



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS – TAGBILARAN CITY**  
City of Tagbilaran



June 22, 2018

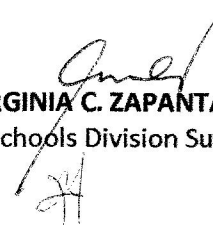
**DIVISION MEMORANDUM**

No. 232, s. 2018

**To: Education Program Supervisors  
School Heads of Elementary Public Schools  
Others Concerned**

**EsP3 DLL Writeshop**

1. This Office announces the conduct of DLL Writeshop on June 28-29, 2017 which will be attended by 2 EsP3 teachers from each Public Elementary School in this Division.
2. At the end of the writeshop the participants are expected to:
  - a. recognize the importance of lesson planning as fundamental to the delivery of teaching and learning in schools;
  - b. prepare DLL guided by the flexibility clause of DepEd Order No. 40;
  - c. Craft KSAV objectives.
3. Participants are required to bring the ff.: laptop, CG in EsP3, Competency Matrix in EsP3, Teacher's Guide and Learners' Material.
4. Expenses for food and materials will be charged against HRD Funds of the Division while travelling expenses will be charged against School MOOE subject to usual accounting and auditing rules and regulations.
5. For your guidance and immediate dissemination.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent