



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
Tagbilaran City, Bohol



August 17, 2018

Division Memorandum
No. 470, s. 2018

**TRAINING OF TEACHERS (TOT) ON THE GRADE VIII MATHEMATICS
CRITICAL CONTENT (QUARTERS I AND II)**

To: Officer in Charge, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Division Coordinators
Public Schools District Supervisor
Heads of Public Secondary Schools

1. In connection with the implementation of the K to 12 Basic Education Curriculum, there will be a Training of Teachers (TOT) on the Critical Content of Grade VIII Mathematics (Quarters I and II) on August 29 to September 1, 2018 at Reyna's Haven and Garden, Calceta St., Tagbilaran City.
2. The objectives of the Training Program include the following:
 - a. integrate competencies needed by teachers in the effective implementation of the Grade VIII Mathematics Curriculum;
 - b. explain the strategies, assessment, and classroom management techniques appropriate for the critical learning competencies of the subject area handled; and
 - c. promote a culture of collegial and collaborative learning among the teachers in Tagbilaran City Schools Division.
3. For proper guidance and reference of all concerned, the following are the participants of the training:
 - a. Charlaine G. Arcader - D. Cecilio Putong National High School
 - b. Arlene G. Dumadag - Dr. Cecilio Putong National High School
 - c. Junette Escabarte - Dr. Cecilio Putong National High School
 - d. Rezalyn Geolagon - Dr. Cecilio Putong National High School
 - e. Hannah Lee M. Jumang-it - Dr. Cecilio Putong National High School
 - f. Ma. Christie D. Palomares - Cogon High School Evening Class
 - g. Sandra S. Tanudra - Tagbilaran High School for the Hearing Impaired
4. All participants are enjoined to bring the following:
 - ✓ Curriculum Guide (CG) and Teacher's Guide (TG)
 - ✓ Learner's Materials and other reference materials
 - ✓ Laptop
 - ✓ USB flash drive
 - ✓ Extension cord
 - ✓ Portable Wifi (*if available*)
 - ✓ Ruler
 - ✓ Pencil
5. The members of the Program Management Team are the following:
Program Manager: Elisea G. De La Torre, Ph.D.
Training Manager: John Ariel A. Lagura
Secretariat/Logistics Officers: Filomena C. Tanggaan, Esther L. Cagas, Jualey D. Misa

QAME Monitor: Jovenal Cagas

Learning Facilitators: Romelle F. Abucay, Cherry S. Calacat, Esther C. Datahan, Aljon S. Fronteras, Sigrid Lou C. Galdo, Felicidad V. Pascual, Marissa N. Udtojan

Class Manager: Crestita G. Batingal

Process Observers: Nenita J. Incog, Cherry S. Calacat

6. The learning facilitators, program management staff, and QAME monitor are expected to be at the training venue at 1:00 PM on Day 0 for the usual training preparations, dry run and briefing.
7. The participants shall be entitled to service credits in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. Likewise, non-teaching personnel including management staff shall be provided with Compensatory-Time-Off (CTO) on training days which fall on Saturdays per CSC and DBM Joint Circular No. 2, s. 2004.
8. Expenses for meals and snacks for the participants and management staff shall be charged against Division HRD Funds subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of, and compliance with this Memorandum is directed.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent 