facilities Division (EFD) of the Central Office will conduct a series of Two (2) - Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF). This will be conducted in four (4) clusters as follows:

Cluster	Regions	Inclusive Dates (including travel time)	Venue
1	IX, X, XI, XII and CARAGA	October 2-5, 2018	Ritz Hotel, Davao City
$\sqrt{2}$	VI, VII and VIII	October 9-12, 2018	EON Centennial Resort Hotel and Waterpark, Iloilo City
3	I, II, III and CAR	October 22-25, 2018	Great Eastern Hotel, Quezon City
4	IV-A, IV-B, V and NCR	October 24-27, 2018	Great Eastern Hotel, Quezon City

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)

Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207

Email: usec.admin@deped.gov.ph; Facebook/Twitter@depedtayo

The objectives of this activity are as follows:

- To orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
- To update the participants on the necessary Procurement and Contract Management processes under RA9184 for Goods and Infrastructure Projects;
- 3. To determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.

The participants to this activity are the BAC Chairperson, BAC Vice Chairperson, I Secretariat and DepEd Engineers/Architects (Plantilla and Contract of Service) of the Regional and Division Offices. Only the participants identified herein shall be provided with accommodations.

Accommodations will be provided to the participants in the following manner:

Cluster		Check Out Date/Time
1	October 2, 2018 2:00 PM onwards	October 5, 2018 12:00 NN
2		October 12, 2018 12:00 NN
3	October 22, 2018 2:00 PM onwards	October 25, 2018 12:00 NN
4	October 25, 2018 2:00 PM onwards	October 27, 2018 12:00 NN

Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.

Attached is a copy of the Program of Activities for your reference.

For strict attendance of all concerned.

ALAIN DEL PASCUA Undersorretary

Cluster 1 (Mindanao Area-Regions 9, 10,11,12, CARAGA) October 2-5, 2018 Rítz Hötel, Davao City

Date/Time	A religion.	VIII .
October 2, 2018	Activity	Resource Person
(Day 0)	国	
2:00 PM onwards	Arrival of Participants and Secretariat	
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	EFD Secretariat
October 3, 2018	A SECTION OF THE PROPERTY OF THE PARTY OF TH	and the second s
(Day 1)		Sales Control of the
Opening Program	10	
8:00-8:30 AM	Invocation/National Anthem	
	Welcome Remarks	EFD Facilitator
	A A A A A A A A A A A A A A A A A A A	Dr. Albert Escobarte
	Message	Regional Director, Region 11
·		Usec. Alain Del B. Pascua
Session Proper		Undersecretary for Administration
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF	
	Projects Projects	Engr. Annabelle R. Pangan
9:00-10:30 AM	BEFF Performance Report and the Impact of	Chief, Education Facilities Division
	the Cash Budgeting System in the	Undersecretary Annalyn Sevilla
	Implementation of 2019 BEFF Projects	Undersecretary for Budget and
#0.00 dd		Procurement and Performance Monitoring
10:30 - 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede
		Assistant Secretary for Budget and
11:15-12:00 NN		Procurement
12:00 -1:30 PM	Open Forum	Facilitator
1:30-3:00 PM	Lunch Break	
1,100-0-100 F/M	General Procurement Processes for Goods	Mr. Adonis Barraquias
	and Infrastructure Projects using RA1984	Chief, BAC Secretariat
3:00-4:00 PM	Course	DepEd Procurement Service
	Contract Implementation Procedures Using	Engr. Luis Purisima Jr.
	RA 9184 (For Infrastructure and Goods)	Assistant Chief, Education Facilities
:00-4:30 PM	Standards Implementation Forms	Division
	saluda implementation forms	Engr. Nehru Sarmiento
		Engineer IV, Education Facilities
:30-5:00 PM	Open Forum	Division
ctaber 4, 2018	The state of the s	Facilitator
Day 2)		
:00-8:00 AM	Breakfast	
:00-8:30 AM	Briefing for Workshop 1	
30-10:00 AM	Workshop 1: Procurement Readiness	
Y:00	Assessment	Group Discussion by Region
0:00 -10:15 AM	AM Snack	
):15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	Resource Person
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 5, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	· ·

Cluster 2 (Visayas Area- Regions 6,7,8) October 09-12, 2018

EON Centennial Resort Hotel and Waterpark, Iloilo City

Date/Time	Activity	Resource Person
October 09, 2018		Resource Person
(Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	EFD Secretariat
October 10, 2018		
(Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	TED FACELOR
	Welcome Remarks	EFD Facilitator
	, souther Remarks	Dir. Gemma Ledesma
	Message	Regional Director, Region VI
		Usec. Alain Del B. Pascua
Session Proper		Undersecretary for Administration
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF	
	Projects	Engr. Annabelle R. Pangan
9:00-10:30 AM	BEFF Performance Report and the Impact of	Chief, Education Facilities Division
	the Cash Budgeting System in the	Undersecretary Annalyn Sevilla
	Implementation of 2019 BEFF Projects	Undersecretary for Budget and Procurement and Performance
		Monitoring
10:30 - 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede
	9-97 (80) 17 Substant	Assistant Secretary for Budget and
		Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	- Gontago
1:30-3:00 PM	General Procurement Processes for Goods	Mr. Adonis Barraquias
	and Infrastructure Projects using RA1984	Chief, BAC Secretariat
		DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using	Engr: Luis Purisima Jr.
	RA 9184 (For Infrastructure and Goods)	Assistant Chief, Education Facilities
		Division
:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento
		Engineer IV, Education Facilities
		Division
:30-5:00 PM	Open Forum	Facilitator
ctober 11, 2018		
Day 2)		
:00-8:00 AM	Breakfast	
:00-8:30 AM	Briefing for Workshop 1	
:30-10:00 AM	Workshop 1: Procurement Readiness	Group Discussion by Region
	Assessment	resource to the state of t
0:00 -10:15 AM	AM Snack	
0:15-12:00 NN	Presentation of WS1 Outputs and Plenary	The state of the s
	Discussions	

