



June 26, 2018

Division Memorandum
No. 342, s. 2018

**DIVISION ORIENTATION ON THE GRANT OF THE 2017 PBB
AND RECONCILIATION OF THE LIST OF ELIGIBLE PERSONNELS**

To: All Public Elementary and Secondary-School Principals,
Asst. Principals and Head Teachers
SGOD Staff, CID Staff, Division Personnel Staff, Division PBB Secretariat
All other concern

1. There will be a division orientation on the grant of the 2017 Performance Based Bonus (PBB) on July 4, 2018 at 8:00 AM to 5:00 PM, Division Conference Room, BODARE Multi-Purpose Cooperative, J.A. Clarin Street, Tagbilaran City. This is in pursuant to DepEd Order No. 53, series of 2018 on the grant of the 2017 Performance-Based Bonus.

2. Participants to this Division Orientation are the following:

No. of Pax	PERSONS INVOLVED
2	SDS & ASDS, OIC
13	SGOD Staff
15	CID Staff
7	Personnel & Administration
27	Public Elementary & Secondary School principals and assistant principals
12	Head Teachers (C. Batingal, L. Barol, J. Israel, A. Tibod, Jr., Fortich S., Gutas L., Belecina J., Pondoc M., Fernandez E., Mangana J., & Geñoso A.
2	Finance (Rallos & Redillas)
78	Total persons involved

3. At the end of the session the participants shall realize what went wrong and what went right for 2016 PBB; identify necessary documents needed in order to become eligible individuals for 2017 PBB; and display positive attitude in complying and submitting the PBB school report on time.

4. A registration fee of P 350.00 per participant shall be collected to defray expenses for the use of venue and food chargeable against school and division MOOE Funds subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination and compliance of this memorandum is desired.

VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent