



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY
City of Tagbilaran



July 23, 2018

DIVISION MEMORANDUM

No. 406, s. 2018

**To: Education Program Supervisors
School Heads of Elementary Public Schools
Others Concerned**

EsP1 and EsP2 DLL/DLP Writeshop

1. This Office announces the conduct of DLL Writeshop on August 2-3, 2018 at Reyna's Haven and Gardens which will be attended by 1 EsP1 teacher and 1 EsP2 teacher from each Public Elementary School in this Division.
2. At the end of the writeshop the participants are expected to:
 - a. recognize the importance of lesson planning as fundamental to the delivery of teaching and learning in schools;
 - b. Craft KSAV objectives
 - c. prepare DLL/DLP guided by the flexibility clause of DepEd Order No. 40;
3. Participants are required to bring the ff.: laptop, CG in EsP1 and EsP2, Competency Matrix in EsP1 and EsP2, Teacher's Guide and Learners' Material.
4. Expenses for food and materials will be charged against HRD Funds of the Division while travelling expenses will be charged against School MOOE subject to usual accounting and auditing rules and regulations.
5. For your guidance and immediate dissemination.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent