



Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
 City of Tagbilaran



June 25, 2018

Division Memorandum
 No. 336 s 2018

SUBMISSION OF KINDERGARTEN REPORTS

TO: Curriculum Implementation Division
 School Governance Operations Division
 Public Elementary School Heads

1. This Office through the Curriculum Implementation Division requires all the Elementary School Heads to submit the following reports of **Kindergarten classes**:

a. **Kindergarten Organizational Report/ Enrolment per Teacher as of this date. This is needed in the identification of schools that need additional K-Teachers.**

Name of Teacher	Male	Female	Total
1.			
2.			

b. **Pre- ECD Results for this school year 2018-2019.**

Name of Teacher	Beginning		Developing		Consistent		TOTAL		Overall Total
	M	F	M	F	M	F	M	F	
1.									
2.									

c. Letter Requesting for the approval of the SDS to include the K-Learners who will be 5 years old on June 2 and beyond and found to be ready for Kindergarten in the final enrolment. (In the letter request, please reflect the following data: Name of the K-learner, Date of Birth and Results of ECD/ Ready). It should be signed by the School Head.

2. Submission of this report will be on or before June 30, 2018 thru the Division Kindergarten Focal person, Mrs. Erlinda O. Puangang. This data is also needed by the Regional Kindergarten Coordinator.

3. Immediate dissemination of and compliance with this Memorandum is desired.


VIRGINIA C. ZAPANTA, Ed. D., CESO V
 Schools Division Superintendent



