



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
CITY SCHOOLS DIVISION-TAGBILARAN  
City of Tagbilaran



August 13, 2018

DIVISION MEMORANDUM

TO : **MS. EVELYN L. DUMADAG**

From : **VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent

Subject: **FINAL ITINERARY AND VENUE OF THE NATIONAL TRAINING FOR  
CAREER ADVOCATES ON CAREER GUIDANCE TRENDS AND STRATEGIES,  
CEBU CITY**

**NATIONAL TRAINING FOR CAREER ADVOCATES ON CAREER GUIDANCE  
TRENDS AND STRATEGIES**

Date : **August 21 – 24, 2018**

DepEd, Tagbilaran City Division Office hereby announces the updates re: **Final Itinerary and- Venue of the National Training for Career Advocates on Career Guidance Trends and Strategies** for all identified participant/s to attend to the above-mentioned training this coming **August 21 – 24, 2018**, for your information, dissemination and compliance.

**The final venue of the training will be at Cebu City (specific venue to be announced later).** Funding assistance shall be extended to the partner Local Government Unit, Tagbilaran City, and to the above-mentioned \* selected school/s for the National Taining on Career Guidance Trends and Strategies in Central Visayas.

For complete details, please read enclosures for your guidance and appropriate action.

  
**VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent  
*BLL*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



AUG 08 2018

**REGIONAL MORANDUM**

No. 0572, s. 2018



**CONDUCT OF THE NATIONAL TRAINING ON CAREER GUIDANCE TRENDS AND STRATEGIES**

1. With reference to DepEd Memorandum dated August 1, 2018 from Usec. Alain del B. Pascua, the Bureau of Learner Support Services (BLSS) through the Youth Formation Division will spearhead the **Conduct of the National Training for Career Advocates on Career Guidance Trends and Strategies** on August 21-24, 2018 in Cebu City (specific venue to be announced later).
2. The training aims to (a) build the capacity of trainers to conduct the mass training of teachers and career guidance advocates on career guidance strategies; and (b) prepare the Regional Training Implementation Plan (RTIP).
3. For the guidance and reference of all concerned, enclosed is the List of Participants.
4. The participants are expected to observe the following:
  - a. Participants are expected to check-in and register at 3:00 PM on August 20, 2018.
  - b. First meal to be served is dinner.
  - c. Participants are requested to stay throughout the duration of the activity.
  - d. Participants are also requested to bring their own laptop.
5. Participants shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel shall be provided with Compensatory-Time-Off (CTO) on training days which fall on Saturdays, Sundays, and Holidays in accordance with the provisions of CSC and DBM Joint Circular No. 2, series of 2004.
6. For inquiries and clarifications, you may contact Mr. Rosario M. Pagal, Jr., YFC RO7 at telephone numbers: 032-254-7062 and 032-414-7324, or email: [giun.asp@gmail.com](mailto:giun.asp@gmail.com).

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

7. Travel expenses of participants shall be charged to the downloaded funds from the BLSS, and shall be reimbursed upon submission of complete travel documents to the regional office, while board and lodging, training materials, and other incidental to the conduct of this activity shall be charged against OSEC HRTD Program Funds c/o BLSS YFD Office, subject to the usual accounting and auditing rules and regulations.
8. This Memorandum serve as **Authority to Travel**.
9. For the information and appropriate action of all concerned.

