



Republic of the Philippines
Department of Education
Region VII, Central Visayas
CITY SCHOOLS DIVISION-TAGBILARAN
City of Tagbilaran



MEMORANDUM:

TO : BAC Chairperson
BAC Vice Chairperson
Secretariat
Division Project Engineers
All Others Concerned

SUBJECT : **Conduct of Pre-Implementation Workshop for the Various Projects Under 2019 Basic Education Facilities Funds (BEFF)**

DATE : September 17, 2018

1. The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) - Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. For Region VII, it will be conducted on October 9-12, 2018. The venue will be at EON Centennial Resort Hotel and Waterpark, Iloilo City.
2. Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.
3. Herewith is the attached communication for your guidance.
4. For immediate dissemination.


VIRGINIA C. ZAPANTA, Ed. D., CESO V
Schools Division Superintendent 



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SDS OFFICE
RECEIVED
BY: af TIME: 4:30 PM
DATE: 9/11/18 CTR:

MEMORANDUM

06 September 2018

For: **Regional Directors**
Schools Division Superintendents
Regional/Division Bids and Awards Committee
Regional/Division Engineers
DepEd Project Engineers

Subject: **CONDUCT OF PRE-IMPLEMENTATION WORKSHOP FOR
THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION
FACILITIES FUNDS (BEFF)**

The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) – Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. This will be conducted in four (4) clusters as follows:

Cluster	Regions	Inclusive Dates (including travel time)	Venue
1	IX, X, XI, XII and CARAGA	October 2-5, 2018	Ritz Hotel, Davao City
2	VI, VII and VIII	October 9-12, 2018	EON Centennial Resort Hotel and Waterpark, Iloilo City
3	I, II, III and CAR	October 22-25, 2018	Great Eastern Hotel, Quezon City
4	IV-A, IV-B, V and NCR	October 24-27, 2018	Great Eastern Hotel, Quezon City

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health,
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The objectives of this activity are as follows:

1. To orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
2. To update the participants on the necessary Procurement and Contract Management processes under RA9184 for Goods and Infrastructure Projects;
3. To determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.

The participants to this activity are the ^{Mar} BAC Chairperson, ^{Wga} BAC Vice Chairperson, 1 ^{anet} Secretariat and ^{Juliano} DepEd Engineers/Architects (Plantilla and Contract of Service) of the Regional and Division Offices. Only the participants identified herein shall be provided with accommodations.

Accommodations will be provided to the participants in the following manner:

Cluster	Check In Date/Time	Check Out Date/Time
1	October 2, 2018 2:00 PM onwards	October 5, 2018 12:00 NN
2	October 9, 2018 2:00 PM onwards	October 12, 2018 12:00 NN
3	October 22, 2018 2:00 PM onwards	October 25, 2018 12:00 NN
4	October 25, 2018 2:00 PM onwards	October 27, 2018 12:00 NN

Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.

Attached is a copy of the Program of Activities for your reference.

For strict attendance of all concerned.


ALAIN DEL B. PASCUA
Undersecretary

BEFF 2019 Pre-Implementation Workshop
Cluster 1 (Mindanao Area- Regions 9, 10, 11, 12, CARAGA)
October 2-5, 2018
Ritz Hotel, Davao City

Date/Time	Activity	Resource Person
October 2, 2018 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 3, 2018 (Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dr. Albert Escobarte Regional Director, Region 11
	Message	Usec. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	Engr. Annabelle R. Pangan Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019 BEFF Projects	Undersecretary Annalyn Sevilla Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11:15 AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	Mr. Adonis Barraquias Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	Engr. Luis Purisima Jr. Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	Facilitator
October 4, 2018 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

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Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 5, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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BEFF 2019 Pre-Implementation Workshop
Cluster 2 (Visayas Area- Regions 6,7,8)
October 09-12, 2018
EON Centennial Resort Hotel and Waterpark, Iloilo City

Date/Time	Activity	Resource Person
October 09, 2018 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 10, 2018 (Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dir. Gemma Ledesma Regional Director, Region VI
	Message	Usec. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	Engr. Annabelle R. Pangan Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019-BEFF Projects	Undersecretary Annalyn Sevilla Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	Mr. Adonis Barraquias Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	Engr. Luis Purisima Jr. Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	Facilitator
October 11, 2018 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00-4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 12, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

BEFF 2019 Pre-Implementation Workshop
Cluster 3 (Northern Luzon Area- Regions 1,2,3, CAR)
October 22-25, 2018
Great Eastern Hotel, Quezon City

Date/Time	Activity	Resource Person
October 22, 2018 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 23, 2018 (Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dir. Wilfredo Cabral OIC Regional Director, NCR
	Message	Usec. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	Engr. Annabelle R. Pangan Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019 BEFF Projects	Undersecretary Annalyn Sevilla Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11:15 AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	Mr. Adonis Barraquias Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	Engr. Luis Purisima Jr. Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	Facilitator
October 24, 2018 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

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Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00-4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 25, 2018 (Day 3)		
6:00-10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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BEFF 2019 Pre-Implementation Workshop
Cluster 4 (Southern Luzon Area- Regions 4A, 4B, 5, NCR)
October 24-27, 2018
Great Eastern Hotel, Quezon City

Date/Time	Activity	Resource Person
October 24, 2018 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 25, 2018 (Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dir. Wilfredo Cabral OIC Regional Director, NCR
	Message	Usec. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	Engr. Annabelle R. Pangan Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019 BEFF Projects	Undersecretary Annalyn Sevilla Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	Mr. Adonis Barraquias Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	Engr. Luis Purisima Jr. Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	Facilitator
October 26, 2018 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

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Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 27, 2018 (Day 3)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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