



Republic of the Philippines
Department of Education
Region VII, Central Visayas
CITY SCHOOLS DIVISION-TAGBILARAN
City of Tagbilaran



July 23, 2018

DIVISION MEMORANDUM
NO. 407 s. 2018

SUBMISSION OF SCHOOLS DIVISION ANNUAL ACCOMPLISHMENT REPORT

TO: All Division Chiefs
Division Education Program Supervisors
Public Schools District Supervisor
Public and Private Elementary and Secondary School Principals
All Others Concerned

1. In compliance to DepEd Regional Memorandum No. 0535 s. 2018 hereto attached, entitled "Submission of Schools Division Annual Accomplishment Report" to provide updated, complete, valid timely and accurate data/information, regarding Programs, Activities and Projects (PAPs), all schools are enjoined to submit your respective reports to the City Schools Division Office through **Mr. Artemio B. Alo, Planning Officer III, for consolidation on the following schedules:**

Quarters	Submission Dates
January to March	Last Working Day of March
April to June	Last Working Day of June
July to September	Last Working Day of September
October to December	Last Working Day of December

2. Please follow the template attached to facilitate submission and use another sheet for the division-initiated PPAs.
3. For compliance.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUL 23 2018

REGIONAL MEMORANDUM
No. **0535** s. 2018

SUBMISSION OF SCHOOLS DIVISION ANNUAL ACCOMPLISHMENT REPORT

TO: Schools Division/City Superintendents

1. To provide up-to-date, complete, valid, timely and accurate data/ information, on Programs, Projects, and Activities (PPAs), this Office requests the submission of the Schools Division Accomplishment Report (including Division-Initiated PPAs) every first week of the month following the end of every quarter.

Quarters	Submission Dates
January to March	First week of April
April to June	First week of July
July to September	First week of October
October to December	First week of January of the succeeding year

2. Please follow the template attached herewith to facilitate submission and use another Sheet for the Division-Initiated PPAs.
3. Submit your annual report with the following requirements:
Format: MS Excel Format (softcopy will be emailed to Planning & Research Unit)
Email to: pprd.ro@deped.gov.ph
Attention: MR. REY P. TAN
Deadline: July 27, 2018 (for **April to June** Accomplishment Reports)
4. Immediate dissemination and compliance is desired.

Juliet A. Jeruta
JULIET A. JERUTA, PH.D., CESO V
Director III,
Officer-in-Charge

JAJ/STJ/MUCD/rpt
PPRD 7/19/2018

Office of the Director (ORDir), tel. Nos. : (032) 231-1433; 414-7399; 255-4542 **Field Technical Assistance Division (FTAD)**, Tel. Nos. : (032) 414-7324
Curriculum Learning Management Division (CLMD), Tel. Nos. : (032) 414-7323 **Quality Assurance Division (QAD)**, Tel. Nos. : (032) 231-1071
Human Resource Development Division (HRDD), Tel. Nos. : (032) 255-5239 **Education Support Services Division (ESSD)**, Tel. Nos. : (032) 254-7062
Policy, Planning, and Research Division (PPRD), Tel. Nos. (032) 233-9030; 414-7065 **Administrative Service Division (ASD)**, Tel. Nos. 414-7326, 414-4367, 414-7322, 414-4367
Finance Division (FD), Tel. Nos. : (032) 256-2375, 253-8061, 414-7321

PROGRAM	INDICATOR	TARGET 2017 (based on CMIS)		ACTUAL 2018 (based on CMIS)								VARIANCE (%)		
		Physical	Financial (in thousand)	Physical				Financial (in thousand)						
				Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			
7	ALS	No. of learners above 15 years old served through Alternative Learning System (ALS) Program												
		% of ALS completers who passed the Accreditation and Equivalency Test												
		% of ALS completers to total number of ALS learners within 10 months												
8	Health and Nutrition	No. of beneficiaries fed												
		No. of beneficiaries completed the SBFP												
		No. of schools implementing SBFP												
		Learner with improved Nutritional Status												
9	School MOOE	Utilization of School MOOE - Kinder to Elem												
		Utilization of School MOOE - Secondary												
10	HRTD	No of Teachers trained												
		No. of Teaching-related trained												
		No. of Non-teaching trained												
		No. of Trainers trained												
11	Creation of Filling-Up of Positions	No. of items created												
		No. of items filled up												

Instructions:

Delivery Performance Template shall be prepared in spreadsheets for collation and in slides format for presentation.

Program: Name of Major PAs

Indicator: Output Indicators (i.e. no. of classroom constructed, no. of schools offering Inclusive Education Programs, etc.)

Target 2018: Output Indicator as reported under the Budget Accountability Report Form

Actual: Actual figure of physical targets as of December 31, 2017

Variance: The difference between 2018 Target and Actual figures.

Target 2018: Targets based on CMIS obtained from Planning Service