  
**JULIET A. JERUTA, Ph.D.** CESO IV  
Director III  
Officer-In-Charge 

JAJ/STJ/MGB/rpjr

**Enclosure**

**National Training for Career Advocates on Career Guidance Trends and Strategies**  
**August 21-24, 2018, Cebu City**

**List of Participants**

<b>Region</b>	<b>Station/Division</b>	<b>Name of Participants</b>
<b>VII</b>	Regional Office 7	Mr. Rosario M. Pagal, Jr.
	Bais City	Mr. Rogelio Cañolay
	Bayawan City	Ms. Immaculate B. Tadena
	City of Bogu	Ms. Lydia S. Damayo
	Bohol Province	Ms. Loida Posadas
	Carcar City	Ms. Jorisa Nova Mata
	Cebu City	Mr. Jone Ray F. Melgo
	Cebu Province	Ms. Sheryl P. Baritua
	Danao City	Ms. Love Joy Almagro
	Dumaguete City	Ms. Josan Ramos
	Guihulngan City	Ms. Estrella B. Icalina
	Lapulapu City	Ms. Leana A. Rejuso
	Mandaue City	Ms. Ofelia V. Marfa
	Negros Oriental	Ms. Iryll Mae Macahig
	City of Naga	Ms. Marilou T. Doronila
	Siquijor	Ms. Sherryl Evan M. Jaos
	Tagbilaran City	Ms. Evelyn L. Dumadag
	Talisay City	Mr. Roger Cabañero
	Tanjay City	Mr. Arturo T. Gaso
	Toledo City	Ms. Melna Mae Camoro



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**

1 August 2018

For: **Regional Directors and ARMM Regional Secretary  
Chiefs, Education Support Services Division  
Schools Division Superintendents and ASDS**

Subject: **CONDUCT OF THE NATIONAL TRAINING FOR CAREER  
ADVOCATES ON CAREER GUIDANCE TRENDS  
AND STRATEGIES**

The Bureau of Learner Support Services thru the Youth Formation Division will spearhead the National Training of Trainers for Teachers and Career Advocates, in support to the implementation of **career guidance program** on the following schedule:

Cluster	Training Schedule	Venue*
• Luzon Cluster – Batch 1 (Regions I,II, III, CAR)	06-09 August 2018	Hotelinda Suites, Rivero St., Brgy. VIII, Vigan, Ilocos Sur
• Luzon Cluster – Batch 2 (Regions IVA, IVB, V, NCR)	13-17 August 2018	Within NCR
• Visayas Cluster (Regions VI, VII, VIII)	21-24 August 2018	Within Region VII
• Mindanao Cluster (Regions IX, X, XI, XII, Caraga, ARMM)	28-31 August 2018	Within Region XI
Mass Training of Teachers and Career Advocates	September- December 2018	Within Regions/Divisions

*\*specific venue to be announced*

The training aims to 1) **build the capacity of trainers** to conduct the mass training of teachers and career guidance advocates on career guidance strategies; and 2) **prepare each region's mass training plan.**



**Office of the Undersecretary for Administration**

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools  
Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)

Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207

Email: [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph); Facebook/Twitter @depedtayo

The participants will be **teacher trainers, guidance counselors and supervisors** and will include **one (1) Regional YFD Coordinator** who shall monitor and lead the regional participants during the training. Likewise, he/she will oversee the conduct of the mass training in their respective regions. **All Schools Divisions must be represented in the regional delegation.**

The criteria for the selection of trainer-participants for the NTOT are the following:

- Must be physically fit
- Possess excellent communication and facilitation skills
- Must be career advocates/trainers/preferably guidance counselor
- Have been involved in any trainings related to career

In this connection, it is requested that the regional consolidated list of participants for the national training be submitted to [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph) **on or before 03 August 2018**, using the template in the enclosure 1, based on the allocation below:

Region	Number of Participants	Region	Number of Participants
I	15	IX	9
II	14	X	12
III	21	XI	10
IVA	20	XII	9
IVB	8	CARAGA	12
V	17	ARMM	9
VI	20	CAR	10
VII	20	NCR	19
VIII	20		

Participants are expected to **check-in at 3:00pm, a day before the scheduled dates for the registration**, with dinner as the first meal. The transportation expenses shall be reimbursed at the region charged to the downloaded funds for the said activities.

The participants shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. Likewise, non-teaching personnel, including management staff shall be provided with **Compensatory Time-Off (CTO)** per Civil Service Commission



(CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered.

The funds support for the mass training are downloaded to the regions to cover expenses for board and lodging, supplies and contingencies related to the training.

For more details, all concerned may contact Ms. Glenda M. Granadozin, at telephone number (02) 637 98 14 or email to [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Underscretary



**Enclosure**

**Regional List of Participants  
National Training for Career Advocates on Career Guidance  
Trends and Strategies**

<b>Region</b>	<b>Division</b>	<b>Name of Participants</b>	<b>Designation</b>

**Certified correct:**

\_\_\_\_\_  
Regional Director/OIC  
Signed Over Printed Name