Date/Time	Activity	Dei anti D
12:00-1:00 PM	Lunch Break	Resource Person
1:00-1:30 PM	Briefing for Workshop 2	
1;30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3;00:-4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 12, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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Cluster 3 (Northern Luzon Area- Regions 1,2,3, CAR)
October 22-25, 2018
Great Eastern Hotel, Quezon City

Date/Time	Activity	Resource Person
October 22, 2018		
(Day 0)	But the second s	
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 23, 2018		
(Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dir. Wilfredo Cabral
	3	OIC Regional Director, NCR
	Message	Usec. Alain Del B. Pascua
A 150 A		Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF	Engr. Annabelle R. Pangan
9:00-10:30 AM	Projects	Chief, Education Facilities Division
andatorao aini	BEFF Performance Report and the Impact of	Undersecretary Annalyn Sevilla
	the Cash Budgeting System in the	Undersecretary for Budget and
	Implementation of 2019 BEFF Projects	Procurement and Performance Monitoring
10:30 – 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede
10.00 1110/4/4	Strategic birections on Arocarement	Assistant Secretary for Budget and
		Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods	Mr. Adonis Barraquias
	and Infrastructure Projects using RA1984	Chief, BAC Secretariat
	,	DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using	Engr. Luis Purisima Jr.
	RA 9184 (For Infrastructure and Goods)	Assistant Chief, Education Facilities
	•	Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento
	:	Engineer IV, Education Facilities
		Division
4:30-5:00 PM	Open Forum	Facilitator
October 24, 2018		
(Day 2)		
7:00-8:00 AM	Breakfast	
3:00-8:30 AW	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

Date/Time	Activity	
12:00-1:00 PM	Lunch Break	Resource Person
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00-4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 25, 2018 (Day 3)		
6:00-10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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Cluster 4 (Southern Luzon Area- Regions 4A,4B, 5, NCR)
October 24-27, 2018
Great Eastern Hotel, Quezon City

Date/Time	A noticety.	· · · · · · · · · · · · · · · · · · ·
October 24, 2018	Activity	Resource Person
(Day 0)		and the second s
2:00 PM onwards	Arrival of Partisings	
5:00 PM to 6:00 PM	Arrival of Participants and Secretariat	EFD Secretariat
6:00 PM	Registration of Participants Dinner	EFD Secretariat
October 25, 2018	Dimei	
(Day 1)		Section 19 Control of the Section 19 Control
Opening Program		
8:00-8:30 AM		and the second second
5.50 G.50 AIVI	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	
		Dir. Wilfredo Cabral
	Message	OIC Regional Director, NCR
Session Proper		Usec. Alain Del B. Pascua
		Undersecretary for Administration
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF	Total Control of the
0.00:10.20		Chi c - I digait
9:00-10:30 AM	BEFF Performance Report and the Impact of	Chief, Education Facilities Division
	the Cash Budgeting System in the	Undersecretary Annalyn Sevilla
	Implementation of 2019 BEFF Projects	Undersecretary for Budget and
	or 2020 BENT Projects	Procurement and Performance
10:30 - 11: 15AM	Strategic Directions on Procurement	Monitoring
	5 - South Son Figure ment	Assistant Secretary Ramon Abcede
		Assistant Secretary for Budget and
11:15-12:00 NN	Open Forum	Procurement
12:00 -1:30 PM	Lunch Break	Facilitator
L;30-3:00 PM		
	General Procurement Processes for Goods	Mr. Adonis Barraquias
	and Infrastructure Projects using RA1984	Chief, BAC Secretariat
:00-4:00 PM	Contract Implantage	DepEd Procurement Service
	Contract Implementation Procedures Using	Engr. Luis Purisima Jr.
	RA 9184 (For Infrastructure and Goods)	Assistant Chief, Education Facilities
00-4:30 PM	Standards Implement	Division
	Standards Implementation Forms	Engr. Nehru Sarmiento
		Engineer IV, Education Facilities
30-5:00 PM	Open Forum	Division
dober 26, 2018	Spenifoldin	Facilitator
ay 2)		F. F. W. S.
00-8:00 AM	Breakfast	
00-8:30 AM		
30-10:00 AM	Briefing for Workshop 1	
-0400 AIN	Workshop 1: Procurement Readiness	Group Discussion by Region
:00 -10:15 AM	Assessment	biscussion by kegion
de d	AM Snack	
15-12:00 NN	Presentation of WS1 Outputs and Plenary	
	Discussions	

Date/Time	Activity	na-
12:00-1:00 PM	Lunch Break	Resource Person
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 27, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	