



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
City of Tagbilaran



July 26, 2018

DIVISION MEMORANDUM

NO. 415, s. 2018

BRIEFING OF THE PROFESSIONAL CORPS OF TEST ADMINISTRATORS (PROCTAD)

To: Heads of Public Elementary & Secondary Schools
Professional Corps of Test Administrators (PROCTAD)
All Others Concerned

1. This Office hereby announces the conduct of **BRIEFING** of the Professional Corps of Test Administrators (PROCTAD) at **8:30 AM** on **July 31** and **August 2, 2018** at the **Governor's Mansion Conference Room (near the BLECS room) CPG Avenue, Tagbilaran City**.
2. Relative thereto, all teachers and employees enlisted in the attached communication are to attend the said activity; provided that classes will not be disrupted and proper coordination with the School Heads should be observed to ensure compliance with DepEd Order No. 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".
3. Immediate and wide dissemination of this Memorandum is desired.

VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent

July 23, 2018

DR. VIRGINIA C. ZAPANTA
Schools Division Superintendent
Department of Education
Division of Tagbilaran City
Tagbilaran City

Dear Dr. Zapanta:

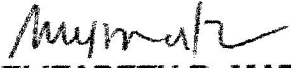
We are pleased to inform you that once again, the Civil Service Commission will conduct the **Career Service Professional and Sub-Professional Examinations on August 12, 2018** here in Tagbilaran City.


In this regard, we would like to request you to allow your teachers and employees (*see attached list*) to attend the **BRIEFING** of the Professional Corps of Test Administrators (PROCTAD) at **8:30 am on July 31 and August 2, 2018** at the **Governor's Mansion Conference Room** (near the BLECS room) CPG Ave., Tagbilaran City.

For confirmation, we will appreciate receiving their names on or before **July 27, 2018**.

Thank you very much for your continued support and cooperation.

Very truly yours,


ELIZABETH B. MATEO
Director II

DEPARTMENT OF EDUCATION
TAGBILARAN CITY DIVISION
SCHOOL DIVISION
RECEIVED
BY: 
DATE: 2018

LIST OF PARTICIPANTS

(Briefing for Exam Administrators)

July 31, 2018 (8:30 am)

Governor's Mansion Conference Hall, CPG Ave., Tagb City

1	Abueva,	Rosalie T.
2	Alo,	Artemio
3	Amora,	Bernardita
4	Arabaca,	Raquel M
5	Arcader,	Delia A.
6	Arcillas,	Oliver G.
7	Autentico	Rachel
8	Bacus,	Maria Elena
9	Balazuela	Agricula
10	Bandija,	Celsa O.
11	Barimbao,	Maricel O.
12	Barol,	Lemuel B.
13	Batingal,	Crestita G.
14	Bedrijo	Marilou

LIST OF PARTICIPANTS
(Briefing for Exam Administrators)
August 2, 2018 (8:30 am)
Governor's Mansion Conference Hall, CPG Ave., Tagb City

1	Bongcac,	Genevieve	31	Gallo,	Christine B.
2	Cabarles,	Pablita	32	Geñoso,	Arsenio C.
3	Caberte,	Glenda Mae E.	33	Imbalsado,	Rosana
4	Cahucom,	Michelle	34	Indoyon,	Liza C.
5	Cardinas,	Ermila D.	35	Jala,	Jesilo G.
6	Cartagenas,	Liza	36	Jaljalis.	Leah B.
7	Castano,	Dougeford D.	37	Labasan.	Eva L.
8	Cempron,	Nilo S.	38	Labesores,	Jennifer P.
9	Cesar	Ellen	39	Lopernes,	Aileen Q
10	Chatto,	Helen B.	40	Mahumas,	Sylvia J.
11	Cirunay,	Gines T.	41	Malaya,	Robert
12	Collyer	Cherry Michelle	42	Maquiling	Liza
13	Correa,	Eldiebrando S.	43	Matuod,	Emmalyn
14	Cuajao,	Beverly Joy	44	Orot,	Nimpha E.
15	Dagami, .	Janora C	45	Paña,	Renato
16	Dango,	Charita L.	46	Patos,	Angelita
17	Dayan,	Margaret P.	47	Peligro,	Niño
18	Dayot	Nelson	48	Pelin,	Marcelino B.
19	Digal	Jayvee m	49	Pergamino,	Annabelle M.
20	Duquila,	Joan G.	50	Poquita,	Lorna Mae P.
21	Echavia,	Julie Mariae D.	51	Potane,	Analy O.
22	Espuelas,	Jocelyn L.	52	Relator,	Jeremias L.
23	Estodillo,	Maria Jane E	53	Sarigumba,	Virginia
24	Fernandez,	Edgar	54	Simbit,	Maria Madena C.
25	Flor,	Jan Elvin G.	55	Sulague,	Cecilia D.
26	Fronteras,	Aljon	56	Sumatra,	Crystal Hyacinth
27	Fudalan,	Maria Irene V.	57	Maraguinot,	Pearly T.
28	Fuertes,	Primitiva B.	58	Tupos,	Virgilio Jr B.
29	Galan,	Rosalette	59	Tupos,	Clarisa Fe P.
30	Galesa,	Maria C.	60	Visto,	Jennifer H.